

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday November 25th, 2024, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Michael Kinnie, Trustee
Robert Wierzba, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Superintendent
Jeff Mosher, DANC Water/Sewer Supervisor
Joanne Lenhard-Boye, Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office.

REQUEST TO BE PLACED ON AGENDA:

1. **Rotary Club Mary Zovistoski** – River Santa Event - Mary informed the board that Clayton Rotary will be bringing River Santa to Clayton beginning next year. River Santa is a day where families and friends gather to witness a magical moment of Santa's grand arrival by boat on the St. Lawrence River. In recent years there has been a turnout of around 400-500 children that have attended the event in Alex Bay. The Rotary Club will have requests for the day of December 7th, 2025. This list was given to the board.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – Terry reviewed his monthly report with the Board. This report is filed at the Village Clerk's Office.

2. **New Hire Jacob Angus** – Terry recommended to hire Jacob Angus as a small truck driver for the DPW Department, starting at \$21.89 per hour with a start date of December 2nd, 2024.

MOTION was made by Trustee Riddoch to hire Jacob Angus as requested above, Trustee Kinnie seconded the motion, all in favor motion carried

ZONING OFFICER REPORT:

Dave Wilder, Zoning Officer

1. **Activity Report** – was submitted to the board. This report is filed at the Village Clerk's Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes November 12th, 2024	
2. Payroll (P/R #12) 10/24/2024 to 11/06/2024	\$ 38,888.52
3. Abstract -11/25/2024	
General Fund	\$149,063.20
Water Fund	\$ 21,360.59
Sewer Fund	\$ 39,071.56
Total	\$209,495.35

MOTION was made by Trustee Kinnie to approve consent agenda items #1-3, Trustee Riddoch seconded, all in favor motion carried.

4. Capital Projects Abstract	\$ 26,673.34
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MOTION was made by Trustee Wierzba to approve capital projects item #4; Trustee Riddoch seconded, all in favor motion carried.

TREASURER:

Amanda Cantwell, Village Treasurer

1. **Financial Report October 2024** – was submitted to board. This report is filed at the Village Clerk's office.

MOTION was made Trustee Wierzba to accept the October 2024 financial report, seconded by Trustee Riddoch all in favor, motion carried.

MAYOR:

1. **Annual Financial Report**– Mayor Hyde informed the board that the AFR has been submitted to the Office of the State Comptroller.

2. Mayor also had a draft of the camera policy that was handed out to the board and they all had a brief discussion. This will be tabled until the next meeting for a Board approval and vote on the new policy.

3. Mayor announced that there will be a special workshop meeting open to the public, on the new water main project December 9th, at the Municipal Building starting at 4pm.

ADJOURNMENT:

MOTION was made by Trustee Kinnie to adjourn meeting at 5:37 pm; Trustee Wierzba seconded, all in favor, motion carried.

Respectfully

Joanne Lenhard-Boye, Village Clerk