

VILLAGE OF CLAYTON BOARD OF TRUSTEES
AGENDA REGULAR MEETING
March 24th, 2025 – 5:00 PM

WATER/WASTEWATER:

1. Monthly Report
2. **BOARD APPROVAL** – Eric Dingman & Marshall Green – SUNY Potsdam Water Conf

DPW:

1. Activity Report
2. Spring Pickup

ZONING:

1. Monthly Report

POLICE:

1. Activity Report

CONSENT AGENDA:

1. DRAFT Meeting Minutes March 10 th , 2025	
2. Payroll (P/R #21) 02/27/2025 to 03/12/2025	\$ 42,198.39
3. Quarterly Payroll Officials & Historian	\$ 6,042.95
4. Teamsters Health & Hospital February 2025	\$ 27,057.00
5. Prepaid Abstract 03/19/2025	\$ 1,033.19
6. Abstract -3/24/2025	
General Fund	\$ 5,661.01
Water Fund	\$ 14,834.37
Sewer Fund	\$ <u>18,365.48</u>
Total	\$ 38,860.86
7. Capital Projects Abstract-03/24/2025	\$ 514.50

CLERK:

• **Correspondence for recording purposes:**

1. Clerk presents tentative budget FYE 2025-2026
2. Clerk presents Local Law No. 1 of 2025 - Tax Cap Levy
3. Resignation – Ashley Owens effective April 1st, 2025 from Zoning Board of Appeals

CLERK/NEW BUSINESS:

4. **MOTION** – To approve Nick Reddick - Joint Town/Village Zoning Board of Appeals.
5. **MOTION** – To approve Adam Powers as Vice Chairman for Planning Board
6. **MOTION** - Set Public Hearing – VOC Tentative Budget 2025-2026 - April 14th, 2025
7. **MOTION** - Set Public Hearing - Local Law No.1 of 2025 Tax Cap Levy – April 14th, 2025

TREASURER:

1. **MOTION** – January 2025 Financial Reports
2. **MOTION** – Approval for Society of Human Resources Management Training

MAYOR:

BOARD REPORTS:

1. Trustee Duford – **MOTION**- to adopt Resolution 2025-02- Pro-Housing Communities Pledge
2. Trustee Kinnie – **MOTION** – Approval of VOC **Climate Smart Action Plan** for Government Operations

ADJOURNMENT:



Dulles State Office Building
317 Washington Street, Suite 414
Watertown, New York 13601
Telephone (315) 661-3200
TDD (800) 662-1220 • danc.org

March 24, 2025

RE: Village of Clayton
Water and Wastewater Control Facilities Management Services
February 2025, Monthly Status Report
SPDES Permit No. NY-0027545, PWS No. NY-2202335

Dear Mayor Hyde,

Services performed for the month of February are detailed below for Board review. I hope that you find the information useful and welcome suggestions to make this report more useful for the Board going forward.

1) MANAGEMENT SERVICES – WASTEWATER TREATMENT PLANT (WWTP)

a) General

- During the month of February, 43 Work Orders (WO's) were completed at the WWTP including 2 corrective action WO's. A completed list of WO's is found in section 1, part d of this report.
- Authority Personnel presented a balance budget plan for fiscal year 2026 to the Village clerk's office. This plan is made available upon request and does not suggest an increase to water and sewer user rate fees for FY26.
- Authority Personnel completed and submitted the Annual Status Report for the Mercury Minimization Program as required by current State Pollutant Discharge Elimination System (SPDES) permit. This report compiles all mercury related sampling and mercury reduction measures undertaken by the WWTP during the December 2023 – November 2024 reporting period. This report was submitted to the New York State Department of Environmental Conservation (NYSDEC) and is included within Attachment No. 4 for your review.

b) Operations

- Table 1 shows the monthly WWTP influent and effluent loadings as compared to the SPDES required limits. The WWTP reported a Biochemical Oxygen Demand (BOD) removal efficiency of 96.4% and a Total Suspended Solids (TSS) removal efficiency of 98.9%. This information and supporting documentation are attached in the Discharge Monitoring Report (DMR) and Operations Report contained within Attachment No. 1.

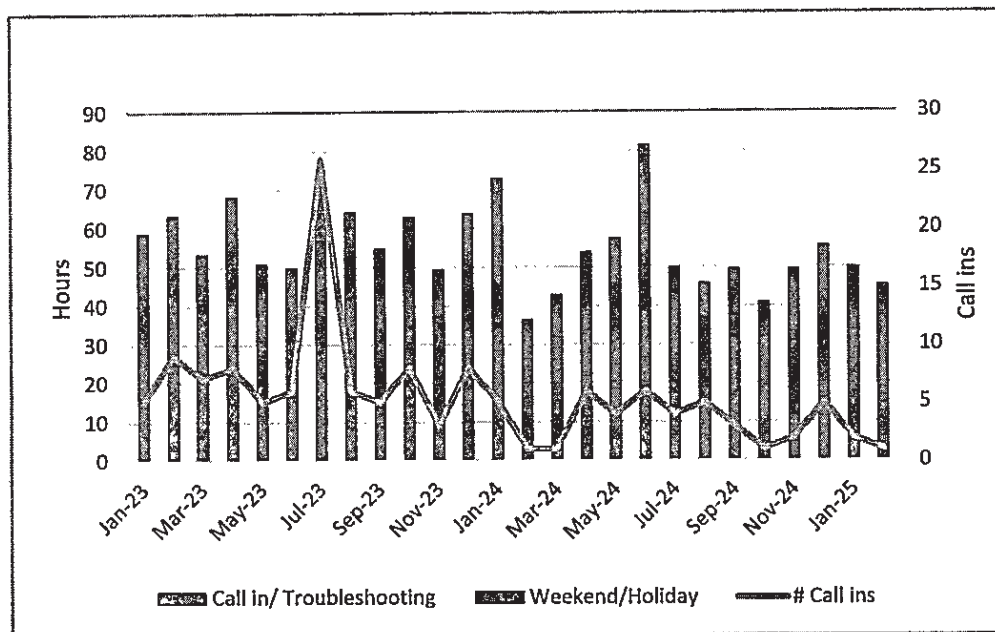
Table 1 – Monthly Wastewater Flows & Loading

	FLOW (MGD)	BOD (lb/day)	TSS (lb/day)
Average Monthly Influent	0.362	400	288
Outfall 001 Monthly Average Effluent Results	0.273	14	3.4
Outfall 001 SPDES Permit Monthly Average Effluent Limits	2.0	500	500

- In the month of February, the WWTP and 14 surrounding sewer lift stations had zero State Pollutant Discharge Elimination System (SPDES) permit violations.
- Historical WWTP flows and loadings are detailed on the attached historical trends for the month of February and are contained within Attachment No. 2. Trends within this attachment include water/wastewater flows, major pump station flows, WTP chlorine residuals, overflow times, phosphorus levels, and electrical usage.
- In the month of February, 111,800 gallons sludge was hauled to the Carthage/West Carthage Water Pollution Control Facility with an average solids content of 0.85%, equating to 7,926 lbs. of sludge waste removed.
- In the month of February, 28,960 kilowatt hours (kWh) of electricity was utilized by the WWTP, 11,621 kWh of electricity was utilized by lift stations within the Village, and 6,877 kWh of electricity was utilized by lift stations outside the Village.
- Wastewater disinfection UV reactor #1 read 98% intensity throughout the month of February and remained effective at keeping fecal coliform colonies below max levels throughout the month. One disc filter and one UV reactor were utilized throughout the month.
- In the month of February, 340 gallons of sodium hypochlorite was utilized to minimize hydrogen sulfide gas at LS-1A pump station.
- For the month of February, the WWTP utilized 259 gallons of SternPac to aid in the removal of phosphorus from the plant's effluent water. The monthly average for this past February was 0.845 mg/L with monthly max of .982 mg/L. The permit monthly average max limit is 1.0 mg/L. Historical trends for February's phosphorus levels can be reviewed within Attachment No. 2.

c) Personnel

- There was 23.5 hours of overtime (OT) in February associated with the operation of the WWTP for weekend/holiday coverage and 6 hours of OT for alarm call-ins. There was 16 hours of OT associated with the operation of the Water Treatment Plant (WTP) for weekend/holiday coverage and 0 hours of OT for alarm call-ins. See Figure below of 2023-2025 OT trending.



- 2/18, Operator called in to assist Aqualogics technician for an after-hour repair following a LS1A pump station communication failure alarm. Upon diagnostics it was discovered a communications module had failed and was promptly replaced by Aqualogics technician on emergency call. Communications has now been restored.
- 2/18, Operator stayed extra hours to diagnose prolonged pump run times on pumps 1 & 2 at South Shore Pump station. A check valve was found to be stuck open, after rebuilding the valve during normal work hours the pump run times have displayed normal run cycles.

d) Maintenance

Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance tasks were completed by Village Water and Sewer Staff.

New Repairs/Breakdowns

- A stuck check valve on Effluent lift station pump # 2 at WWTP was taken apart and reassembled. Removed debris from check valve and returned to service.
- Stuck check valve for South Shore Pump Station pump # 2 was taken apart and reassembled. Removed rope from check valve and returned to service.

WOs completed in month of February

- Weekly pH Probe Calibrations
- Weekly Lift Station Rounds
- Weekly WWTP PM
- Weekly Sludge Microscope Analysis
- Weekly SPDES Sampling
- Weekly E. Union Street Lift Station Rounds
- Weekly WWTP Blower PM
- Weekly Exercise of Emergency Generators
- Weekly Exercise of Diversion Vault Screw Brush
- Monthly Lab Results Verification
- Monthly Gas Detection Calibration
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections
- Monthly Crane and Hoist Inspection at Riverside Drive
- Monthly PM of Lift Stations
- Monthly E. Union St. Lift Station PM
- Monthly CHH Lift Station PM
- Monthly WWTP PM
- Monthly Effluent Lift Well Cleaning
- Monthly Alarm Testing
- Monthly Aluminum Sample
- Monthly WWTP TKN & Ammonia Sampling
- Monthly Low Level Mercury Testing
- Monthly Operations Report & DMR
- Monthly Maintenance on Bar Screen, Routine Grease and Oil
- Monthly Maintenance on SBR Decanters
- Monthly Filter/UV Switch in Advanced Treatment Building
- Monthly UV Reactor Antifreeze Level Check/Refill
- Monthly Stilling Well Cleaning
- Corrective- Rebuild WWTP Effluent Lift Pump # 2 Check Valve
- Corrective- Rebuild South Shore pump station # 2 Check Valve

2) MANAGEMENT SERVICES – WATER TREATMENT PLANT (WTP)

a) General

- During the month of February, 21 Work Orders (WO's) were completed including 1 corrective action WO. A completed list of WO's can be found in section 2, part c of this report.
- During the month of February, there were no resident complaints in accordance with New York State Department of Health (NYSDOH) permit limits and water quality.
- Quarterly Disinfection By-Products (DBP) tests for the Village's water distribution system were conducted this early February. Results were summarized and provided to New York State Department of Health (NYSDOH) as required under current permit. Results and summary of the submitted results are provided within Attachment No. 5. The Village maintained safe levels of DBP's within the distribution system for the last four quarters.

b) Operations

- In February, the WTP produced 2,903,000 gallons of water for a monthly average of 104,000 gallons per day of treated water. Table 2 shows the monthly water system flows, chlorine residual, and turbidity as compared to the New York State regulatory limits. This information and supporting documentation are detailed in the monthly NYSDOH Report. A copy of this report is contained within Attachment No. 3.

Table 2 – Monthly Water Flows & Monitoring Samples

	FLOW (1,000 gallons/day)	Entry Point Chlorine Residual (mg/L)	Distribution Turbidity (NTU)	Distribution System Chlorine Residual (mg/L)
Monthly Average	104	1.9	0.17	1.1
Regulatory Limit	440	4.0	5.0	4.0

- In the month of February, 20,400 kWh of electricity was utilized by the WTP, the Low Lift Pump House utilized 1,760 kWh, and the Standpipe utilized 514 kWh.
- In the month of February, 77 pounds of chlorine gas was utilized for disinfection of drinking water.

- In the month of February, 458 pounds of Diatomaceous Earth (DE) was used in production of finished water.

c) **Maintenance**

- Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance tasks were completed by Water and Sewer Staff.

New Repairs/Breakdowns

- Aqualogics had installed and tested soft start device inside electrical cabinet on Lowlift pump # 2. The Lowlift pump house is now capable of pumping water during prolonged power outages or when transferred to emergency generator power.

WOs completed in month of February

- Weekly pH Probe Calibrations
- Weekly WTP PM
- Weekly Distribution Sampling
- Weekly DOH Permit Sampling
- Weekly Water Plant Inspection
- Weekly Standpipe Level Transducer Check
- Monthly SPDES Permit Sampling
- Monthly Chlorine System Inspection
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections
- Monthly Alarm Testing
- Monthly Laboratory Equipment Calibrations
- Monthly Spill Prevention Inspections
- Monthly Fire Extinguisher Inspection
- Monthly WTP Maintenance
- Monthly Cranes and Hoists Inspections at WTP and Low Lift Station
- Monthly Gas Detection System Inspections
- Monthly First Aid Inventory
- Monthly DOH Report
- Monthly Total Coliform Sampling
- Monthly Pallet Jack Inspection
- Corrective install soft start at lowlift

d) WATER/GENERAL CAPITAL IMPROVEMENT PROJECTS

- Clayton REDI Improvements Project total funds spent to date, including technical costs, are \$6,740,167.06 versus a current budget of \$7,110,000. Authority is processing final disbursements and working with fiscal advisor to close on long term financing.

Should you have any questions regarding this report, please do not hesitate to contact me at (315) 686-5552 ext. 3.

Sincerely,

Jeff Mosher
Water Quality Supervisor

Attachments:

- 1) NYS DEC DMR, Operations Report
- 2) Historical Trends
- 3) DOH Report
- 4) Mercury Minimization Program Updates
- 5) Disinfection By-product Results and Summary

cc: Rob Riddoch, Trustee
Bob McDowell, Trustee
Rob Wierzba, Trustee
Mike Kinnie, Trustee
Ron Duford, Trustee
Joanne Lenhard-Boye, Village Clerk
Terry Jones, Village DPW
Paula Jacobs, NYSDEC
Michael Tracy, NYSDOH

DPW ACTIVITY REPORT FOR 3/24/25

STREETS:

- 1. Cleared sand and debris from along the sidewalks and pavers along the old state loop to prepare for the Irish parade.*
- 2. We also swept the streets along the old state loop for the parade.*
- 3. Emptied and removed sand barrels from around the Village.*
- 4. Removed delineators from the bump-outs along the business district.*
- 5. Removed orange markers from the benches on Riverside Dr.*

EQUIPMENT:

- 1. Painted the stairs and the front of the bandstand.*

SEWERS:

- 1. Ran the sewer camera to investigate a sewer issue at 312 Mary St. We are currently working on a solution with the homeowners to prevent problems from happening in the future.*
- 2. Flushed the sewer mains on Brooks Dr., John St. and State St. by the Shurefine.*
- 3. Flushed the storm sewer from Webb St. to Franklin St.*

DOCKS:

- 1. Stripped the lumber from the old diver's dock and began building a new one.*

PARKS:

- 1. We opened the Rotary Park bathrooms for the season.*
- 2. Cleaned the lenses of the awning lights at Rotary Park.*
- 3. Heinz Wahl installed 2 new cameras that were vandalized last fall at the Rotary Park bathrooms.*
- 4. Removed the lights on the trees at Wooden Park.*

WATER:

1. *Investigated a leak at 318 Webb St. After excavation, we found that they had a galvanized service on their side and on our side as well. As of this report, we are currently in the process of replacing our side of the service and installing a new curbstop. Once complete the homeowner will be responsible for replacing their side of the service.*

BUILDINGS:

1. *Removed an old couch and other trash from the low lift apartment after the tenants moved out.*
2. *Installed new door lock on the low lift apartment.*

Respectfully submitted,

Terry Jones, DPW Superintendent

SPRING PICKUP

FOR VILLAGE OF CLAYTON RESIDENTS

◆◆◆ **ONE DAY ONLY!! MONDAY, MAY 5th, 2025** ◆◆◆

ITEMS SHOULD BE LEFT OUT NO EARLIER THAN May 4TH

FOR PICKUP ON MAY 5th

Between curb & sidewalk – **NOT** in streets.

Pickup will begin at 6:00 AM on MONDAY, MAY 5th

EACH STREET WILL BE A ONE-TIME PICKUP ONLY
-- THERE WILL BE NO RETURN TRIPS --

PICKUP INCLUDES:

- HOUSEHOLD ITEMS: *furniture, lamps, tables, clothing, MATTRESS'S OR BOX SPRINGS*

YARD & LAWN MATERIALS

Limbs, branches (4-FOOT MAXIMUM LENGTH – NO EXCEPTIONS!)
Leaves, and sweepings (MUST USE CLEAR BAGS – NO DARK PLASTIC)
(KEEP SEPARATE FROM HOUSEHOLD & WHITE GOODS)

WHITE GOODS: *washers, dryers, dishwashers, water heaters and refrigerators*

THE FOLLOWING ITEMS WILL NOT BE PICKED UP:

- NO HOUSEHOLD GARBAGE, RECYCLABLES, BATTERIES, TIRES, PAINT CANS, TV'S or COMPUTERS
- NO CONSTRUCTION OR DEMOLITION MATERIALS
- NO DOORS, WINDOWS OR LUMBER
- NO CLOSED CYLINDERS OR UNCLEANED CLOSED DRUMS
- NO ACETYLENE OXYGEN OR PROPANE CYLINDERS
- NO OTHER SEALED CONTAINERS

All items must be removed from the curbside by TUESDAY, May 6th, 2025

POLICE DEPARTMENT ACTIVITY REPORT
03/08/25 TO 03/20/25
CRIMINAL INVESTIGATIONS

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
LARCENY	1	INVESTIGATED
BURGLARY	2	INVESTIGATED

NON – CRIMINAL CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
DISTURBANCE	2	INVESTIGATED
TRESPASS	1	INVESTIGATED
SHOTS FIRED	1	INVESTIGATED
OVERDOSE	1	INVESTIGATED

VEHICLE AND TRAFFIC CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
ASSIST MOTORIST	1	N/A
MVA PROPERTY DMG	1	INVESTIGATED
WARNINGS FOR VIOLATIONS	3	N/A
UNLIC. OPER.	1	ARREST
BACKING UNSAFELY	1	ARREST

OTHER POLICE ACTIVITIES

<u>OFFENSE</u>	<u>#</u>
MISC CALLS FOR POLICE SERVICES	4
ASSIST OTHER AGENCY	2

The Board of Trustees of the Village of Clayton met on March 10th, 2025 at 5:45 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Michael Kinnie, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Superintendent
Joanne Lenhard-Boye, Clerk

ABSENT:

Call to Order:

Mayor Hyde opened the Regular meeting at 5:45 p.m.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. The board reviewed this report, which is filed at the Village Clerk's Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – Terry presented the monthly report to the Board. This report is filed at the Village Clerk's Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes February 24 th , 2025	
2. Payroll (P/R #20) 02/13/2025 to 02/26/2025	\$ 46,225.09
3. Prepaid Abstract 03/04/2025	\$ 20,664.25
4. Abstract 3/10/2025	
General Fund	\$ 33,525.13
Water Fund	\$ 9,912.56
Sewer Fund	\$ 19,357.46
Total	\$ 62,795.15

MOTION was made by Trustee Riddoch to approve consent agenda items #1-4, Trustee Kinnie seconded, all in favor motion carried.

5. **Capital Project Abstract 03/10/2025** **\$ 25,074.00**

MOTION was made by Deputy Mayor McDowell to approve capital projects item #5; Trustee Duford seconded, all in favor motion carried.

CLERK:

Joanne Lenhard-Boye, Clerk

1. **Sewage Sludge Removal Bid** – Joanne opened the sewage sludge removal bids at 2pm according to the bid instructions. Gillbuilt Transportation, Inc. submitted the lowest bid.

.0625- Per Gallon to the Village of Carthage Pollution Control Facility

.0532- Per Gallon to the City of Watertown Treatment Plant

MOTION was made by Trustee Kinnie to accept the above bid, Trustee Riddoch seconded, all in favor motion carried

2. **Bodega 524 Delicatessen & Bar** – Waiver of 30-day notice period on liquor license approved by the board.

3. **Resident of Village community** - Erica Bearup's request to use the Municipal Building for the Community Spring Sale was denied by the Board because it doesn't support a non-profit organization.

MAYOR:

1. The mayor announced that the St. Patrick's Day Parade will take place this coming weekend.
2. The mayor proposed a workshop meeting on March 24th, 2025 at 4pm to discuss Sidewalks and Zoning. The Board agreed.

BOARD REPORTS:

Deputy Mayor McDowell announced that volunteers are needed for the boat show.

The board approved Trustee Kinnie's request for a Tree Planting Event at the Village Wooden Park on May 3, 2025, from 10 am to 12 pm.

Trustee Duford requested the adoption of the resolution for the Pro-Housing Communities Pledge to enable the Village to proceed with this process. The board concurred, and the resolution will be included on the agenda for the regular meeting on March 24th for adoption.

ADJOURNMENT:

MOTION Deputy Mayor McDowell moved to adjourn the meeting at 6:05 p.m. Trustee Kinnie seconded; the motion carried unanimously.

Respectfully

Joanne Lenhard-Boye, Village Clerk

Prepa
Village of Clayton
Abstract of Audited Vouchers from 3/19/2025 to 3/19/2025

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: Pre-paid								
WESTELCOM	3/06/2025	75788	25627	SERVICE FROM 03/06/2025-04/05/2025	AA.1325.400.000.	334.70		
	3/06/2025	75788		SERVICE FROM 03/06/2025-04/05/2025	AA.3120.402.000.	195.10		
	3/06/2025	75788		SERVICE FROM 03/06/2025-04/05/2025	AA.5110.400.000.	32.53		
	3/06/2025	75788		SERVICE FROM 03/06/2025-04/05/2025	AA.7140.400.000.	249.90		
	3/06/2025	75788		SERVICE FROM 03/06/2025-04/05/2025	GG.8130.400.000.	220.96		
						<u>1,033.19</u>		
<u>WESTELCOM Total</u>						1,033.19		
Total for Voucher Type: Pre-paid								
Total:								
Pre-paid						1,033.19		
Total						1,033.19		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:**Total****1,033.19****1,033.19**

Date

Mayor/Deputy Mayor Signature

Abstract

Claimant	Invoice Date	Invoice	Description	Voucher #	Distribution Acct	A/P Owed	Chk #	Chk Date
Voucher Type: Regular								
ALLEGIANCE TRUCKS WATERTOWN	2/10/2025	X813019074:01	(1) CONTROL REMOTE ASSY	25598	AA.5110.400.000.	101.38		
ALLEGIANCE TRUCKS WATERTOWN Total						101.38		
ALS GROUP USA, CORP	3/13/2025	36-58-674334-0	SAMPLE SUBMITTED 03/07/25	25641	GG.8130.407.000.	220.00		
ALS GROUP USA, CORP Total						220.00		
AMAZON CAPITAL SERVICES	3/11/2025	11KC-69HH-3QFL	(1) MAKITA CORDLESS INFLATOR	25655	GG.8130.401.000.	92.99		
	3/19/2025	1HDW-CFTX-	(2) 23-24 INCH COMPUTER BLUE LIGHT		AA.1325.400.000.	118.33		
	3/19/2025	1HDW-CFTX-	(2) 23-24 INCH COMPUTER BLUE LIGHT		AA.1620.400.000.	17.43		
AMAZON CAPITAL SERVICES Total						228.75		
AQUALOGICS SYSTEMS INC	3/06/2025	IN25-066-01	(2) LOT FIELD/TECH ONSITE SRVCS	25653	GG.8121.200.000.	1,583.97		
AQUALOGICS SYSTEMS INC Total						1,583.97		
BADGER METER	2/28/2025	80188430	ENDPOINT SERVICES 02.2025	25659	FX.8340.402.000.	962.75		
BADGER METER Total						962.75		
CARTHAGE EST CARTHAGE WPCF	3/03/2025	INV02174	111,800 GALLONS SLUDGE	25636	GG.8189.400.000.	5,031.00		
CARTHAGE EST CARTHAGE WPCF Total						5,031.00		
CHRISTMAN FUEL SERVICES, INC.	3/13/2025	496884	125.7 GALS FUEL OIL 113 BARTLETT PT RD	25652	FX.8320.400.000.	319.28		
CHRISTMAN FUEL SERVICES, INC. Total						319.28		
CNA SURETY	3/15/2025	40703560-2025	NY STREET OPENING 2025-2026	25664	AA.1910.400.000.	100.00		
CNA SURETY Total						100.00		
CONVERSE LABORATORIES INC	3/07/2025	72592	DRINKING WATER SAMPLES 02.2025	25657	FX.8340.403.000.	344.00		
	3/07/2025	72593	WASTE WATER SAMPLES 02.2025		GG.8130.407.000.	1,008.00		
CONVERSE LABORATORIES INC Total						1,352.00		
COOK BROTHERS TRUCK PARTS CO	3/15/2025	2342170	(1) LED RUBBER FLOOD WORKLAMP	25597	AA.5110.400.000.	97.19		
	3/18/2025	2343585	(3) MINI SQUARE LED LIGHT		AA.5110.400.000.	56.55		
COOK BROTHERS TRUCK PARTS CO Total						153.74		
DAVIDSON FORD INC	3/05/2025	4542265	LAMP ASY REAR	25611	AA.5110.400.000.	80.13		
DAVIDSON FORD INC Total						80.13		

Village of Clayton

Abstract of Audited Vouchers from 3/24/2025 to 3/24/2025

ClaimantVoucher #

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
DEVELOPMENT AUTHORITY OF THE						
3/12/2025	338690	MGMT SRV AGREEMENT 02.2025	GG.1710.400.000.	6,077.41		
3/12/2025	338690	MGMT SRV AGREEMENT 02.2025	FX.1710.400.000.	6,077.42		
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY				12,154.83		
DORR MARINE FABRICATIONS LLC						
3/11/2025	1647	DIVERS DOCK PARTS	AA.7140.400.000.	227.01		
3/11/2025	1648	TRASH CAN LIDS	AA.7140.400.000.	1,070.00		
DORR MARINE FABRICATIONS LLC Total				1,297.01		
EQUIPMENT RENTALS INC						
2/19/2025	0063684-00	TOOLCAT REPAIRS	AA.5110.400.000.	963.00		
EQUIPMENT RENTALS INC Total				963.00		
FIRST BANKCARD						
3/06/2025	03.2025	TUG HILL CONFERENCE	AA.8510.400.000.	115.00		
3/06/2025	03.2025	TUG HILL CONFERENCE	AA.1010.400.000.	90.00		
3/06/2025	03.2025	TUG HILL CONFERENCE	AA.1325.400.000.	582.81		
FIRST BANKCARD Total				787.81		
HAZLEWOOD MECHANICALS RETAIL						
3/11/2025	5119	(1) BRASS CAP	FX.8320.401.000.	27.48		
HAZLEWOOD MECHANICALS RETAIL Total				27.48		
HEIDELBERG MATERIALS						
3/05/2025	4602257	1.32 TON CE WINTER MIX	AA.5110.400.000.	137.81		
HEIDELBERG MATERIALS NORTHEAST-NY LLC Total				137.81		
KOESTER ASSOCIATES INC						
3/13/2025	021776	ANNUAL CALIBRATION OF ACUTEC 35 CL2	FX.8340.402.000.	3,855.73		
3/13/2025	021777	EVALUATE & REPAIR L51A	GG.8120.401.000.	1,012.50		
KOESTER ASSOCIATES INC Total				4,868.23		
MUNICIPAL SOLUTIONS INC						
3/18/2025	22344	GENERAL FINANCIAL SERVICES	AA.1380.400.000.	382.50		
MUNICIPAL SOLUTIONS INC Total				382.50		
NORTHERN NY WATER WORKS						
3/19/2025	03.2025	WATER/WASTEWATER TREATMENT	GG.8130.405.000.	120.00		
NORTHERN NY WATER WORKS CONFERENCE Total				120.00		
REINMAN'S DEPT STORE						
2/05/2025	428667	(3) PLSTC BUCKET 5G WHT ACE	GG.8130.401.000.	26.94		
2/05/2025	428670	(1) PLSTC BUCKET 5G WHT ACE	GG.8130.401.000.	8.98		
2/14/2025	428839	(1) FAN HEATER WHT ELECTRIC	AA.1620.400.000.	26.99		
2/18/2025	428895	(8) SHEAR PINS FOR BLOWERS	AA.5110.400.000.	18.65		
2/21/2025	428964	(2) ELEC TAPE 3/4X60 BLK	GG.8130.401.000.	21.88		
2/21/2025	428968	(1) KILZ PRIMER GALLON	AA.7140.400.000.	22.49		
2/24/2025	429023	(1) RYL EXT SG NB 1G	AA.7140.400.000.	39.59		
2/25/2025	429051	(4) NUTS & BOLTS	AA.5110.400.000.	2.00		
2/26/2025	429079	(1) ROLLER FRAME 4WIRE LNZR	AA.7140.400.000.	17.21		

Village of Clayton

Abstract of Audited Vouchers from 3/24/2025 to 3/24/2025

ClaimantVoucher #

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
2/27/2025	429104	(1) PULLEY SGL SWVL 1.5"	AA.5110.400.000.	6.83		
2/28/2025	429116	(2) ROLLER 9" 2PK LINZR	AA.5110.400.000.	78.04		
2/28/2025	429131	(2) LINZR CHIP BRUSH 3"	AA.5110.400.000.	5.46		
REINMAN'S DEPT STORE Total				275.06		
SCHMIDT'S WHOLESALE INC						
3/10/2025	306808	25635 (1) 1-1/2" Set of Lead Free	FX.8340.200.000.	918.18		
SCHMIDT'S WHOLESALE INC Total				918.18		
SLACK CHEMICAL CO INC						
3/07/2025	215302	25644 RETURN 2 CYLINDERS	FX.8320.404.000.	-200.00		
3/07/2025	483721	(2) 150LB CYLINDER CHLORINE	FX.8320.404.000.	1,820.00		
3/07/2025	483722	(304) G BULK BLEACH SUPERCHLOR	GG.8121.402.000.	1,448.18		
SLACK CHEMICAL CO INC Total				3,068.18		
SUPERIOR PLUS PROPANE						
2/21/2025	26787542	25640 572.5 GALLONS PROPANE - 100 GARDNER	GG.8130.400.000.	715.05		
SUPERIOR PLUS PROPANE Total				715.05		
T I PRINTING CO INC						
2/12/2025	203937	25639 LEGAL NOTICE - SLUDGE REMOVAL BID	GG.8130.401.000.	79.25		
2/26/2025	204135	LEGAL NOTICE - WATER/SEWER BILLING	GG.8130.401.000.	29.09		
T I PRINTING CO INC Total				108.34		
THE VICTORIAN						
2/03/2025	2/3/2025 7102	25603 13.416 GALS PREM	AA.5110.400.000.	51.24		
2/07/2025	2/7/25 8551	17.954 GALS PREM	AA.5110.400.000.	65.88		
2/10/2025	2/10/2025 9462	9.550 GALS PREM	AA.5110.400.000.	34.95		
2/18/2025	2/18/2025 2228	17.731 GALS PREM	AA.5110.400.000.	64.88		
2/25/2025	2/25/25 4030	21.851 GALS PREM	AA.5110.400.000.	83.23		
2/28/2025	2/28/25 5555	4.375 GAL KEROSENE	AA.5110.400.000.	19.02		
THE VICTORIAN Total				319.20		
TOWN OF CAPE VINCENT						
2/28/2025	03.2025	25631 WATER SERVICE - PELO ROAD 12/01/2024	GG.8121.400.000.	20.00		
TOWN OF CAPE VINCENT Total				20.00		
UNIFIRST CORPORATION						
3/07/2025	1100176663	25615 UNIFORM CLEANING 03/07/2025	AA.9189.800.000.	85.84		
3/07/2025	1100176663	UNIFORM CLEANING 03/07/2025	FX.9089.801.000.	14.30		
3/07/2025	1100176663	UNIFORM CLEANING 03/07/2025	GG.9089.801.000.	14.31		
3/14/2025	11000179076	UNIFORM CLEANING 03/14/2025	AA.9189.800.000.	88.20		
3/14/2025	11000179076	UNIFORM CLEANING 03/14/2025	FX.9089.801.000.	14.70		
3/14/2025	11000179076	UNIFORM CLEANING 03/14/2025	GG.9089.801.000.	14.70		
UNIFIRST CORPORATION Total				232.05		
USABLUEBOOK						
3/04/2025	INV00640397	25661 (4) GRADUATED GRIFFIN BEAKER	GG.8130.401.000.	556.24		
3/04/2025	INV00640397	(4) GRADUATED GRIFFIN BEAKER	FX.8320.401.000.	556.25		
3/14/2025	INV00651874	(1) REPLACEMENT SENSOR CAP KIT	GG.8130.200.000.	151.87		
USABLUEBOOK Total				1,264.36		

Abstract

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Page: 4

Village of Clayton Abstract of Audited Vouchers from 3/24/2025 to 3/24/2025

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
W B MASON CO INC	3/04/2025	252727382	25654 (1) TRI-PERF LASER CUT PAPER	FX.8320.401.000.	49.99		
<u>W B MASON CO INC Total</u>					49.99		
WASTE MANAGEMENT OF NEW	2/25/2025	3447988-0448-2	25637 4 YARD DUMPSTER - 1 GARDNER ST	GG.8130.400.000.	74.28		
	2/25/2025	3447988-0448-2	4 YARD DUMPSTER - 1 GARDNER ST	FX.8320.400.000.	74.29		
<u>WASTE MANAGEMENT OF NEW YORK LLC Total</u>					148.57		
WHITES LUMBER INC	12/02/2024	3574449	25600 (2) 24" CABLE TIE NYLON BLACK	AA.5110.400.000.	35.98		
	3/06/2025	3616268	(1) SATIN NICKLE ENTRY KNOB	GG.8130.401.000.	14.87		
	3/10/2025	3617597	(1) DIABLO TORX DRIVE BITS	AA.7180.400.000.	47.93		
	3/10/2025	3617738	(2) RUSTOLEUM BLACK SPRAY PAINT	AA.7140.400.000.	30.42		
	3/11/2025	3618535	(2) DIABLO 7-1/4" 24T CIRCULAR SAW	AA.7180.400.000.	615.30		
	3/12/2025	3619017	(1) SQUARE, SPEED 12"	AA.5110.400.000.	28.76		
	3/13/2025	3619327	(1) KNOTTED WIRE CUP BRUSH	AA.5110.400.000.	22.99		
	3/17/2025	3621307	(2) DEWALT 3/8" PILOT POINT COBALT	GG.8130.401.000.	35.98		
	3/18/2025	3621693	(1) 3/8X50 BRAIDED POLY ROPE	GG.8130.401.000.	7.99		
	3/19/2025	3622476	(1) 2X10X16 PRESSURE TREATED	AA.7180.400.000.	29.99		
<u>WHITES LUMBER INC Total</u>					870.21		
Total for Voucher Type: Regular					38,860.86		
Total:							
Regular					38,860.86		
Total					38,860.86		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:
Total

38,860.86
38,860.86

Date

Mayor/Deputy Mayor Signature

Capital Proj. Abstract

Run: 3/21/2025 at 6:43 AM

Page: 1

Village of Clayton

Abstract of Audited Vouchers from 3/24/2025 to 3/24/2025

Claimant

Invoice Date

Invoice

Voucher

Description

Distribution Acct

A/P Owed

Chk #

Chk Date

Voucher Type: <none>

DEVELOPMENT AUTHORITY OF THE
3/05/2025 60-603

25628

SERVICES PROVIDED 02/25/2025 TO

HH.1440.200.035.

514.50

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

514.50

514.50

Total for Voucher Type: <none>

Total:

<none>
Total

514.50

514.50

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

514.50

514.50

Date

Mayor/Deputy Mayor Signature

LOCAL LAW FILING

(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Village of Clayton

Local Law No. 1 of the year 2025

A local law to override the tax levy limit established in General Municipal Law §3-c

Be it enacted by the Board of Trustees of the Village of Clayton as follows:

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Clayton to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Clayton, County of Jefferson, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

February 24, 2025

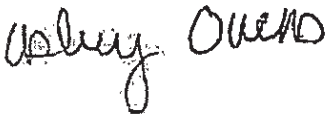
Dear Steve,

I hope this email finds you well. I am writing to formally submit my resignation from the Clayton Zoning Board of Appeals, effective April 1, 2025, as I will be relocating out of the area.

It has been an honor to serve on the board and contribute to the important work of shaping our community. I am grateful for the opportunity to have worked alongside such dedicated individuals and appreciate the experience and knowledge I have gained during my time in this role.

Please let me know if there is anything I can do to assist with the transition before my departure. I look forward to staying connected and wish the board continued success in its efforts.

Best regards,
Ashley Owens

A handwritten signature in black ink that reads "Ashley Owens". The signature is written in a cursive, flowing style.

Town Supervisor
Timothy Doney
Town Board Members
Kenneth Knapp
Donna J. Patchen
James Kenney
Kathleen LaClair
Town Clerk
Megan Badour



Town of Clayton
405 Riverside Drive
Clayton, New York 13624
Telephone: (315) 686-3512
Fax: (315) 686-2651
www.townofclayton.com

March 18, 2025

Nick Reddick
512 Webb Street
Clayton, NY 13624

Re: Appointment as Full-Time Member of the Zoning Board of Appeals

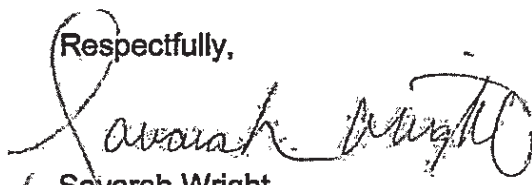
Dear Nick:

The Town Board at their March 12, 2025 meeting have appointed you as a Full-Time member of the Joint Town/Village Zoning Board of Appeals. Your term will run from now through December 31, 2025 to fulfill Ashley Owens Term.

Please visit both the Town and Village municipal offices within five (5) days of receiving this letter to be sworn in and to sign the oath books at each location.

If you require any further information or if you have any questions, please feel free to contact me at my office, 315-686-6007. Thank you.

Respectfully,



Savarah Wright
Clerk to Supervisor
Town of Clayton

cc: Richard Ingerson, Zoning Enforcement Officer
Megan Badour, Town Clerk
Joanne Lenhard-Boye, Village Clerk

**NOTICE
PUBLIC HEARING
VILLAGE OF CLAYTON
Tentative Budget 2025-2026**

April 14th, 2025 @ 5:00 pm

Pursuant to Section 5-508 of the Village Law, the 2025-2026 Tentative Budget for the Village of Clayton has been prepared and filed with the Village Clerk at the Village Office, Municipal Building, located at 425 Mary Street, Clayton, NY, where it may be inspected by any interested persons between the hours of 9:00 AM and 3:00 PM, Monday - Friday.

Said tentative budget includes maximum compensation for the Mayor of \$6,500 per annum, for the Deputy Mayor of \$575 per annum and a total for all trustees of \$14,000 per annum.

A Public Hearing on the budget will be held on April 14th, 2025, at the Municipal Building, 425 Mary Street, Clayton, NY starting at 5:00 p.m. to consider the same, before final adoption. The Tentative Budget may also be viewed on the Village website (<https://www.villageofclayton.com>).

Email Village Clerk at clerk@villageofclayton.org to receive an electronic or hard copy of the Tentative Budget.

By Order of the Village Board

**NOTICE
PUBLIC HEARING
VILLAGE OF CLAYTON
APRIL 14TH, 2025**

Proposed Local Law #1 of 2025

PLEASE TAKE NOTICE that a Public Hearing will be held on April 14th, 2025, at 5:00 p.m. in the Municipal Building, 425 Mary Street, Clayton, NY, to discuss a proposed Local Law authorizing the Village to override the tax levy limit for fiscal year 2025-2026.

PLEASE TAKE FURTHER NOTICE that any resident of the Village of Clayton, New York, is entitled to be heard upon said proposed Local Law at such public hearing. A copy of the proposed local law will be available for review at the Clerk's office during regular business hours and on the Village website (www.villageofclayton.com) on the *Notices/Public Notices* page.

By Order of the Board of Trustees

Village of Clayton
Cash Summary
February 2025- AC

FUND #	No.	FUND ACCOUNT	ADJUSTED 01/31/25 BALANCES	GENERAL LEDGER		02/28/2025 BALANCES	BANK ACCOUNTS				
				DEBITS	CREDITS		Cons. Ckg. WSB #0043	Capital WSB #0146	NYCLASS	Payroll WSB #0044	Petty Cash
A	200	CASH - CHECKING	837,672.35	124,794.36	397,714.15	564,752.56	550,815.89			13,936.67	
A	200	CASH - CHECKING CAPITAL	-	-	-	-		-			
A	201.2	CASH - SAVINGS	880,973.74	2,672.85	100,000.00	783,646.59			783,646.59		
A	210	PETTY CASH	100.00	-	-	100.00					100.00
FX	200	CASH - CHECKING	452,387.31	23,742.15	23,996.29	452,133.17	452,133.17				
FX	200	CASH - CHECKING CAPITAL	-	-	-	-					
FX	201	CASH - SAVINGS	-	-	-	-					
FX	231	Special Reserves	502,832.29	1,630.86	-	504,463.15			504,463.15		
G	200	CASH - CHECKING	4,109.62	105,702.49	81,312.98	28,499.13	28,499.13				
G	200	CASH - CHECKING CAPITAL	-	-	-	-		-			
G	201	CASH - SAVINGS	614.04	59.93	-	673.97			673.97		
G	231	Special Reserves	613,612.22	1,908.51	-	615,520.73			615,520.73		
H-026	200	CASH - CHECKING	-	-	-	-		-			
H-027	200	CASH - CHECKING	(0.00)	-	-	(0.00)		-			
H-029	200	CASH - CHECKING	-	-	-	-		-			
H-030	200	CASH - CHECKING	-	-	-	-		-			
H-031	200	CASH - CHECKING	343,614.26	-	-	343,614.26		343,614.26			
H-032	200	CASH - CHECKING	(163,821.03)	752,352.52	986.50	587,544.99		587,544.99			
H-033	200	CASH - CHECKING	160,808.66	-	-	160,808.66	(570,881.55)	731,690.21			
H-033	201	CASH-NYCLASS	-	-	-	-	(325,000.00)	325,000.00			
H-034	200	CASH - CHECKING	(332,091.29)	-	-	(332,091.29)		(332,091.29)			
H-035	200	CASH - CHECKING	(637,435.94)	-	14,347.00	(651,782.94)		(651,782.94)			
T&A	200	CASH - CHECKING	65,677.13	95,933.21	92,602.88	69,007.46				69,007.46	
General Ledger Balance			2,729,053.36	1,108,796.88	710,959.80	3,126,890.44	135,566.64	1,003,975.23	1,904,304.44	82,944.13	100.00
BANK RECONCILIATION											
BANK STATEMENT BALANCES PLUS PETTY CASH						3,189,687.87	195,134.06	1,007,205.24	1,904,304.44	82,944.13	100.00
DEPOSITS IN TRANSIT						-					
OUTSTANDING CHECKS (Schedule attached)						(62,797.42)	(59,567.42)	(3,230.00)	-	-	-
IDENTIFIED DIFFERENCES TO BE ADJUSTED						-	-				
REDI BAN RENEWED						-	-				
PAYOFF EXISTING DTC REDI BAN						-	-				
SHOULD EQUAL BALANCE IN GL						3,126,890.45	135,566.64	1,003,975.24	1,904,304.44	82,944.13	100.00
DIFFERENCE						0.00	(0.00)	0.00	-	-	-

February 2025
OUTSTANDING CHECKS
 CONSOLIDATED CHECKING

32171	2,382.52
32184	6,200.00
32193	1,254.31
32194	220.00
32195	120.84
32197	2,715.00
32198	952.18
32201	8,352.00
32202	2,955.04
32203	21.94
32205	700.00
32206	2,091.75
32207	7,173.00
32208	4,292.50
32209	20.08
32210	10,000.00
32211	1,004.44
32212	146.86
32213	444.50
32214	350.30
32216	1,651.12
32217	4,396.77
32218	21.84
32219	182.98
32221	232.05
32222	77.45
32223	1,607.95

59,567.42

February 2025
OUTSTANDING CHECKS
 PAYROLL

-

February 2025
OUTSTANDING CHECKS
 Capital WSB #0146

1832	1,200.00
1840	2,030.00

3,230.00

Account	Date	Source	JE Reference	Description	Debit	Credit	Balance
AA.0200.000.000. Cash Beginning Balance							837,672.34
	02/2025	A/P		Summary	3,650.29	397,714.15	443,608.48
	02/2025	C/R		Summary	21,144.07	0.00	464,752.55
	02/2025	G/L		Summary	100,000.00	0.00	564,752.55
AA.0200.000.000. Cash Ending Balance					124,794.36	397,714.15	564,752.55
AA.0201.000.000. Cash Savings Beginning Balance							880,973.74
	02/2025	G/L		Summary	2,672.85	100,000.00	783,646.59
AA.0201.000.000. Cash Savings Ending Balance					2,672.85	100,000.00	783,646.59
AA.0210.000.000. Petty Cash Beginning Balance							100.00
AA.0210.000.000. Petty Cash Ending Balance					0.00	0.00	100.00
FX.0200.000.000. Cash Beginning Balance							452,387.31
	02/2025	A/P		Summary	1,024.87	23,996.29	429,415.89
	02/2025	C/R		Summary	22,717.28	0.00	452,133.17
FX.0200.000.000. Cash Ending Balance					23,742.15	23,996.29	452,133.17
FX.0231.000.000. Cash Time Deposit Special Reserve Beginning Balance							502,832.29
	02/2025	G/L		Summary	1,630.86	0.00	504,463.15
FX.0231.000.000. Cash Time Deposit Special Reserve Ending Balance					1,630.86	0.00	504,463.15
GG.0200.000.000. Cash Beginning Balance							4,109.62
	02/2025	A/P		Summary	29,537.59	81,312.98	(47,665.77)
	02/2025	C/R		Summary	76,164.90	0.00	28,499.13
GG.0200.000.000. Cash Ending Balance					105,702.49	81,312.98	28,499.13
GG.0201.000.000. Cash Savings Beginning Balance							614.04
	02/2025	G/L		Summary	59.93	0.00	673.97
GG.0201.000.000. Cash Savings Ending Balance					59.93	0.00	673.97
GG.0231.000.000. Cash In Time Deposit Special Reserve Beginning Balance							613,612.22
	02/2025	G/L		Summary	1,908.51	0.00	615,520.73
GG.0231.000.000. Cash In Time Deposit Special Reserve Ending Balance					1,908.51	0.00	615,520.73
HH.0200.000.031. Cash Beginning Balance							343,614.26
HH.0200.000.031. Cash Ending Balance					0.00	0.00	343,614.26
HH.0200.000.032. Cash Beginning Balance							(163,821.03)
	02/2025	A/P		Summary	752,352.52	986.50	587,544.99
HH.0200.000.032. Cash Ending Balance					752,352.52	986.50	587,544.99
HH.0200.000.033. Cash Beginning Balance							160,808.66
HH.0200.000.033. Cash Ending Balance					0.00	0.00	160,808.66
HH.0200.000.034. Cash Checking Beginning Balance							(332,091.29)
HH.0200.000.034. Cash Checking Ending Balance					0.00	0.00	(332,091.29)
HH.0200.000.035. Cash Beginning Balance							(637,435.93)
	02/2025	A/P		Summary	0.00	14,347.00	(651,782.93)
HH.0200.000.035. Cash Ending Balance					0.00	14,347.00	(651,782.93)

Run: 3/18/2025 @ 9:50 AM

Village of Clayton

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Period To Date Actual + Closing Ledger for Period Ending 2/28/2025

<u>Account</u>	<u>Date</u>	<u>Source</u>	<u>JE Reference</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
TA.0200.000.000. Cash Beginning Balance							65,677.13
	02/2025	A/P		Summary	95,933.21	92,602.88	69,007.46
TA.0200.000.000. Cash Ending Balance					95,933.21	92,602.88	69,007.46
Report Total					1,108,796.88	710,959.80	3,126,890.44

Statement of Activity - MTD and YTD by Fund w/ Variance
Village of Clayton
For 2/28/2025

Run: 3/18/2025 at 11:19 AM

Page: 1

General Fund	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
AA.1001.000.000. Real Property Taxes	\$ 0.00	\$ 1,471,282.85	\$ 1,544,420.00	\$ 73,137.15	95.26
AA.1080.000.000. PILOT (1000 Islands Harbor Hotel)	0.00	30,986.00	30,986.00	0.00	100.00
AA.1081.000.000. Other Payments In Lieu Of Taxes	0.00	7,325.00	7,325.00	0.00	100.00
AA.1090.000.000. Interest & Penalties On Real Prop Taxes	0.00	8,842.86	3,000.00	(5,842.86)	294.76
AA.1120.000.000. Non Prop Tax Dist By County	0.00	725,372.08	700,000.00	(25,372.08)	103.62
AA.1130.000.000. Utilities Gross Receipts Tax	59.28	16,348.50	19,000.00	2,651.50	86.04
AA.1170.000.000. Franchises	7,064.47	22,484.03	30,000.00	7,515.97	74.95
AA.1255.000.000. Clerk Fees	0.00	70.00	500.00	430.00	14.00
AA.1520.000.000. Police Fees	0.00	28.50	50.00	21.50	57.00
AA.1710.000.000. Public Works Charges	0.00	0.00	1,500.00	1,500.00	0.00
AA.1740.000.000. PARKING METER FEES	0.00	34,472.50	40,000.00	5,527.50	86.18
AA.2089.000.000. Other Culture & Recreation Income	500.00	52,616.67	50,000.00	(2,616.67)	105.23
AA.2110.000.000. Zoning Fees	150.00	7,075.00	2,500.00	(4,575.00)	283.00
AA.2115.000.000. Planning Board Fees	0.00	600.00	500.00	(100.00)	120.00
AA.2210.000.000. General Services, Inter Government	1,826.82	1,826.82	15,600.00	13,773.18	11.71
AA.2302.000.000. Snow Removal Services, Other Govts	0.00	0.00	25,495.00	25,495.00	0.00
AA.2401.000.000. Interest And Earnings	2,672.85	58,287.41	6,000.00	(52,287.41)	971.46
AA.2410.000.000. Rental Of Real Property, Individuals	1,543.50	13,377.00	18,005.00	4,628.00	74.30
AA.2530.000.000. Games Of Chance	0.00	25.00	0.00	(25.00)	0.00
AA.2550.000.000. Public Safety Permits	0.00	200.00	0.00	(200.00)	0.00
AA.2610.000.000. Fines And Forfeited Bail	0.00	1,470.00	0.00	(1,470.00)	0.00
AA.2650.000.000. Sales of Scrap & Excess Materials	0.00	11,165.60	0.00	(11,165.60)	0.00
AA.2705.000.000. Gifts And Donations	0.00	2,451.00	1,000.00	(1,451.00)	245.10
AA.2801.000.000. Interfund Revenues	0.00	0.00	95,873.00	95,873.00	0.00
AA.3001.000.000. St Aid, Revenue Sharing	0.00	12,934.00	12,088.00	(846.00)	107.00
AA.3005.000.000. St Aid, Mortgage Tax	0.00	8,192.72	12,000.00	3,807.28	68.27
AA.3089.000.000. State Aid, LWRP	0.00	15,000.00	90,000.00	75,000.00	16.67
AA.3501.000.000. St Aid, Consolidated Highway Aid	0.00	0.00	239,435.00	239,435.00	0.00
AA.4089.000.000. FEMA Aid - Other	0.00	0.00	94,812.00	94,812.00	0.00
AA.5999.000.000. Unexpended Balance	0.00	0.00	536,599.00	536,599.00	0.00
Total Revenues	13,816.92	2,502,433.54	3,576,688.00	1,074,254.46	69.97
Expenses					
AA.1010.100.000. Legislative Board, Pers Serv	3,393.75	12,911.72	13,000.00	88.28	99.32
AA.1010.400.000. Legislative Board, Contr Expend	0.00	0.00	1,500.00	1,500.00	0.00
AA.1210.100.000. Mayor, Pers Serv	1,500.00	6,000.00	6,000.00	0.00	100.00
AA.1210.102.000. Deputy Mayor, Pers Serv	0.00	0.00	575.00	575.00	0.00
AA.1210.400.000. Mayor, Contr Expend	(250.00)	27.99	575.00	547.01	4.87

Statement of Activity - MTD and YTD by Fund w/ Variance
Village of Clayton
For 2/28/2025

Run: 3/18/2025 at 11:19 AM

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General Fund	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
AA.1320.400.000. Auditor, Contr Expend	0.00	5,883.34	5,667.00	(216.34)	103.82
AA.1325.100.000. Treasurer, Pers Serv	3,680.00	36,884.00	47,840.00	10,956.00	77.10
AA.1325.200.000. Treasurer, Equip & Cap Outlay	0.00	2,877.50	8,000.00	5,122.50	35.97
AA.1325.400.000. Treasurer, Contr Expend	6,186.73	25,909.29	47,000.00	21,090.71	55.13
AA.1380.400.000. Fiscal Agent Fees	0.00	0.00	5,000.00	5,000.00	0.00
AA.1410.100.000. Clerk Pers Serv	4,257.50	42,198.50	56,030.00	13,831.50	75.31
AA.1420.400.000. Law, Contr Expend	775.50	21,947.74	35,000.00	13,052.26	62.71
AA.1460.400.000. Records Mgmt, Contr Expend	0.00	1,195.00	2,000.00	805.00	59.75
AA.1620.100.000. Buildings, Pers Serv	1,202.50	33,633.79	11,205.00	(22,428.79)	300.17
AA.1620.200.000. Buildings, Equip & Cap Outlay	0.00	133,811.06	134,600.00	788.94	99.41
AA.1620.400.000. Buildings, Contr Expend	4,603.06	25,465.95	40,000.00	14,534.05	63.66
AA.1910.400.000. Unallocated Insurance, Contr Expend	0.00	75,740.48	76,082.00	341.52	99.55
AA.1920.400.000. Municipal Assn Dues, Contr Expend	0.00	1,086.00	1,225.00	139.00	88.65
AA.1930.400.000. Judgements and Claims, Contr Expend	0.00	19,262.88	0.00	(19,262.88)	0.00
AA.3120.100.000. Police, Pers Serv	17,788.48	162,581.88	244,944.00	82,362.12	66.38
AA.3120.102.000. Police-Crossing Guard, Pers Ser	883.50	16,350.83	13,623.00	(2,727.83)	120.02
AA.3120.200.000. Police, Equip & Cap Outlay	0.00	6,340.18	10,200.00	3,859.82	62.16
AA.3120.400.000. Police, Contr Expend - Other	350.30	2,597.18	3,000.00	402.82	86.57
AA.3120.401.000. Police, Contr Expend - Fuel	664.93	2,870.97	3,200.00	329.03	89.72
AA.3120.402.000. Police, Contr Expend - Internet, Phone, IT	495.10	7,477.45	9,440.00	1,962.55	79.21
AA.3120.403.000. Police, Contr Expend - Training	0.00	0.00	1,500.00	1,500.00	0.00
AA.3320.100.000. On-Street Parking, Pers Serv	0.00	7,533.00	9,450.00	1,917.00	79.71
AA.5010.100.000. Street Admin, Pers Serv	5,562.32	55,623.20	72,310.00	16,686.80	76.92
AA.5010.400.000. Street Admin, Contr Expend	0.00	0.00	1,000.00	1,000.00	0.00
AA.5110.100.000. Maint Of Streets, Pers Serv	31,970.58	232,881.39	370,439.00	137,557.61	62.87
AA.5110.200.000. Maint Of Streets, Equip & Cap Outlay	(8,022.94)	6,106.06	110,020.00	103,913.94	-5.55
AA.5110.400.000. Maint Of Streets, Contr Expend	7,472.62	144,050.84	185,000.00	40,949.16	77.87
AA.5110.401.000. Maint Of Streets, Contr Expend (TOWN)	2,000.00	25,291.83	50,000.00	24,708.17	50.58
AA.5112.200.000. Perm Improve Highway, Equip & Cap Outlay	8,022.94	166,478.33	239,435.00	72,956.67	69.53
AA.5182.400.000. Street Lighting, Contr Expend	5,596.87	38,304.12	60,000.00	21,695.88	63.84
AA.5410.400.000. Sidewalks, Contr Expend	0.00	1,599.50	3,000.00	1,400.50	53.32
AA.6410.200.000. Publicity Equip & Cap Outlay	0.00	0.00	5,500.00	5,500.00	0.00
AA.6410.400.000. Publicity, Contr Expend	156.70	46,593.36	51,500.00	4,906.64	90.47
AA.7140.100.000. Playgr & Rec Centers, Pers Serv	0.00	14,222.93	16,962.00	2,739.07	83.85
AA.7140.200.000. Playgr & Rec Centers, Equip & Cap Outlay	0.00	34,248.76	33,423.00	(825.76)	102.47
AA.7140.400.000. Playgr & Rec Centers, Contr Expend	1,148.20	20,158.89	25,000.00	4,841.11	80.64
AA.7180.100.000. Special Rec Facility, Pers Serv	222.00	50,138.27	55,880.00	5,741.73	89.72
AA.7180.200.000. Special Rec Facility, Equip & Cap Outlay	0.00	100,424.26	108,350.00	7,925.74	92.69
AA.7180.400.000. Special Rec Facility, Contr Expend	7,166.58	20,847.03	32,000.00	11,152.97	65.15
AA.7320.400.000. Joint Youth Prog, Contr Expend	0.00	9,000.00	9,000.00	0.00	100.00
AA.7410.400.000. Library, Contr Expend	0.00	29,000.00	29,000.00	0.00	100.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Village of Clayton
For 2/28/2025

Run: 3/18/2025 at 11:19 AM

Page: 3

General Fund	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
AA.7510.100.000. Historian, Pers Serv	719.75	2,879.00	2,879.00	0.00	100.00
AA.7620.400.000. Adult Recreation, Contr Expend	283.44	10,283.44	10,000.00	(283.44)	102.83
AA.8010.100.000. Zoning, Personal Services	2,414.75	16,636.75	23,050.00	6,413.25	72.18
AA.8010.400.000. Zoning, Contr Expend	174.83	20,169.58	14,185.00	(5,984.58)	142.19
AA.8020.400.000. Planning, Contr Expend	0.00	3,795.74	1,000.00	(2,795.74)	379.57
AA.8140.100.000. Storm Sewers, Pers Serv	0.00	1,209.57	398.00	(811.57)	303.91
AA.8140.400.000. Storm Sewers, Contr Expend	0.00	0.00	3,000.00	3,000.00	0.00
AA.8160.400.000. Refuse & Garbage, Contr Expend	0.00	976.53	1,000.00	23.47	97.65
AA.8510.400.000. Comm Beautification, Contr Expend	0.00	465.45	2,000.00	1,534.55	23.27
AA.8560.400.000. Shade Tree, Contr Expend	0.00	0.00	15,000.00	15,000.00	0.00
AA.9010.800.000. State Retirement System	178,000.00	296,968.82	279,517.00	(17,451.82)	106.24
AA.9030.800.000. Social Security, Employer Cont	5,428.21	51,118.45	72,262.00	21,143.55	70.74
AA.9040.800.000. Worker's Compensation, Empl Bnfts	8,699.69	8,699.69	14,700.00	6,000.31	59.18
AA.9055.800.000. Disability Insurance, Empl Bnfts	0.00	342.15	100.00	(242.15)	342.15
AA.9060.800.000. Hospital & Medical (dental) Ins, Empl Bnft	22,807.80	202,036.01	230,826.00	28,789.99	87.53
AA.9089.800.000. Other Employee Benefits (spec)	378.99	2,407.26	8,195.00	5,787.74	29.37
AA.9189.800.000. Other Employee Benefits -Uniforms	174.04	3,414.98	5,450.00	2,035.02	62.66
AA.9710.600.000. Debt Principal, Serial Bonds	55,000.00	159,226.14	215,000.00	55,773.86	74.06
AA.9710.700.000. Debt Interest, Serial Bonds	3,187.50	51,787.50	96,200.00	44,412.50	53.83
AA.9730.600.000. Debt Principal, Bond Anticipation Notes	0.00	0.00	120,000.00	120,000.00	0.00
AA.9730.700.000. Debt Interest, Bond Anticipation Notes	0.00	91,986.11	168,376.00	76,389.89	54.63
AA.9785.600.000. Install Pur Debt, Principal	0.00	0.00	43,412.00	43,412.00	0.00
AA.9785.700.000. Install Pur Debt, Interest	0.00	0.00	5,663.00	5,663.00	0.00
AA.9901.900.000. Transfer, Other Funds	0.00	131,390.24	0.00	(131,390.24)	0.00
Total Expenses	384,096.22	2,701,348.91	3,576,688.00	875,339.09	75.53
Excess Revenue Over (Under) Expenditures	\$ (370,279.30)	\$ (198,915.37)	0.00	\$ 198,915.37	\$ 0.00

SHRM (Society of Human Resources Management) Training

From : Deputy Clerk <deputyclerk@villageofclayton.org> Fri, Mar 21, 2025 09:16 AM
Subject : SHRM (Society of Human Resources Management) Training
To : Joanne Lenhard-Boye <clerk@villageofclayton.org>

Details:

3-Day Online Program

May 13-15th 8:30-5:00pm

Cost - \$1,875.00

Amanda Cantwell

Treasurer/Deputy Clerk

Village of Clayton

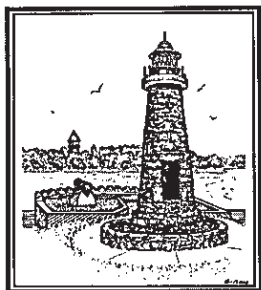
425 Mary Street, PO Box 250

Clayton, NY 13624

Phone: (315) 686-5552 (TDD 1-800-662-1220)

Fax: (315) 686-2132

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Incorporated 1872

VILLAGE OF CLAYTON

425 Mary St. ♦ PO Box 250 ♦ Clayton ♦ 1000 Islands ♦ New York 13624
Phone: (315) 686-5552 Fax: (315) 686-2132
TTD: 1-800-662-1220

RESOLUTION 2025-02 Pro-Housing Communities pledge

The following resolution was offered by Trustee _____, who moved its adoption, seconded by Trustee _____, to wit:

WHEREAS, the Village of Clayton believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State's economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Village of Clayton, in order to take positive steps to alleviate the housing crisis, adopts the Pro- Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

The vote on the foregoing resolution was as follows:

Nancy Hyde, Mayor	_____
Robert McDowell, Deputy Mayor	_____
Robert Riddoch, Trustee	_____
Ronald Duford, Trustee	_____
Michael Kinnie, Trustee	_____

The foregoing resolution was thereupon declared duly adopted on _____

STATE OF NEW YORK)
) ss:
COUNTY OF JEFFERSON)

I, Joanne Lenhard-Boye, the undersigned Clerk of the Village of Clayton, in the County of Jefferson, New York,

DO HEREBY CERTIFY that I have compared the following excerpt from the minutes of a regular meeting of the Village of Clayton Board of Trustees held on _____, 2025 with the original thereof filed in my office, and that the same is a true and correct copy of the original and of the whole thereof so far as the same relates to the subject matters referred to therein.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Clayton, New York the _____th, day of _____, 2025.

Joanne Lenhard-Boye, Village Clerk

(S E A L)