

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday January 23<sup>rd</sup>, 2023, at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
Tony Randazzo, Trustee  
Thomas Haynes, WWTP Supervisor, DANC  
Terry Jones, DPW Supervisor  
Joanne Lenhard-Boye, Village Clerk

***ABSENT:***

Allen Heberling, Trustee  
John Buker, Trustee  
Kevin Patenaude, Chief of Police

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened regular board meeting at 5:30p.m.

***POLICE:***

Kevin Patenaude, Chief of Police

1. Activity Report - was submitted to Board. This report is filed at the Village Clerks office.

***DPW:***

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk’s office.
2. Docteur Environmental - Fuel oil tank at Municipal building. Terry informed Board members that they will be replacing the anode in the underground 4000-gallon fuel oil tank at the Municipal Building. He received a quote from Docteur Environmental for \$2,000 to \$2,500 and informed the Board that John Farmer (DPW Foreman) would be digging it out so the cost should be much less. He also informed the board that the tank has exceeded its life expectancy and replacing the anode would buy more time but ultimately this oil tank needs to be replaced in 2023-2024. The cost for this will be in the neighborhood of \$200,000 to replace the tank with a fiberglass one. Terry suggested that this should be in our 2023-2024 budget.

A discussion ensued about whether the village should switch to a different type of fuel, and whether New York state would require electric heating eventually. A decision on how to proceed was not made during the meeting.

3. Bridge of NY Grant – The application for the Bridge NY Grant has been submitted by Barton and Loguidice. Terry is very hopeful to get this grant for the Washington Island Bridge repairs that are needed.
4. Barton and Loguidice Rotary Park Bathroom Roof & Water Treatment Plan Windows and Storefront Replacement Projects– John Condino, B&L Senior Project Manager asked Terry to inform the Board that they had the contract documents, specifications, and drawings for the Village of Clayton Rotary Park Bathroom Roof Replacement Project and the Water Treatment Plan Windows and Storefront Replacement project. Terry

asked for the Board to approve Barton and Loguidice to move forward with sending out the bids for these projects which will be combined together.

Trustee Hyde made **MOTION** to approve Barton and Loguidice to move forward with the Rotary Park Bathroom Roof Project & Water Treatment Plan Windows and Storefront Replacement projects to send out the bids; Trustee Hyde also noted that the Rotary Park Bathroom roof will be funded with Village of Clayton's ARPA funds and the Water Treatment Plan Windows and Storefront Replacement Project will be coming out of the water budget which was budgeted in 2022-2023 budget. Trustee Randazzo seconded; all were in favor motion carried.

**WATER/WASTEWATER:**

**Thomas Haynes, WWTP Supervisor – DANC**

Thomas introduced Jeff Mosher who will be the new WWTP Supervisor employed by DANC. He will be shadowing Thomas for several months before he will be on his own. Thomas will be taking the Assistant Director of Engineering position with DANC and will still help the VOC with the Capital Projects.

1. Monthly Activity Report - Thomas updated the Board with his activity report. This report is filed at the Village Clerk's office.
2. Aqua Logics – Proposals. Thomas went over the proposals with the Board. After board discussions;

Trustee Hyde made **MOTION** to approve proposal # Q1-22-104 from AquaLogics related to the Wastewater Treatment Plant and Collection System Improvements – Riverside Drive Pump Station Magnetic Flow Meters for the total price of \$18,995.00; Trustee Randazzo seconded all were in favor motion carried.

Trustee Hyde made **MOTION** to approve proposal # Q1-23-011 from AquaLogics related to the Wastewater Treatment Plant and Collection System Improvement – SCADA Software Step Forward Upgrade for total amount of \$2,500.00; Trustee Randazzo seconded; all were in favor motion carried.

3. 39228 Birches Lane water bill – Thomas explained to the Board the issue with this account via email. The email will be attached to these minutes for future reference. After board discussions, the board agreed to waive the fee of \$1,386 from the water account in Munilink and document details to account #1231-0 for future reference. This will also be referred to the Town for future water billings being that this is in the town district. The Village will do whatever the town recommends.

Town meeting will be held on Wednesday, January 25<sup>th</sup>, 2023, and documentation on town's decision will be attached to these meeting minutes for future reference.

**REQUEST TO BE ON AGENDA:**

1. Justin Taylor – Aspects of Wi-Fi Video Sound System. Justin went over the Wi-Fi sound system and camera system that was installed, explaining their capabilities to the board. He suggested that they decide on whether music will be broadcast from the speakers year-round, or just at holiday times. He also suggested that the board think about using the system to sell advertisements on the cameras live feed to help offset the cost of the Wi-Fi. We have the technology, and now the board needs to decide on how we will use it. He also noted that there are capabilities to set up a tripod at a specific location where an event is taking place so it can be broadcast live. Board members were very pleased with the system and Trustee Hyde wanted to set up a workshop meeting to discuss further, but nothing was set up at the meeting. The TI Sun's article regarding this topic is attached to the official minutes.

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-4 as presented. Trustee Randazzo seconded, all in favor; motion carried.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes January 9<sup>th</sup>, 2023
2. Payroll (P/R #17) 12/22/2022 to 01/04/2023 \$ 38,670.52
3. Teamsters Health & Hospital January Payment \$ 15,675.27
4. Abstract -01/23/2023  
General Fund \$ 3,634.30  
Water Fund \$ 7,243.65  
Sewer Fund \$ 17,152.21  
**Abstract Total \$ 28,030.16**
5. **Capital Projects: \$ 652,643.98**

**CLERK:**

1. PIVOT 2023 contract – This was tabled until we can find out why we are paying \$600.00 per year and if we can get this price down. Village Clerk will check into this and present at the next meeting.
2. Policy - No Loitering, Video, Audio Recordings or Photography - Clerk presented this new policy to the Board. After board discussions:

Trustee Randazzo made **MOTION** to approve the new policy in Series 1000 Business Section 1111.2 in VOC Policy Handbook; Trustee Hyde seconded; all were in favor motion carried.

The Clerk will have this policy displayed at the Municipal Building for public viewing.

**EXECUTIVE SESSION:**

Trustee Hyde presented a **MOTION** to enter Executive session at 7:15p.m. Trustee Randazzo seconded; all in favor motion was carried.

*Regarding Legal*

Trustee Hyde presented a **MOTION** to close Executive Session at 7:25p.m. and enter back into the regular meeting, Trustee Randazzo seconded; all in favor, motion was carried.

**ADJOURNMENT:**

Trustee Randazzo presented a **MOTION** to adjourn the regular meeting at 7:25p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk