

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday October 15<sup>th</sup>, 2024, at 5:00 p.m.

**PRESENT:**

Nancy L. Hyde, Mayor  
Robert McDowell, Deputy Mayor  
Robert Riddoch, Trustee  
Michael Kinnie, Trustee  
Terry Jones, DPW Superintendent  
Joanne Lenhard-Boye, Clerk

**ABSENT:**

Robert Wierzba, Trustee

**Pledge of Allegiance/Call to Order:**

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

**POLICE REPORT:**

*Kevin Patenaude, Chief of Police*

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

**DPW REPORT:**

*Terry Jones, DPW Supervisor*

1. **Activity Report** – Terry reviewed his monthly report with the Board. This report is filed at the Village Clerk's Office.

2. **Paving-** Terry also updated the board regarding the road paving on some of the village streets

3. **Recommendation to promote** - Terry recommended to promote Mark Hayes as DPW Foreman. The Board discussed and agreed.

**MOTION** was made by Deputy Mayor McDowell to promote Mary Hayes as DPW Foreman with a starting rate of pay of \$25.88; start date will be Thursday 24<sup>th</sup>, 2024, Trustee Kinnie seconded all in favor motion carried.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes September 23 <sup>rd</sup> , 2024	
2. Payroll (P/R #09) 09/12/2024 to 09/25/2024	\$ 43,937.57
3. Teamsters Health & Hospital October 2024	\$ 20,716.45
4. Prepay Abstract 09/26/2024	\$ 17,452.42
5. Abstract -10/15/2024	
General Fund	\$ 93,730.64
Water Fund	\$ 11,645.66
Sewer Fund	\$ 11,902.69
<b>Total</b>	<b>\$117,278.99</b>

**MOTION** was made by Trustee Kinnie to approve consent agenda items #1-5, Trustee Riddoch seconded, all in favor motion carried.

6. Capital Projects Abstract-10/15/2024	<b>\$ 95,555.20</b>
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**MOTION** was made by Trustee Riddoch to approve capital projects item #6; Trustee Kinnie seconded, all in favor motion carried.

***MAYOR:***

1. **Camera Policy** – Mayor informed the board that the policy has not been received from village attorney.

2. **Resignation letter** - Mayor asked the board to officially accept the resignation of Jeremy Jenis

**MOTION** was made by Trustee Kinnie to accept the resignation of Jeremy Jenis as DPW Foreman with his last day being September 20<sup>th</sup>, 2024; Trustee Riddoch seconded all in favor motion carried.

3. **Village/Town Joint Meeting** – Mayor Hyde informed the board that the next joint meeting will be February 10<sup>th</sup>, 2024 starting at 5:00 pm at the Municipal Building.

4. **Lions Club Agreement** - Mayor Hyde asked the board to rescind the motion made for the original agreement from a one-year term to a five-year term.

**MOTION** was made by Trustee Kinnie to rescind the motion for the Lion's Club Letter of Agreement from a one-year term to a five year term; Trustee Riddoch seconded all were in favor motion carried.

***BOARD REPORTS:***

Trustee Kinnie informed the board that there will be a Climate Smart Public Information Session on October 26<sup>th</sup>, 2024 from 1:00 am to 3:00 pm at the Municipal Building.

***EXECUTIVE SESSION:***

**MOTION** was made by Trustee Riddoch to enter Executive Session, Trustee Kinnie seconded, all in favor motion carried.

1. Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**MOTION** was made by Deputy Mayor McDowell to enter back into regular meeting, Trustee Kinnie seconded, all were in favor motion carried.

**MOTION** was made by Trustee Kinnie to end the temporary position for Village Code Officer held by Tom Gardner, ending date will be October 31<sup>st</sup>, 2024; Trustee Riddoch seconded all in favor motion carried.

***ADJOURNMENT:***

**MOTION** was made by Deputy Mayor McDowell, seconded by Trustee Kinnie to adjourn the meeting at 5:50 pm; all were in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk