

VILLAGE OF CLAYTON BOARD OF TRUSTEES
AGENDA – REGULAR MEETING
March 28th, 2022 – 5:30 PM

VISITOR'S:

David Powers, Engineer II Barton & Loguidice

1. Motion to approve Change Order No. 1 – WWTP Improvements Project

POLICE:

1. Activity Report

DPW:

1. Activity Report

WATER/WASTEWATER:

1. Monthly Activity Report
2. Resolution to award bid- Cellular Meter Upgrade Project

CONSENT AGENDA:

1. DRAFT Meeting Minutes March 14th, 2022
2. Payroll (P/R #21) 2/17/2022 to 03/02/2022 \$43,915.56
3. Teamsters Health & Hospital \$ 15,022.12
4. Abstract 03/21/2022 – Prepays \$ 1,203.02
5. Abstract 03/28/2022 \$ 45,615.07
- General Fund \$ 23,018.92
- Water Fund \$ 5,761.97
- Sewer Fund \$ 16,834.18

OLD BUSINESS:

1. Water/Sewer Account 563-0

CLERK:

1. Introduce proposed Local Law #1 – 2022 Tax Levy Limit
2. Present Tentative Budget to the Board
3. Set Public Hearing – Tentative 2022-2023 Fiscal Year Budget & Local Law #1 Override Tax Levy Limit.

MAYOR'S REPORT:

1. NYCOM-Resolution 2022-5 calling for an increase in AIM funding
2. Notice to proceed - D.C. Building Systems, Inc. for Flood Damage Shoreline Stabilization Projects

PUBLIC COMMENT:

EXECUTIVE SESSION: Pertaining to Personnel

ADJOURNMENT:

Norma,

Please see Change Order No. 1 attached for the WWTP Improvements Project, as we discussed. This Change Order is for the General Construction Contract (Contract 1A). The Change Order increases the total contract amount of Contract 1A by \$144,000 as a result of additional expenses incurred by constructing the concrete foundation walls for the new Advanced Treatment building throughout the winter. Dudley originally requested \$212,790 for this additional work, however we negotiated the total amount down to \$144,000. Cold weather protection of the concrete and masonry during curing significantly increased the construction duration for these tasks and ultimately increased cost. This change order also increases the construction duration by 3 months to account for delays executing contract from the start of the project and material delays experienced by the contractor.

The additional cost will come from the project contingency, so this change order does not increase the total project cost. After the increase from this Change Order we still have over \$1M in combined contingency and Field Order allowances, so the project budget remains healthy.

We plan on being present at the next Village Board meeting on 3/28 to present the Change Order to the board for consideration. Please let us know if you have any questions or comments.

Thank you,

SECTION 00 63 63

CHANGE ORDER NO.: 1

Owner: **Village of Clayton** Owner's Project No.:
 Engineer: **Barton & Loguidice, D.P.C.** Engineer's Project No.: **970.005.001**
 Contractor: **John R. Dudley Construction** Contractor's Project No.:
 Project: **Wastewater Treatment and Collection System Improvements Project**
 Contract Name: **General Construction**
 Date Issued: **3/28/2022** Effective Date of Change Order: **3/28/2022**

The Contract is modified as follows upon execution of this Change Order:

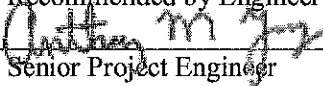
Description:

This change order includes the additional costs incurred by Dudley Construction to place and protect concrete and masonry for the Advanced Treatment building during winter conditions. The total costs for the additional work were incurred from November 5, 2021 to March 9, 2022. The cold weather protection efforts were necessary due to delays resulting from material availability. The total costs requested by the contractor was \$212,798.46, however the amount was reviewed and adjusted to a total of \$144,000.00. This change order also increases the contract duration by three (3) months to account for the delays.

Attachments:

John R. Dudley Winter Protection Cost Letters Dated – (1/9/2022, 2/8/2022, 2/18/2022, 2/23/2022)

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 6,127,000.00		Substantial Completion: 5/31/2022	
		Ready for final payment: 6/30/2022	
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order] :		[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order] :	
\$ N/A		Substantial Completion: N/A	
		Ready for final payment: N/A	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 6,127,000.00		Substantial Completion: 5/31/2022	
		Ready for final payment: 6/30/2022	
Increase this Change Order:		Increase this Change Order:	
\$ 144,000.00		Substantial Completion: 3 months (92 days)	
		Ready for final payment: 3 months (92 days)	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 6,271,000.00		Substantial Completion: 8/31/2022	
		Ready for final payment: 9/30/2022	

Recommended by Engineer (if required)
 By: 
 Title: Senior Project Engineer
 Date: 3/28/2022

Accepted by Contractor

Authorized by Owner
 By: _____
 Title: Mayor
 Date: _____

Approved by Funding Agency (if applicable)

970.005.001

POLICE DEPARTMENT ACTIVITY REPORT
03/09/22 TO 03/23/22
CRIMINAL INVESTIGATIONS

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
LARCENY	1	UNDER INV.

NON – CRIMINAL CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
MENTAL HEALTH VIOL.	1	ARREST
DOMESTIC DISPUTE	1	INVESTIGATED
MISSING PERSON	1	INVESTIGATED
NEIGHBOR DISPUTE	1	INVESTIGATED
OVERDOSE	2	INVESTIGATED

VEHICLE AND TRAFFIC CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
M.V.A. (PROPERTY DMG.)	1	INVESTIGATED
RECKLESS OPERATION	1	ARREST
ASSIST MOTORIST	1	N/A

OTHER POLICE ACTIVITIES

<u>OFFENSE</u>	<u>#</u>
MISC CALLS FOR POLICE SERVICES	6
ASSIST OTHER AGENCY	3

DPW ACTIVITY REPORT FOR 3/28/22

BUILDINGS:

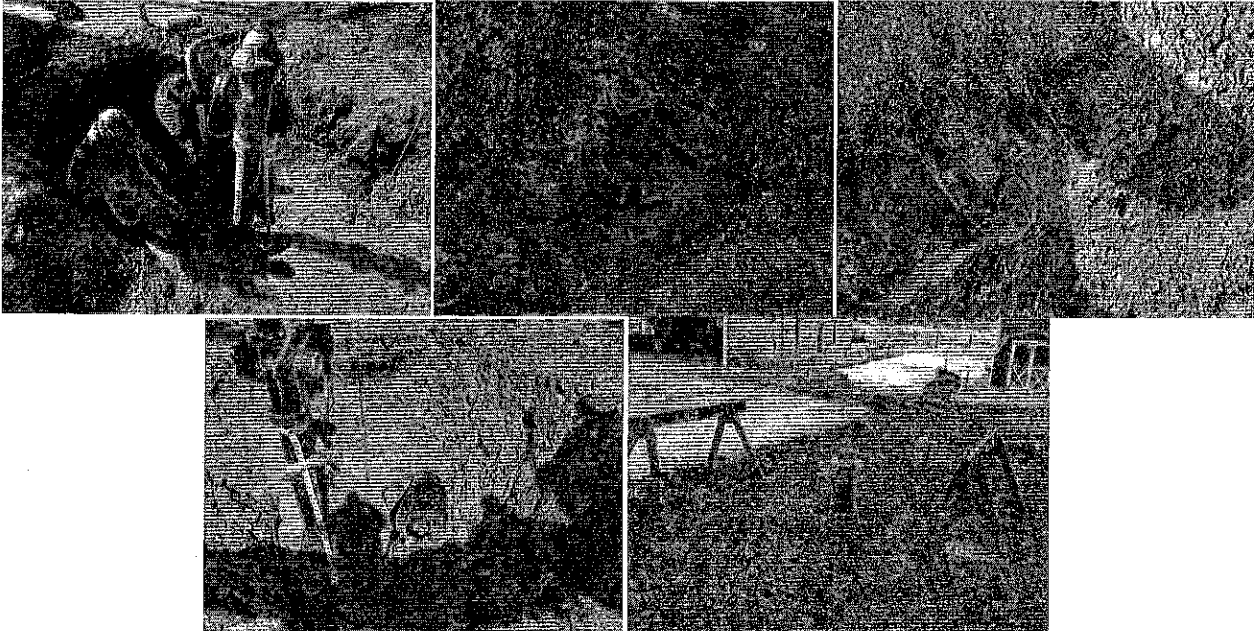
1. We will be getting the Highway Garage cleaned up with help from the Cape Vincent Correctional Facility for the upcoming Boat Show.

STREETS:

1. Cold patched.
2. Removed center divider in the new trash receptacles so that it will accommodate a larger trash can.
3. Removed 3 panels from the kiosk by the Mary St. dock to see if the pictures on them can be updated.
4. The CLAYTON 1000 ISLANDS panels will be removed next week and taken to Stewart Signs for the LED conversion.
5. Straightened sign posts at Merrick & Union St., Franklin & Mary St. and Union & Theresa St.
6. Mark and Mike made a prototype flag holder that will fit on the new ornamental lights downtown.
7. Bobby began painting the parking meter posts black.

WATER:

1. We replaced a 6 inch gate valve and fire hydrant on the end of Rees St. The valve had been leaking. See photos.



SEWER:

1. Jetted sewer mains on the lower end of John St., State St. by the shurfine and along Merrick St. to Webb St.

EQUIPMENT:

1. Took CL 24 (1999 Stakerack) to Stadium International to have the oil pan replaced as it was rusted out and leaking.
2. Changed oil and filter in the new police vehicle.
3. We are currently getting the street sweeper checked over to begin sweeping for the season.

PARKS:

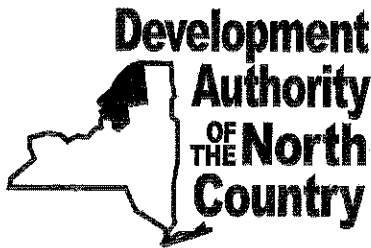
1. Replaced ballasts and bulbs in several lights at the Frink Park Pavilion.

DOCKS:

1. We had to secure the floating dock next to DiPrinzio's with rope as one of the chains broke on the end towards the channel. We will get the chain replaced as soon as possible.
2. The Robinson Bay will be at Frink Park from April 7th to April 11th to set buoys for the 2022 shipping season.

Respectfully submitted,

Terry Jones, DPW Superintendent



Water and Wastewater Facilities

Warneck Pump Station
23557 NYS Route 37
Watertown, New York 13601

Telephone (315) 661-3210
Telefax (315) 661-3211
Emergency Telephone (315) 786-4000

Open Access Telecom Network

Dulles State Office Building
317 Washington Street, Suite 406
Watertown, New York 13601

Telephone (315) 661-3200
Telefax (315) 661-3201
Emergency Telephone (866) 669-3262

Solid Waste Management Facility

23400 NYS Route 177
Rodman, New York 13682

Telephone (315) 661-3230
Telefax (315) 661-3231

March 24, 2022

RE: Village of Clayton
Water and Wastewater Control Facilities Management Services
February 2022, Monthly Status Report
SPDES Permit No. NY-0027545, PWS No. NY-2202335

Dear Mayor Zimmer,

Services performed for the month of February are detailed below for Board review. I hope that you find the information useful and welcome suggestions to make this report more useful for the Board going forward.

1) MANAGEMENT SERVICES – WASTEWATER TREATMENT PLANT (WWTP)

a) General

- During the month of February 31 Work Orders (WO's) were completed. To date 68 Preventative Maintenance (PM) plans have been put into place for the WWTP and additional PM plans will be created or updated as new equipment is replaced or installed in the ongoing capital upgrade project.
- On 2/15/2022, Authority personnel submitted the Chemical Bulk Storage Renewal Application for the bulk sodium hypochlorite storage tank at LS-1A. The current certificate expires in May of 2022. The complete application is included in Attachment No. 4.
- On 2/17/2022, Authority personnel met with the New York State Department of Environmental Conservation (NYSDEC) as part of their annual comprehensive inspection of the WWTP. The result of this inspection was a satisfactory rating from the NYSDEC the highest rating available. The complete results of the inspection are included in Attachment No. 5.
- On 2/22/2022, Authority personnel provided the Village a draft copy of the Asset Management Plan, Water and Sewer Budget Memo, and Equivalent Dwelling Unit Memo for review as part of the annual budget setting process.
- On 2/23/2022, bid documents for the installation of the Water Meter Endpoints were released, bids are due on 3/18/2022.

b) Operations

- Table 1 shows the monthly WWTP influent and effluent loadings as compared to the SPDES required limits. The WWTP reported a Biochemical Oxygen Demand (BOD) removal efficiency of 95% and a Total Suspended Solids (TSS) removal efficiency of 97%. This information and supporting documentation are attached in the Discharge Monitoring Report (DMR) and Operations Report contained within Attachment No. 1.

Table 1 – Monthly Wastewater Flows & Loading

	FLOW (MGD)	BOD (lb/day)	TSS (lb/day)
Average Monthly Influent	0.741	713	726
Outfall 001 Monthly Average Effluent Results	Not Measured	51	38
Outfall 001 SPDES Permit Monthly Average Effluent Limits	1.1	280	280

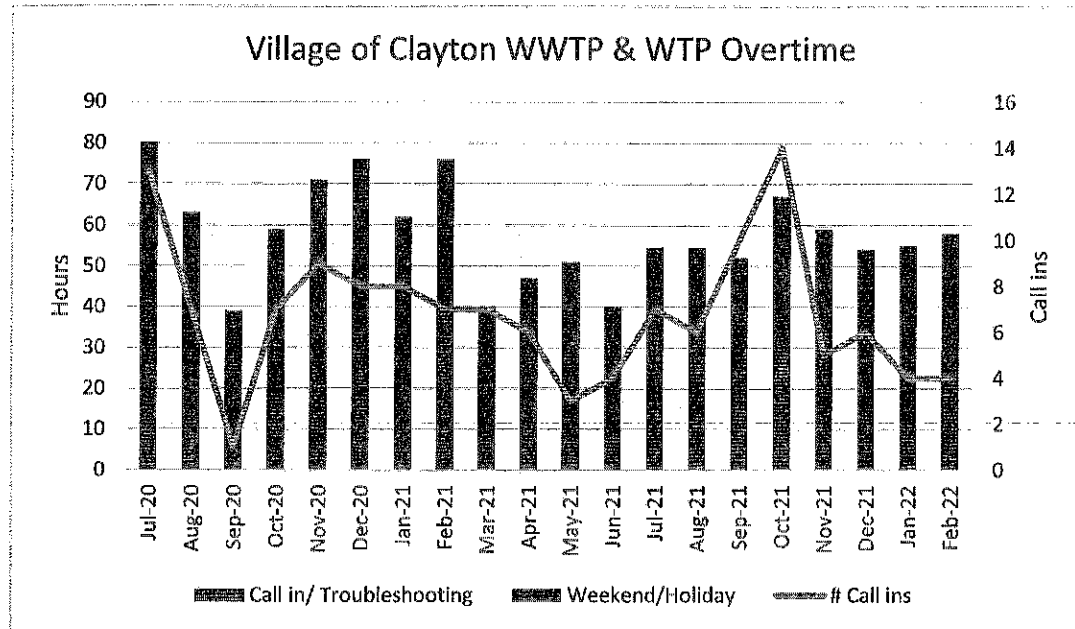
- In the month of February, the WWTP had two SPDES permit violations on 2/17/2022 for Settable Solids and Fecal Coliform due to hydraulic loading in excess of the facility's treatment capacity. Additionally, there was one sanitary sewer overflow on 2/17/2022 at Riverside Drive and East Union Street Pump Station. A Report of Noncompliance for all events are contained within Attachment No. 1.
- Historical WWTP flows and loadings are detailed on the attached historical trends for the month of February contained within Attachment No. 2.
- A total of 184,000 gallons of sludge was hauled by Gilco to the City of Watertown Wastewater Facility for the month of February. Average percent solids for the month was 0.718%, equating to 11,018 pounds of sludge removed.
- In the month of February, 28,320 kilowatt hours (kWh) of electricity was utilized by the WWTP, 9,710 kWh of electricity was utilized by lift stations within the Village, and 6,527 kWh of electricity was utilized by lift stations outside the Village.
- In the month of February, 236 pounds of chlorine was utilized for disinfection of effluent.
- In the month of February, 270 gallons of sodium hypochlorite was used to minimize hydrogen sulfide at LS-1A pump station.

c) Personnel

- There were 22.5 total hours of overtime (OT) in February associated with the operation of the WWTP for weekend/holiday coverage and 17.0 hours of OT for alarm call-ins.

Mayor Zimmer
March 24, 2022

There were 13.5 total hours of OT associated with the operation of the Water Treatment Plant WTP for weekend/holiday coverages and 5 hours of OT for alarm call-ins. See below graph of 2020-2022 OT trending.



- 02/13/2022, 5-hour call-in, Reported water main break on Beecher Street. Operator responded in order to assist with repair, leak was unfounded.
- 02/17/2022, 9.5-hour call-in, Overflow event at Riverside Drive and East Union Street. Operator onsite to assist outside septic hauler with hauling to WWTP and monitor pump stations.
- 02/22/2022, 3-hour call-in, SCADA communication failure on Cape Vincent Correctional Line. Multiple alarms were received due to freezing rain.
- 02/23/2022, 4.5-hour call-in, High flows at Riverside Drive and East Union Street due to rain and snow melt. Operator responded and monitored pump stations and WWTP as required by the Village's Wet Weather Operation Plan.

d) Maintenance

- Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance tasks were completed by Village Water and Sewer Staff.

New Repairs/Breakdowns

- None

WOs completed in month of February

- Biannual Bulk Storage Application
- Monthly Chlorine System Inspection
- Monthly Gas Detection Calibration
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections
- Monthly Crane and Hoist Inspection at Riverside Drive
- Monthly PM of Lift Stations
- Monthly E. Union St. Lift Station PM
- Monthly CHH Lift Station PM
- Monthly WWTP PM
- Monthly Alarm Testing
- Monthly WWTP TKN & Ammonia Sampling
- Monthly Low Level Mercury Testing
- Monthly Operations Report & DMR
- Weekly pH Probe Calibrations
- Weekly Lift Station Rounds
- Weekly WWTP PM
- Weekly SPDES Sampling
- Weekly E. Union Street Lift Station Rounds
- Weekly WWTP Blower PM
- Exercised emergency generators every Thursday
- Performed maintenance on bar screen, routine grease and oil
- Performed monthly maintenance on SBR decanters

e) Capital Improvement Project

- The Wastewater Treatment Plant and Collection system improvement project total funds spent to date, including administrative and technical costs, are \$3,081,856.91 versus a current budget of \$8,830,000.00.
- WWTP and Collection System Improvement Resiliency and Economic Initiative (REDI) Upgrades total funds spent to date, including technical costs, are \$669,930.32 versus a current budget of \$2,500,000.00. Work associated with this project will be completed as part of Contract 1A, 1B, and 1C under the WWTP project.

2) MANAGEMENT SERVICES – WATER TREATMENT PLANT (WTP)

a) General

- During the month of February, 12 WO's were completed. To date 42 PM plans have been put into place for the WTP.
- During the month of February, there were no resident complaints in accordance with NYSDOH permit limits and water quality.

b) Operations

- In February, the WTP produced 4,238,000 gallons of water for a monthly average of 151,000 gallons per day of treated watered. Table 2 shows the monthly water system flows, chlorine residual, and turbidity as compared to the New York State regulatory limits. This information and supporting documentation are detailed in the monthly New York State Department of Health (NYSDOH) Report. A copy of this report is contained within Attachment No. 3.

Table 2 – Monthly Water Flows & Monitoring Samples

	FLOW (1,000 gallons/day)	Entry Point Chlorine Residual (mg/L)	Distribution Turbidity (NTU)	Distribution System Chlorine Residual (mg/L)
Monthly Average	151	1.9	0.16	1.4
Regulatory Limit	440	4.0	5.0	4.0

- In the month of February, 25,440 kWh of electricity was utilized by the WTP, 2,509 kWh was utilized by the Low Lift Pump House, and 408 kWh was utilized by the Standpipe.
- In the month of February, 108 pounds of chlorine gas was utilized for disinfection of drinking water.
- In the month of February, 605 pounds of Diatomaceous Earth (DE) was used in production of finished water.

c) Maintenance

- Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance task were completed by Water and Sewer Staff.

New Repairs/Breakdowns

- Throughout the month operators assisted various property owners with frozen or broken water laterals by shutting of water at the curb or replacing broken freeze plates on the meters.

WOs completed in month of February

- Quarterly SDWIS Sampling
- Monthly SPDES Permit Sampling
- Monthly Chlorine System Inspection
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections

Mayor Zimmer
March 24, 2022

- Monthly Alarm Testing
- Monthly Laboratory Equipment Calibrations
- Monthly Spill Prevention Inspections
- Monthly Fire Extinguisher Inspection
- Monthly WTP Maintenance
- Monthly Cranes and Hoists Inspections at WTP and Low Lift Station
- Monthly Chlorine System Inspections
- Monthly First Aid Inventory
- Monthly DOH Report
- Monthly Total Coliform Sampling
- Monthly Pallet Jack Inspection
- Weekly pH Probe Calibrations
- Weekly WTP PM
- Weekly Distribution Sampling
- Weekly DOH Permit Sampling

3) CAPITAL IMPROVEMENT PROJECTS

- Clayton REDI Improvements Project total funds spent to date, including technical costs, are \$800,774.32 versus a current budget of \$6,522,800.00. Updated bid package was approved by the Village and the project has been placed out to bid with a Bid Opening scheduled for 4/13/2022 at 1:00 pm.
- Historic District/Sewer Lateral Replacement Project: Project total funds spent to date, including administrative, technical, and construction costs, are \$4,294,391.24 versus a current budget of \$5,000,000. Easements are being finalized with property owners and filed with the county. New Century is awaiting confirmation on all easements before proceeding.

Should you have any questions regarding this report, please do not hesitate to contact me at (315) 679-1213.

Sincerely,

Thomas Haynes

Thomas Haynes, P.E.
Water Quality Supervisor

Attachments:

- 1) NYS DEC DMR, Operations Report, NCR
- 2) Historical Trends
- 3) NYSDOH Report
- 4) Chemical Bulk Storage Renewal Application
- 5) NYS DEC Inspection Results

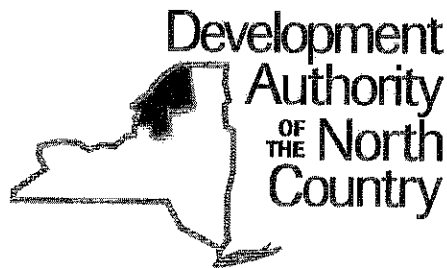
VILLAGE OF CLAYTON
Jefferson County
Resolution # _____ - 2022

Awarding Bid for Contract No. 1 for the Village of Clayton Cellular Meter Upgrade Project

WHERE AS, the Village of Clayton solicited bids for the Village of Clayton Cellular Meter Upgrade Project, and

WHERE AS, the Development Authority of the North Country recommends that the Village of Clayton award Contract No. 1 – Endpoint Installation to New Century Electric, Inc. for the base bid in the amount of \$48,496.00, and

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Clayton at its March 28, 2022 meeting authorize Mayor Zimmer to execute the Notice of Award to New Century Electric, Inc. Upon the receipt of bonds and insurance and approval by the Village's attorney, the Village of Clayton Board authorizes the Mayor to execute the agreement and notice to proceed between the Village of Clayton and New Century Electric, Inc.



Water and Wastewater Facilities

Warneck Pump Station
23557 NYS Route 37
Watertown, New York 13601

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Solid Waste Management Facility

23400 NYS Route 177
Rodman, New York 13682

Telephone (315) 661-3230
Telefax (315) 661-3231

WWW.DANC.ORG

March 21, 2022

Village of Clayton
425 Mary Street
Clayton, NY 13624

Re: Village of Clayton Cellular Meter Upgrade Project
Contract No. 1 – Endpoint Installation
Recommendation of Award

Dear Mayor Zimmer:

The Development Authority of the North Country (Authority) has reviewed the bids for the Village of Clayton (Village) Cellular Meter Upgrade Project Contract No. 1 – Endpoint Installation, which were received and opened on March 18, 2022 at 1:00 PM. The following is a summary of the bids received for Contract No. 1:

<u>Contractor</u>	<u>Base Bid</u>
New Century Electric, Inc.	\$48,496.00

As shown above, New Century Electric submitted the lowest and only bid for Contract No. 1 in the amount of \$48,496.00. The original budgetary estimate for this contract was \$35,190.00. If the Village is to proceed with awarding the contract an additional \$13,306.00 will be required to be allocated from the Water Fund Balance.

New Century Electric submitted a complete bid package. The Authority has contacted New Century Electric to confirm they are comfortable with their bid and willing to enter into contract with the Village of Clayton.

Based on the above, we recommend that the Village of Clayton award the Base Bid for Contract No. 1 – Endpoint Installation to New Century Electric for the base bid amount of \$48,496.00. The Village Board should pass a resolution awarding this work to New Century Electric and authorize the Mayor to sign the Notice to Proceed pending Village attorney review of bonds and insurance.

Mayor Zimmer
March 21, 2021
Page 2

Following your award of the contract, the Authority will request copies of bonds and insurance from the Contractor and will coordinate contract execution with the Village, Village Attorney, and Contractor.

Please do not hesitate to contact me should you have any questions.

Very truly yours,

Thomas Haynes

Thomas Haynes, P.E.
Water Quality Supervisor I

Attachments:

1) Certified Bid Tab

cc: Brian Nutting, DANC Director of Water Quality
Christian Fout, DANC Water Quality Supervisor II

Village of Clayton Cellular Meter Upgrade Project
Contract No. 1 - Endpoint Installation

NO.	BIDDER'S NAME	BASE BID
1	New Century Electric, Inc	\$48,496.00

We certify that this tabulation is a true and correct copy of the canvass of bids.

Development Authority of the North Country:

Date:

Thomas Haynes

3/21/2022

Thomas Haynes, P.E.

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday March 14th, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Joe Chrisman, Trustee
John Buker, Trustee – arrived at 5:50 p.m.
Jeremy Kellogg, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

REQUEST TO BE ON AGENDA:

1. Bobby Cantwell – The Board approved the request for the 2022 1000 Islands Charity Poker Run. The requests consist of:
 - Riverside Dr. for the Welcome/Block Party (Thursday 7/14/2022, no alcohol)
 - Mary Street Boat Launch (Launch Thursday and Friday with hauling on Sunday)
 - Mary Street Dock but only the first two spots by the ramp. Price the same as last year
 - Frink Park Roadway Thursday 7/14/2022-Sunday 7/17/2022
 - Review plan with Chief of Police

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk's office.
2. Spring pickup will be Monday May 2nd, 2022. Village Clerk will put an ad in the TI Sun.

WATER/WASTEWATER:

Thomas Haynes, WWTP Supervisor – DANC

1. Water/Wastewater Asset Management Plan – Trustee Chrisman made **MOTION** to approve the Water/Wastewater Asset Management Plan, Trustee Hyde seconded the motion, all were in favor, motion carried.

2. DANC Contract for 5-year term (June 2022 to June 2026) – Trustee Hyde made the **MOTION** to approve the DANC Contract for a five year term as stated above, Trustee Chrisman seconded, all were in favor motion carried.
3. Water/Sewer bill - Account 563-0 – Thomas discussed the issue with this account and the Board decided they needed more time to investigate. This topic was tabled until next board meeting.
4. Water/Sewer bill - Account 637-0 – Thomas explained to the Board that the structure at this location was demolished in November 2021 making this a vacant lot. The property owner did not notify the Village office to make the change until after they received the water and sewer bill. They would like their water and sewer bill reduced to reflect the charge that is assessed for a vacant parcel.

Trustee Hyde made a **MOTION** to reflect the changes above to account 637-0, Trustee Buker seconded the motion all were in favor, motion carried.

Note: The Board would like to see better communications between the Town's Zoning Enforcement Officer (ZEO), and the Village office pertaining to changes in parcels within the Village.

CONSENT AGENDA:

1. DRAFT Meeting Minutes 02/28/2022
2. Payroll (P/R #20) 02/03/2021 to 2/16/2022 \$ 34,428.68
3. Abstract – 03/14/2022 Prepays \$ 17,711.34
4. Abstract - 03/14/2022 \$ 22,072.76
- General Fund \$ 27,730.64
- Water Fund \$ 9,543.48
- Sewer Fund \$ 40,982.94
5. Capital Projects \$265,142.18

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-4 as presented. Trustee Chrisman seconded, all in favor; motion carried.

Trustee Hyde made the **MOTION** to approve the consent agenda item #5 capital projects as presented. Trustee seconded, all in favor; motion carried.

CLERK:

1. Water/Sewer bill – Customer request to waive penalty charge account 396-0 – Board decided to waive the penalty fee and let customer know that this will be a one time waiver.
2. Alex Hazard – River Pride June 25th 10am to 2pm - Board approved for the River Pride to take place at the Centennial Park on June 25th, 2022 from 10am to 2pm.

MAYOR'S REPORT:

1. DOT – Order of Transfer of Maintenance responsibility to Municipality – Mayor Zimmer informed the Board that the NYS DOT has an approved order to install new ADA compliant curb ramps in the Village of Clayton. After they are installed it will be the Village's responsibility to maintain.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 6:15p.m. Trustee Buker seconded; all in favor motion was carried.

Regarding Personnel

Trustee Hyde presented a **MOTION** to close Executive Session at 7:10p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the regular meeting at 7:10p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk

PREPAYS

Abstract of Audited Vouchers from 3/21/2022 to 3/21/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
Voucher Type: Regular								
VERIZON WIRELESS								
	3/10/2022	9901543905	3851	CELL PHONE SERVICES FROM 3/11/22 TO	AA.3120.402.000.	76.04		
	3/10/2022	9901543905		CELL PHONE SERVICES FROM 3/11/22 TO	AA.5110.400.000.	100.45		
	3/10/2022	9901543905		CELL PHONE SERVICES FROM 3/11/22 TO	AA.7180.400.000.	37.99		
	3/10/2022	9901543905		CELL PHONE SERVICES FROM 3/11/22 TO	FX.8320.400.000.	46.83		
	3/10/2022	9901543905		CELL PHONE SERVICES FROM 3/11/22 TO	GG.8130.400.000.	46.86		
						308.17		
VERIZON WIRELESS Total								
WESTELCOM								
	3/10/2022	24441	3848	PHONE SERVICES FROM	AA.1325.400.000.	381.33		
	3/10/2022	24451		PHONE SERVICES FROM	AA.5110.400.000.	32.95		
	3/10/2022	24452		PHONE SERVICES FROM	AA.3120.402.000.	197.77		
	3/10/2022	24453		PHONE SERVICES FROM	GG.8130.400.000.	161.05		
	3/10/2022	24454		PHONE SERVICES FROM	AA.7140.400.000.	121.75		
						894.85		
						1,203.02		
WESTELCOM Total								
Total for Voucher Type: Regular								
				Total:				
				Regular		1,203.02		
				Total		1,203.02		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

1,203.02
1,203.02

Date

Mayor/Deputy Mayor Signature

Village of Clayton

Abstract of Audited Vouchers from 3/28/2022 to 3/28/2022

Claimant	Voucher #	Description	A/P Owed	Chk #	Chk Date
Voucher Type: Regular					
ALS GROUP USA, CORP	3840				
3/10/2022	36-58-574745-0	SAMPLES- 03/4/2022	195.00		
ALS GROUP USA, CORP Total			195.00		
CNA SURETY	3844				
3/15/2022	03.2022	2022 TO 2022 NY STREET OPENING	100.00		
CNA SURETY Total			100.00		
EQUIPMENT RENTALS INC	3863				
3/18/2022	0949168-00	VALVE, POWER BOB-TACH	817.94		
EQUIPMENT RENTALS INC Total			817.94		
FIRST BANKCARD	3879				
3/09/2022	04/2022	REPAIR - GENERAL GL COLOR SELF	660.00		
3/09/2022	04/2022	REPAIR - GENERAL GL COLOR SELF	101.11		
3/09/2022	04/2022	REPAIR - GENERAL GL COLOR SELF	65.01		
FIRST BANKCARD Total			826.12		
GILLBUILT TRANSPORTATION INC	3843				
3/09/2022	140409	18,400 GALLONS SLUDGE	975.20		
3/10/2022	140410	27,600 GALLONS SLUDGE	1,462.80		
3/15/2022	140473.01	27600 GALLONS SLUDGE	1,462.80		
3/16/2022	140468.02	27600 GALLONS SLUDGE	1,462.80		
3/17/2022	140509	27600 GALLONS SLUDGE	1,462.80		
GILLBUILT TRANSPORTATION INC Total			6,826.40		
GILLES AUTO TRUCK & MARINE	3835				
3/10/2022	633615	1-12PT AN SKET	21.94		
3/14/2022	633746	1- Z HOSE END FITTING	11.94		
3/14/2022	633748	1-BATTERY CHARGER	67.99		
3/15/2022	633795	9- MULTI VEH ATF	42.12		
3/22/2022	634239	MAGNETIC MIRROR SET	8.89		
GILLES AUTO TRUCK & MARINE Total			152.88		
GRINDSTONE FABRICATIONS INC	3862				
3/22/2022	AG-417	3-1" STEEL PIPE	11.49		
GRINDSTONE FABRICATIONS INC Total			11.49		
HAZLEWOOD MECHANICALS INC	3874				
2/09/2022	120533	1/25 THAW WATER LINE	850.00		
HAZLEWOOD MECHANICALS INC Total			850.00		
HOWLAND PUMP & SUPPLY CO INC	3830				
3/11/2022	W093827	1 XH TEE	34.75		
HOWLAND PUMP & SUPPLY CO INC Total			34.75		
KOESTER ASSOCIATES INC	3869				
3/15/2022	15195	1-ROTAMETER TUB 50 PPD	397.27		
KOESTER ASSOCIATES INC Total			397.27		

Village of Clayton

Abstract of Audited Vouchers from 3/28/2022 to 3/28/2022

Claimant

<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
3864					
NATIONAL GRID					
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.1620.400.000.	846.00		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.5110.400.000.	19.99		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.5182.400.000.	4,387.83		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.6410.400.000.	64.73		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.7140.400.000.	553.36		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	AA.7180.400.000.	1,150.87		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	FX.8320.400.000.	3,701.17		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	FX.8340.400.000.	90.44		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	GG.8120.400.000.	3,097.85		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	GG.8121.400.000.	1,310.93		
3/23/2022	BILLING PERIOD 02/22/2022-03/23/2022	GG.8130.400.000.	4,209.73		
			<u>19,432.90</u>		
NATIONAL GRID Total					
3870					
NORTHERN SAFETY CO INC					
3/15/2022	2-ANTACID TABLETS	FX.8320.403.000.	158.89		
NORTHERN SAFETY CO INC Total			<u>158.89</u>		
3829					
PEPES PARTS XPRESS					
3/14/2022	ATD 2-3/8 COMBO WRENCH	AA.5110.400.000.	114.25		
PEPES PARTS XPRESS Total			<u>114.25</u>		
3832					
PHINNEY'S AUTOMOTIVE CENTER					
3/09/2022	NYS INSPECTION - 2015 FORD EXPLORER	AA.3120.400.000.	39.48		
PHINNEY'S AUTOMOTIVE CENTER Total			<u>39.48</u>		
3841					
PITCHERS SEWER AND DRAIN					
2/28/2022	MERRICK ST- SEWER LATERAL-	GG.8120.401.000.	300.00		
PITCHERS SEWER AND DRAIN CLEANING INC Total			<u>300.00</u>		
3880					
REINMAN'S DEPT STORE					
3/10/2022	AA BATTERY	GG.8130.401.000.	23.35		
3/22/2022	1-KNEE BOOTS RUBR	FX.8320.403.000.	40.49		
3/23/2022	NANO TL SET	AA.5110.400.000.	128.63		
REINMAN'S DEPT STORE Total			<u>192.47</u>		
3854					
SHERWIN-WILLIAMS COMPANY					
3/10/2022	ACE OIL WHITE PRMR-QUART	FX.8320.401.000.	95.38		
3/10/2022	CP663W-36MM MASKTAPE	FX.8320.401.000.	2.54		
SHERWIN-WILLIAMS COMPANY Total			<u>97.92</u>		
3868					
STADIUM INTERNATIONAL LLC					
3/21/2022	OIL PAN REPLACEMENT- 19698	AA.5110.400.000.	3,384.49		
3/24/2022	PIPE EXHAUST	AA.5110.400.000.	677.29		
STADIUM INTERNATIONAL LLC Total			<u>4,061.78</u>		
3852					
STAPLES CONTRACT &					
3/16/2022	APC BATTERY BACKUP	AA.1325.400.000.	375.72		
3/16/2022	PENS	AA.1325.400.000.	3.77		
STAPLES CONTRACT & COMMERCIAL Total			<u>379.49</u>		

Village of Clayton

Abstract of Audited Vouchers from 3/28/2022 to 3/28/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
STATE COMPTROLLER	3/18/2022	2241000-2022-01-	3860	JANUARY 2022 FINES AND FEES	AA.2610.000.000.	475.00		
STATE COMPTROLLER Total						475.00		
T I CENTRAL SCHOOL DISTRICT	3/07/2022	01.2022	3857	FUEL USE 01.2022	AA.3120.401.000.	179.89		
	3/07/2022	01.2022		FUEL USE 01.2022	AA.5110.400.000.	1,858.94		
	3/07/2022	01.2022		FUEL USE 01.2022	FX.8320.400.000.	219.61		
	3/07/2022	01.2022		FUEL USE 01.2022	GG.8130.400.000.	124.22		
T I CENTRAL SCHOOL DISTRICT Total						2,382.66		
T I PRINTING CO INC	2/23/2022	175637	3858	LEGAL NOTICE- PRE BID SITE VISIT	FX.8340.200.000.	48.32		
T I PRINTING CO INC Total						48.32		
THE VICTORIAN	3/22/2022	2213	3861	1.25 GAL @5.009 GAS-CONCRETE	AA.5110.400.000.	6.26		
THE VICTORIAN Total						6.26		
TIME WARNER CABLE	3/20/2022	986386401032022	3876	INTERNET SERVICES FROM 3/19/2022-	FX.8320.400.000.	119.98		
TIME WARNER CABLE Total						119.98		
TOWN OF CLAYTON	3/09/2022	22-00076	3856	MARCH 2022 REIMBURSABLES	AA.1110.400.000.	988.75		
	3/09/2022	22-00076		MARCH 2022 REIMBURSABLES	AA.5110.400.000.	4,336.30		
	3/09/2022	22-00076		MARCH 2022 REIMBURSABLES	AA.8010.400.000.	1,995.56		
TOWN OF CLAYTON Total						7,320.61		
UNIFIRST CORPORATION	3/11/2022	051 3365329	3831	UNIFORM CLEANING - 3/11/22	AA.9189.800.000.	55.83		
	3/11/2022	051 3365329		UNIFORM CLEANING - 3/11/22	FX.9089.801.000.	9.31		
	3/11/2022	051 3365329		UNIFORM CLEANING - 3/11/22	GG.9089.801.000.	9.30		
	3/18/2022	051 3367645		UNIFORM CLEANING 03/18/2022	AA.9189.800.000.	56.47		
	3/18/2022	051 3367645		UNIFORM CLEANING 03/18/2022	FX.9089.801.000.	9.41		
	3/18/2022	051 3367645		UNIFORM CLEANING 03/18/2022	GG.9089.801.000.	9.41		
UNIFIRST CORPORATION Total						149.73		
UNITED AUTO SUPPLY	3/14/2022	8-567726	3838	1- WINDOW REG ASSY	AA.5110.400.000.	70.89		
UNITED AUTO SUPPLY Total						70.89		
WHITES LUMBER INC	3/10/2022	2955969	3833	MISC NUTS/BOLTS/SCREWS	AA.5110.400.000.	17.95		
	3/14/2022	2957675		1- MISC NUTS, BOLTS & SCREWS	AA.5110.400.000.	15.48		

Village of Clayton

Abstract of Audited Vouchers from 3/28/2022 to 3/28/2022

ClaimantInvoice DateInvoice

3/22/2022

2961612

WHITES LUMBER INC Total

Total for Voucher Type: Regular

Voucher #Description

4-80LB. BAGS CONCRETE

Distribution Acct

FX.8340.401.000.

A/P Owed

19.16

52.59

45,615.07Chk #Chk Date**Total:**

Regular

Total

45,615.07

45,615.07

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

45,615.07

45,615.07

DateMayor/Deputy Mayor Signature

Village of Clayton

A/P Distribution Summary by Fund from 3/28/2022 to 3/28/2022

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General		
	000	23,018.92
<u>AA Fund Total</u>		<u>23,018.92</u>
FX - Water		
	000	5,761.97
<u>FX Fund Total</u>		<u>5,761.97</u>
GG - Sewer		
	000	16,834.18
<u>GG Fund Total</u>		<u>16,834.18</u>
<u>Grand Total</u>		<u>45,615.07</u>

NEW YORK STATE DEPARTMENT OF STATE

41 STATE

STREET,

LOCAL LAW FILING

ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Village of Clayton

Local Law No. 1 of the year 2022

A local law to override the tax levy limit established in General Municipal Law §3-c

Be it enacted by the Board of Trustees of the Village of Clayton as follows:

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Clayton to adopt a budget for the fiscal year commencing June 1, 2022 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Clayton, County of Jefferson, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2022 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.



New York State Conference of Mayors and Municipal Officials

119 Washington Avenue, Albany, New York 12210 • Ph (518) 463-1185 • Fx (518) 463-1190

Toll free number for NYCOM members 1-800-446-9266

www.nycom.org • @NYMayors

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Francis X. Murray
Mayor, Rockville Centre

First Vice President

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NYS City/County
Management Association

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Richard B. Milne
Mayor, Honeoye Falls

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Mayor, West Hampton Dunes

Executive Director

Peter A. Baynes

March 22, 2022

Hon. Kathy Hochul
Governor
State of New York
State Capitol
Albany, NY 12224

Hon. Andrea Stewart-Cousins
Senate Majority Leader
New York State Senate
State Capitol
Albany, NY 12247

Hon. Carl Heastie
Speaker of the Assembly
New York State Assembly
State Capitol
Albany, NY 12248

Dear Governor Hochul, Leader Stewart-Cousins and Speaker Heastie:

As mayors from across the State are doing all that we can to recover from the impacts of the pandemic and revitalize our cities and villages, we are writing to reiterate our position on the importance of a meaningful state-local partnership. For years, local governments have not been given the critical assistance they need from the State to improve their communities and, in turn, New York's quality-of-life. Since both the Senate and Assembly have demonstrated their support for a significant and long-overdue increase in AIM funding, we hope we can count on all of you to finally, after 13 years, come together to make this a reality.

As local governments begin to determine how to most effectively use the one-time ARPA resources to help address the impacts of COVID-19, they must also continue to fund essential municipal services at a time when inflation is substantially higher and each dollar that they have to spend is worth much less than in the past. Given that the State's fiscal picture is strong, NYCOM's request for an additional \$210 million is both affordable and would go a long way toward giving local leaders the ability to address the increased costs, demands and challenges they face.

The most meaningful way you can acknowledge a new era of partnership with cities, villages and towns throughout New York is to take advantage of this unique and ideal opportunity by including a significant increase in AIM funding in the adopted State Budget. We mayors can assure you that a renewed state investment in local governments will pay great dividends in 2022 and years to come.

[A list of mayors that agree to sign-on will be attached.]



Incorporated 1872

VILLAGE OF CLAYTON

425 Mary St. ♦ PO Box 250 ♦ Clayton ♦ 1000 Islands ♦ New York 13624
Phone: (315) 686-5552 Fax: (315) 686-2132
TTD: 1-800-662-1220

2022-5 Resolution Calling for an Increase in AIM Funding

Whereas, AIM funding plays a pivotal role in funding essential municipal services such as water, sewer, public works, police, fire and ambulance for cities and villages across New York State and,

Whereas, the State has not increased AIM funding in 13 years and,

Whereas, inflation has eroded AIM funding by roughly 29% over that time period and,

Whereas, the New York State Conference of Mayors and nearly 400 of its members have signed onto a letter to the Governor requesting an inflationary increase of \$210 million in AIM funding and,

Whereas, the Governor's Executive Budget proposed keeping AIM funding flat and,

Whereas, the New York State Senate and Assembly have included increases of \$210 million and \$150 million, respectively, to AIM funding in their one-house budgets and,

Whereas, an increase in AIM funding would reduce the local tax burden and help revitalize communities across New York, and

Now, therefore, be it resolved that the Village Board of Trustees of The Village of Clayton urges Governor Hochul to work with the leaders of the Senate and Assembly and increase AIM funding in the 2022-23 adopted State Budget.

A copy of this resolution shall be sent to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator Patty Ritchie, Assemblymember Marc Walczyk and the New York State Conference of Mayors.

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Norma J. Zimmer, Mayor	Voted
Nancy L. Hyde, Deputy Mayor	Voted
John Buker, Trustee	Voted
Joseph Chrisman, Trustee	Voted

The foregoing resolution was there upon declared duly adopted.

Dated: