

VILLAGE OF CLAYTON BOARD OF TRUSTEES
AGENDA REGULAR MEETING
January 10, 2022 – 5:30 PM

POLICE

1. Activity Report

DPW:

1. Activity Report

WATER/WASTEWATER:

1. Department updates

CONSENT AGENDA:

1. DRAFT Meeting Minutes November 22nd, 2021
2. Payroll (P/R #15) 11/25/2021 to 12/08/2021 \$ 34,135.01
3. Payroll (P/R #16) 12/09/2021 to 12/22/2021 \$ 33,097.57
4. Abstract Prepays – 01/05/2022 \$ 937.03
5. Abstract – 01/10/2022 (total) \$ 36,019.53
- General Fund \$ 21,605.08
- Water Fund \$ 6,722.16
- Sewer Fund \$ 7,692.29

6. CAPITAL PROJECTS:

CAPITAL PROJECT'S	INVOICE #	AMOUNT
029- HISTORIC DIST PROJ	TOTAL	\$48.70
Barclay Damon-Copies	5153688	\$8.70
Barclay Damon –Services thru December 29 th , 2021	5153670	\$40.00
031- WWTP IMPROVEMENTS	TOTAL	\$227,550.25
John R. Dudley Const - Contract 1A General Construction	Pay App 3	\$123,070.49
S.C. Spencer – Contract 1C Electrical	Pay App 3	\$51,078.75
National Grid – New Transformer	500116110	\$53,401.01
032 – REDI (DOCK & RIVERWALK)	TOTAL	
033 – REDI WWTP IMPROVEMENTS PROJ	TOTAL	\$67,000.80
John R. Dudley Const - Contract 1A General Construction	Pay App 3	\$55,540.19
S.C. Spencer – Contract 1C Electrical	Pay App 3	\$11,460.61
034- FEMA FLOOD		\$3,120.00
Barton & Loguidice – Prof services thru Oct 23,2021	120872	\$3,120.00

CLERK:

MAYOR:

1. ARPA Funds
2. Proclamation Request – Officially recognizing January 23-29, 2022 School Choice Week in Clayton.

ADJOURNMENT:

POLICE DEPARTMENT ACTIVITY REPORT
12/09/21 TO 01/05/22
CRIMINAL INVESTIGATIONS

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
NARCOTICS POSSESSION	1	INVESTIGATED
FRAUD	1	UNDER INV.
LARCENY	1	UNDER INV.

NON – CRIMINAL CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
MENTAL HEALTH VIOL.	2	ARREST
DOMESTIC DISPUTE	2	INVESTIGATED
DISTURBANCE	4	INVESTIGATED

VEHICLE AND TRAFFIC CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
MVA. (PROPERTY DMG.)	1	INVESTIGATED
ASSIST MOTORIST	3	N/A

OTHER POLICE ACTIVITIES

<u>OFFENSE</u>	<u>#</u>
MISC CALLS FOR POLICE SERVICES	12
ASSIST OTHER AGENCY	2

DPW ACTIVITY REPORT FOR 1/10/22

BUILDINGS:

1. Cleaned up and organized the Municipal Building garage to make room for both police vehicles and our job trailer.
2. Replaced the batteries in the door opener at the Library and cleaned out the cobwebs and dirt that has collected in them.
3. Vacuumed out the drainage pit at the firehall.
4. We are currently in the process of cleaning out our section of the storage barn and are scrapping out metal and copper.
5. Placed old photos of Clayton that we received from the Antique Boat Museum along the walls at the Municipal Building.
6. The heat coil failed in the court room and leaked onto the floor creating a small flood. We cleaned up the mess and Hazlewood Mechanical replaced the coil and everything seems to be working properly.

STREETS:

1. We topped off sand barrels around the Village.
2. Picked up tree branches and other debris from the high winds that we had recently.
3. Cut pine tree that blew over during the high winds at the Pelo Rd. pump station.
4. Installed 2 new bridge crossing marker signs at the Washington Island Bridge.
5. Installed delineators on the bump outs along the new section of the state loop. We also marked the bicycle racks and the benches in between the sidewalk and curbs with orange markers.
6. Stacked old pavers from the state project on pallets and took them to our storage lot on Bald Rock Rd. We also took the remainder of the new ones there as well.
7. Removed the leaf box from the stake rack truck and cleaned and serviced the leaf machine for the season.
8. Waxed the dump boxes of both stake racks for snow removal this winter.
9. Removed the top tier of benches from Rotary Park and removed the extra trash cans that we set out for the parade.
10. Replaced 3 STOP signs and posts at James & Mary St. Intersection, Riverside Dr. & James St. intersection, and the Hotel & Webb St. intersection.
11. We are currently picking up Christmas trees for disposal.

EQUIPMENT:

1. KMR TIRE broke down the old tires and mounted and installed new tires on the backhoe.
2. Both John Deere snowblowers are ready for the season.
3. Installed the sander on the toolcat. Also mounted and installed new tires on it as well.
4. Replaced the starter in truck #20.
5. Installed a rubber blade on the bucket of the toolcat for pushing snow on the new pavers downtown as to not damage them.
6. Replaced faulty backup light on truck #23.

DOCKS:

1. Reattached the chain that broke away from the wall at the Rotary Park floating dock.
2. Winterized the bathrooms at the Rotary Park dock.

PARKS:

1. Brought in gravel and spread it out along the Riverwalk at Rotary Park and Frink Park that was washed out from the high waves during the wind storm.
2. Removed the lights from the tree at Frink Park and all of the other decorations around the Village.

Respectfully submitted,

Terry Jones, DPW Superintendent

**Regular Village Meeting
Village of Clayton Board of Trustees
December 27th, 2021**

Page 1 of 2

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday December 27th, 2021 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Trustee/Deputy Mayor
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
Amanda Cantwell, Deputy Clerk

Mayor Zimmer opened the Regular Village Meeting at 5:30 p.m. This meeting was only to conduct business to pay 12/27/2021 abstract and capital projects.

Trustee Hyde made the **MOTION** to approve the items 1-6 as presented. Trustee Buker seconded, all were in favor and motion was carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes December 13th, 2021
2. Payroll (P/R #14) 11/11/2021 to 11/24/2021 \$ 38,273.44
3. Teamsters HSA Annual Premium 2022 \$ 82,800.00
4. Teamsters H&H monthly Premium \$ 15,022.12
5. Abstract – Prepays \$ 888.95
6. Abstract – 12/27/2021 \$ **65,150.48**
- General Fund \$ 22,236.82
- Water Fund \$ 6,784.82
- Sewer Fund \$ 36,128.84

7. CAPITAL PROJECTS:

<i>CAPITAL PROJECT'S</i>	<i>INVOICE #</i>	<i>AMOUNT</i>
<i>029- HISTORIC DIST PROJ</i>	<i>TOTAL</i>	<i>\$13,494.94</i>
<i>New Century Electric - Pay App #23</i>	<i>Pay App 23</i>	<i>\$13,494.94</i>
<i>031- WWTP IMPROVEMENTS</i>	<i>TOTAL</i>	<i>\$477,924.06</i>
<i>North Country Contractor Pay App #2</i>	<i>Pay App 2</i>	<i>\$294,275.48</i>
<i>John R. Dudley Contr. Pay App #2</i>	<i>Pay App 2</i>	<i>\$183,648.58</i>
<i>032 – REDI (DOCK & RIVERWALK)</i>	<i>TOTAL</i>	<i>\$15,939.83</i>
<i>Barton & Loguidice Prof services thru Nov. 20, 2021</i>	<i>122033</i>	<i>\$12,939.83</i>
<i>Barclay Damon Bond renewal</i>	<i>5148576</i>	<i>\$3,000.00</i>
<i>033 - REDI WWTP IMPROVEMENTS PROJ</i>	<i>TOTAL</i>	<i>\$50,350.00</i>
<i>Barton & Loguidice – John R. Dudley Contr Pay App #2</i>	<i>Pay App 2</i>	<i>\$50,350.00</i>
<i>034 – FEMA FLOOD DAMAGE</i>	<i>TOTAL</i>	<i>\$5,720.00</i>
<i>Barton & Loguidice – Prof services thru Nov. 20, 2021</i>	<i>122015</i>	<i>\$5,720.00</i>

Trustee Hyde made the **MOTION** to approve the Capital Projects item #7 with corrections. Trustee Chrisman seconded, all were in favor and motion was carried.

**Regular Village Meeting
Village of Clayton Board of Trustees
December 27th, 2021**

Page 2 of 2

Trustee Hyde made **MOTION** to adjourn regular meeting at 5:35pm, Trustee Buker seconded, motion was carried.

Respectfully,

Amanda Cantwell
Deputy Clerk

DRAFT

Village of Clayton
Abstract of Audited Vouchers from 1/10/2022 to 1/10/2022

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: <none>								
AMERICAN ROCK SALT CO LLC	12/29/2021	0687347	3493	BULK ICE CONTROL SALT	AA.5110.400.000.	8,730.44		
<u>AMERICAN ROCK SALT CO LLC Total</u>						8,730.44		
BADGER METER	12/29/2021	80089306	3505	BEACON MBL HOSTING SERV UNIT	FX.8340.402.000.	61.86		
<u>BADGER METER Total</u>						61.86		
BLAIR SUPPLY CORP	1/03/2022	3253736	3526	2-SPECIAL ORDER 4" INVERTED BRASS	GG.8130.401.000.	31.54		
	1/05/2022	3253689		4-SPECIAL ORDER CLEAN OUT PLUG	GG.8130.401.000.	100.72		
	1/05/2022	3253756		HYD ADPT	GG.8130.401.000.	101.58		
<u>BLAIR SUPPLY CORP Total</u>						233.84		
BLUE 360 MEDIA LLC	12/21/2021	IN2110089335	3500	NY VEHICLE & TRAFFIC LAW BOOK	AA.1110.400.000.	70.75		
	12/21/2021	IN2110089633		NEW YORK PENAL LAW	AA.1110.400.000.	71.75		
	12/21/2021	IN2110089751		PENAL AND CRIMINAL PROCEDURE LAW	AA.1110.400.000.	76.75		
<u>BLUE 360 MEDIA LLC Total</u>						219.25		
BLUE MOUNTAIN SPRING WATER	12/22/2021	379999	3496	4- SPRING WATER 5 GAL.	AA.1620.400.000.	27.80		
<u>BLUE MOUNTAIN SPRING WATER INC Total</u>						27.80		
CAZENOVIA EQUIPMENT CO INC	1/05/2022	1238445	3524	2-CABLE	AA.5110.400.000.	219.30		
<u>CAZENOVIA EQUIPMENT CO INC Total</u>						219.30		
CHENEY TIRE	12/27/2021	1698436	3480	1 - 12R225 16 BS M799 TL	AA.5110.400.000.	607.18		
<u>CHENEY TIRE Total</u>						607.18		
CYNCON EQUIPMENT INC	12/28/2021	88153	3486	1-SWITCH, SELECTOR, 3-WAY	AA.5110.400.000.	36.33		
<u>CYNCON EQUIPMENT INC Total</u>						36.33		
EFPR SOLUTIONS LLC	12/22/2021	314256	3497	ACCOUNTING SERVICES FOR NOVEMBER	AA.1325.400.000.	1,666.67		
	12/22/2021	314256		ACCOUNTING SERVICES FOR NOVEMBER	FX.1710.400.000.	1,666.67		
	12/22/2021	314256		ACCOUNTING SERVICES FOR NOVEMBER	GG.1710.400.000.	1,666.66		
<u>EFPR SOLUTIONS LLC Total</u>						5,000.00		
FRENCH CREEK MARINA	12/27/2021	2101923	3483	3-LED 6IN RED STOP/TAI/TUR	AA.5110.400.000.	34.50		
<u>FRENCH CREEK MARINA Total</u>						34.50		
GALLS LLC	12/28/2021	020086221	3523	MENS TWILL CARGO PANT- K KEEFER	AA.3120.400.000.	153.74		
<u>GALLS LLC Total</u>						153.74		

Village of Clayton

Abstract of Audited Vouchers from 1/10/2022 to 1/10/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
GILLBUILT TRANSPORTATION INC			3512					
	12/21/2021	139576		27600 GALLONS SLUDGE	GG.8189.400.000.	1,462.80		
	12/23/2021	139620		27600 GALLONS SLUDGE	GG.8189.400.000.	1,462.80		
	12/29/2021	139664		27600 GALLONS SLUDGE	GG.8189.400.000.	1,462.80		
GILLBUILT TRANSPORTATION INC Total						4,388.40		
GILLEES AUTO TRUCK & MARINE			3479					
	12/28/2021	630285		PUSH BT MOM ON 16A	AA.5110.400.000.	4.79		
	1/03/2022	630567		1-9PC HEX KEY	AA.5110.400.000.	21.94		
GILLEES AUTO TRUCK & MARINE Total						26.73		
GRAINGER			3498					
	12/23/2021	9160030012		EYE WASH PRESERVATIVE	AA.1620.400.000.	11.61		
GRAINGER Total						11.61		
HAZLEWOOD MECHANICALS RETAIL			3503					
	1/04/2022	65562		2- COPPER COUPLING	FX.8320.401.000.	48.54		
	1/04/2022	65563		1- 1" FITTING BRUSH	FX.8320.401.000.	2.17		
HAZLEWOOD MECHANICALS RETAIL Total						50.71		
JEFF-LEWIS BOCES			3492					
	12/29/2021	759-22A		DRUG & ALCOHOL ADMIN CHARGES	AA.5110.400.000.	106.25		
JEFF-LEWIS BOCES Total						106.25		
PHILLY FUELS, INC.			3521					
	12/14/2021	14471		LL WATER PLANT FUEL-86.4 GAL	FX.8320.400.000.	193.54		
	12/28/2021	15287		LL WATER PLANT FUEL-103.1 GAL	FX.8320.400.000.	230.94		
PHILLY FUELS, INC. Total						424.48		
REINMAN'S DEPT STORE			3510					
	1/05/2022	K87469		9-HARDWARE	GG.8130.401.000.	64.19		
REINMAN'S DEPT STORE Total						64.19		
SLACK CHEMICAL CO INC			3502					
	12/17/2021	431965		DIATOMACEOUS EARTH	FX.8320.404.000.	3,632.00		
	12/27/2021	432224		2- METAL CAN 5 GAL.	AA.5110.400.000.	382.70		
	1/16/2022	431966		BLEACH 16%	GG.8121.402.000.	819.32		
SLACK CHEMICAL CO INC Total						4,834.02		
SLYE LAW OFFICES, P.C.			3499					
	1/03/2022	59267		DUSWALT V. VILLAGE OF CLAYTON	AA.1420.400.000.	9,130.53		
SLYE LAW OFFICES, P.C. Total						9,130.53		
UNIFIRST CORPORATION			3484					
	12/24/2021	051 3339787		UNIFORM CLEANING 12/24/2021	AA.9189.800.000.	57.26		
	12/24/2021	051 3339787		UNIFORM CLEANING 12/24/2021	FX.9089.801.000.	9.54		
	12/24/2021	051 3339787		UNIFORM CLEANING 12/24/2021	GG.9089.801.000.	9.54		
	12/31/2021	051 3342107		UNIFORM CLEANING 12/31/2021	AA.9189.800.000.	64.27		
	12/31/2021	051 3342107		UNIFORM CLEANING 12/31/2021	FX.9089.801.000.	10.71		
	12/31/2021	051 3342107		UNIFORM CLEANING 12/31/2021	GG.9089.801.000.	10.71		
	1/07/2022	051 3344405		UNIFORM CLEANING 01/07/2022	AA.9189.800.000.	53.92		

Village of Clayton

Abstract of Audited Vouchers from 1/10/2022 to 1/10/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
	1/07/2022	051 3344405		UNIFORM CLEANING 01/07/2022	FX.9089.801.000.	8.98		
	1/07/2022	051 3344405		UNIFORM CLEANING 01/07/2022	GG.9089.801.000.	8.99		
UNIFIRST CORPORATION Total						233.92		
UNITED AUTO SUPPLY			3482					
	12/20/2021	8-559235-R		CORE RETURN-STARTERMOTORASY	AA.5110.400.000.	-20.00		
	12/28/2021	8-559235		15-TRICO ICE WINTER	AA.5110.400.000.	78.15		
UNITED AUTO SUPPLY Total						58.15		
USABBLUEBOOK			3508					
	12/23/2021	828475		2-HAZARDOUS MATERIAL SIGN	FX.8340.401.000.	857.21		
	12/23/2021	828587		1-WILKING BFP RUBBER REPAIR KIT	GG.8130.401.000.	288.34		
	12/23/2021	828698		WILKINS BFP RUBBER REPAIR KIT	GG.8130.401.000.	69.01		
USABBLUEBOOK Total						1,214.56		
WELLS FARGO VENDOR FIN SERV			3509					
	12/24/2021	5018246733		KYOCERA PRINTER	GG.8130.401.000.	119.31		
WELLS FARGO VENDOR FIN SERV Total						119.31		
WHITES LUMBER INC			3491					
	12/15/2021	2919607		1-SCREW-BOLT-ANCHORS 3/8" X 1-3/4"	AA.5110.400.000.	18.45		
	12/30/2021	2925938		1-LIQUID NAILS ADHESIVE	GG.8130.401.000.	13.98		
WHITES LUMBER INC Total						32.43		
Total for Voucher Type: <none>						36,019.53		
Total:								
<none>						36,019.53		
Total						36,019.53		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

36,019.53

36,019.53

Date

Mayor/Deputy Mayor Signature

Village of Clayton

A/P Distribution Summary by Fund from 1/10/2022 to 1/10/2022

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General		
	000	21,605.08
<u>AA Fund Total</u>		21,605.08
FX - Water		
	000	6,722.16
<u>FX Fund Total</u>		6,722.16
GG - Sewer		
	000	7,692.29
<u>GG Fund Total</u>		<u>7,692.29</u>
Grand Total		36,019.53

Village of Clayton

Abstract of Audited Vouchers from 1/10/2022 to 1/10/2022

Claimant	Invoice Date	Invoice	Voucher # Description	Distribution Acct	A/P Owed	Chk #	Chk Date
Voucher Type: <none>							
BARCLAY DAMON LLP	12/31/2021	5153670	3515 PROFESSIONAL SERVICES THROUGH	HH.1420.200.029.	40.00		
	12/31/2021	5153688	HISTORIC DISTRICT-BOND COUNSEL-	HH.1420.200.029.	8.70		
BARCLAY DAMON LLP Total					48.70		
BARTON & LOGUIDICE DPC	11/02/2021	120872	3520 PROFESSIONAL SERVICES THROUGH	HH.1440.200.034.	3,120.00		
BARTON & LOGUIDICE DPC Total					3,120.00		
JOHN DUDLEY CONSTRUCTION INC	12/28/2021	PAY APP 3	3517 PAY APP 3	HH.1440.200.031.	123,070.49		
	12/28/2021	PAY APP 3	PAY APP 3	HH.1440.200.033.	55,540.19		
JOHN DUDLEY CONSTRUCTION INC Total					178,610.68		
NATIONAL GRID	12/28/2021	500116110	3519 ELECTRIC SERVICE PROPOSAL- NON-	HH.1420.200.031.	53,401.01		
NATIONAL GRID Total					53,401.01		
S C SPENCER ELECTRIC INC	12/31/2021	PAY APP 3	3518 PAY APP 3	HH.1440.200.031.	51,078.75		
	12/31/2021	PAY APP 3	PAY APP 3	HH.1440.200.033.	11,460.61		
S C SPENCER ELECTRIC INC Total					62,539.36		
Total for Voucher Type: <none>					297,719.75		
Total:							
<none>					297,719.75		
Total					297,719.75		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

297,719.75

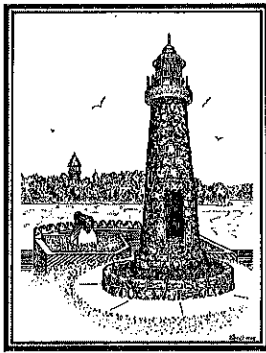
297,719.75

Date

Mayor/Deputy Mayor Signature

Village of Clayton
A/P Distribution Summary by Fund from 1/10/2022 to 1/10/2022

<u>Fund</u>	<u>District</u>	<u>Amount</u>
HH - Captial Projects		
	029	48.70
	031	227,550.25
	033	67,000.80
	034	3,120.00
<u>HH Fund Total</u>		<u>297,719.75</u>
Grand Total		297,719.75



Incorporated 1872

VILLAGE OF CLAYTON

425 Mary St. ♦ PO Box 250 ♦ Clayton ♦ 1000 Islands ♦ New York 13624
Phone: (315) 686-5552 Fax: (315) 686-2132
TTD: 1-800-662-1220

January 11, 2022

A Proclamation Commemorating Village of Clayton School Choice Week

WHEREAS all children in Village of Clayton should have access to the highest-quality education possible; and,

WHEREAS Village of Clayton recognizes the important role that an effective education plays in preparing all students in Government Name to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Village of Clayton; and,

WHEREAS Village of Clayton is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS Village of Clayton has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Norma Zimmer do hereby recognize January 23 – January 29, 2022 as VILLAGE OF CLAYTON School Choice Week, and I call this observance to the attention of all of our citizens.

Norma Zimmer
Mayor