

TOWN OF CLAYTON
405 Riverside Drive
Clayton, NY 13624
(315) 686-3512
Tim Doney
Town Supervisor



VILLAGE OF CLAYTON
425 Mary Street
Clayton, NY 13624
(315) 686-5552
Nancy Hyde
Village Mayor

JOINT MEETING AGENDA

Joint Town/Village of Clayton Meeting
Monday March 10, 2025
5:00 PM
Clayton Municipal Building
425 Mary Street
Clayton, NY 13624

Pledge of Allegiance/Call to Order:

Approval of Minutes: Joint Town/Village Meeting Minutes from September 25th, 2024

Meeting Topics:

1. *Year in review for Village*
2. *Court Lease*
3. *Town new docks*
4. *Airbnb*
5. *Occupancy Tax*

Set Next Joint Meeting Date and Location

Adjournment

Joint Town Village Meeting
Wednesday, September 25, 2024
5:00 PM

The Town and Village Boards of Clayton held a joint meeting a Recreation Park Arena, Clayton, NY with the following persons present:

TOWN

Timothy Doney, Supervisor
Kathleen LaClair, Councilwoman
Donna Patchen, Councilwoman
James Kenney, Councilman

Mariah LaClair
Pam McDowell
Elaine Listemann
Kevin Patchen

VILLAGE

Nancy Hyde, Mayor
Robert McDowell, Trustee
Michael Kinnie, Trustee

Megan Badour
Steve Dorr, Sr.
Herb Listemann
Dave Wilder

1. **Pledge of Allegiance**
2. **Approval of Minutes:**
Motion made by Robert McDowell, seconded by Nancy Hyde to approve the Joint Town/Village meeting minutes from February 26, 2024. **Motion carried.**
3. **Public:**
Comment on Agenda Items: N/A
4. **Action Items:**
N/A
5. **Business Items:**
 - A. **Short Term Rentals:**
A committee has been formed and thus far has met 3 times to discuss this topic, currently another meeting is scheduled for 9/28/24. There is a tentative draft completed that will be reviewed. Considerations include impact on the community at large, availability of affordable housing, caps and regulation of short term rentals. At this time, it is understood that this will be a lengthy process and will need to work with other communities to see how they partnered successfully with their towns/villages and owners of such rentals.
 - B. **Occupancy Tax:**
The Village is requesting consideration of the Town providing a portion of the occupancy tax back to them to be added to their budget. At this time, no decision was made but the Village would need to provide a plan for consideration to be able to move forward.
 - C. **Sound System for Cerow Rec Park Meeting Room:**
There is a sound system already in place, those using the room just need to request access to the microphone and turn the system on.
 - D. **Zoning/Planning Meetings:**

At current, the Village is working on updating the submission/approval process. It appears that on occasion in the past not all documents have been submitted or submitted in a timely manner. The process will require documentation be submitted 2 weeks prior to a meeting for appropriate review, more information and documentation to follow once this process update is complete.

E. LWRP:

A committee must be created, participants are needed. The Village is the lead agency. Contract has been signed and submitted at this time.

6. Set next meeting Date/Time:

Motion to set the next meeting for February 10, 2025 @ 5:00 pm at the Village Offices made by Nancy, seconded by Donna Patchen. **Motion carried.**

Adjournment: Motion was made by Donna Patchen seconded by James Kenney, to adjourn this joint meeting at 6:05 PM. **Motion carried.**

Megan Badour, Town Clerk