**Climate Smart Communities (CSC) Taskforce Meeting Minutes**

**Date:** Wednesday, February 27, 2025
**Time:** 12:30 PM – 1:35 PM
**Attendees:**

* Mike K.
* Cece W.
* Nancy H.
* Bridgett M.

**1. Meeting Minute Approvals**

* Approved minutes from all previous meetings.
* Motion by Cece, seconded by Mike.

**2. Resolution**

* The task force drafted a formal resolution (reference the document Mike shared last week).
* This will be included in the submission package for the CSC portal.
* There is some uncertainty about whether it should be officially referred to as a "resolution."

**3. Submission to the CSC Portal**

* Carly will compile and submit all necessary documents we send.
* Cece and Bridgett will provide Mike with outreach event photos.
* Bridgett will send the rack card PDF and the WEC email sign-up list.
* Moving forward, the focus will be on PE9 Action: Climate Change Education & Engagement.
* The NYSERDA GHG inventory is no longer free, so we will not pursue it.
* The committee formally approved the PE9 Action: Motion by Cece, seconded by Nancy, approved unanimously.
* No further actions are needed at this time.

**4. Tree Planting Event – Saturday, May 3, 2025 (10 AM – 12 PM)**

* **Key Activity:** Plant one large tree at 11 AM.
* **Community Engagement:**
	+ Partner tables: Mike to invite organizations from the first event and additional groups.
	+ Mike will contact the Nature Center and Nancy’s contact at the Clayton Floral Society.
	+ Future collaboration with the Floral Society for a pollinator garden is being considered (possible location: Lions Field; Cece to connect with Clayton area pre-school).
	+ Suggestion box at the CSC table for community climate-smart ideas and pollinator garden location suggestions (Cece to make).
* **Event Materials & Activities:**
	+ Provide a large water jug as done previously.
	+ Hand out 50-100 seedlings to be planted in containers (e.g., toilet paper rolls). Mike will ask Deluke’s for a soil donation.
	+ Encourage attendees to share at-home planting photos on social media and tag CSC.
	+ Giveaways (buttons, SWAG) for social media follows and email sign-ups. Bridgett will create laminated social media handle/QR code signs and an email sign-up sheet.
	+ Cece will have a JCPHS table with a button-making activity for kids.
	+ TILT will table and provide a kid’s craft.
	+ Possible seed swap table—if approved, will be advertised.
	+ Potential clothing swap with Lori Arnot. Mike to follow up. (\*this was discussed after the meeting adjourned\*)
	+ SAFE Club involvement—Bridgett to reconnect with Mikey about SAFE club participation.
	+ Mike plans to appear on the news one week before the event to promote it.
	+ Bridgett will have a draft flyer done in time for the next meeting (need to activities and some partners for this flyer. Mike to connect with Bridgett as things are confirmed).

**5. TILT’s Annual Zenda Community Picnic – Friday, June 13, 2025 (5:30 – 7:30 PM)**

* CSC Taskforce will have a table next to JCPHS (Mike and Nancy to staff).
* Bridgett will coordinate with TILT to finalize details.
* Organizations interested in tabling should reach out to Bridgett.

**6. ABM Family Fun Day**

* Mike to contact ABM about tabling at this event.

**7. Next Meeting**

* **Wednesday, March 19, 2025, at 12:30 PM**