

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday March 24<sup>th</sup>, 2025, at 5:00 p.m.

***PRESENT:***

Nancy L. Hyde, Mayor  
Robert McDowell, Deputy Mayor  
Michael Kinnie, Trustee  
Ron Duford, Trustee  
Robert Riddoch, Trustee  
Terry Jones, DPW Superintendent  
Jeff Mosher, WWTP Supervisor, DANC  
Joanne Lenhard-Boye, Clerk

***ABSENT:***

**Pledge of Allegiance/Call to Order:**

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

***WATER/WASTEWATER:***

*Jeffrey Mosher, WWTP Supervisor, DANC*

1. **Monthly Report** – Jeff reviewed his monthly report with the board. This report is filed at the Village Clerks office.
2. **Request Board Approval - Eric Dingman & Marshall Green** – SUNY Potsdam Water Conf. Training

**MOTION** was made by Deputy Mayor McDowell to approve SUNY Potsdam Water Conference Training; Trustee Riddoch seconded; all in favor motion carried.

***POLICE REPORT:***

*Kevin Patenaude, Chief of Police*

1. **Activity Report** – was submitted to the board. The Board reviewed this report and is filed at the Village Clerks Office.

***DPW REPORT:***

*Terry Jones, DPW Supervisor*

1. **Activity Report** – report was given to the Board. This report is filed at the Village Clerk's Office.
3. **Spring Pickup** – Terry announced that the spring pickup date for 2025 will be Monday May 5<sup>th</sup>, 2025.

***ZONING OFFICER REPORT:***

*Dave Wilder, Zoning Officer*

1. **Monthly Report** – Dave reviewed his monthly report with the Board. This report is filed at the Village Clerk's Office.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes March 10 <sup>th</sup> , 2025	
2. Payroll (P/R #21) 02/27/2025 to 03/12/2025	\$42,198.39
3. Quarterly Payroll Officials & Historian	\$ 6,042.95
4. Teamsters Health & Hospital March 2025	\$27,057.00
5. Prepaid Abstract 03/19/2025	\$ 1,033.19
6. Abstract - 03/24/2025	
General Fund	\$ 5,661.01
Water Fund	\$ 14,834.37
Sewer Fund	\$ <u>18,365.48</u>
<b>Total</b>	<b>\$ 38,860.86</b>
7. <b>Capital Projects Abstract-03/24/2025</b>	<b>\$ 514.50</b>

**MOTION** was made by Trustee Duford to approve consent agenda items #1-6, Trustee Riddoch seconded, all in favor motion carried.

**MOTION** was made by Deputy Mayor McDowell to approve capital projects item #7; Trustee Kinnie seconded, all in favor motion carried.

**CLERK:**

*Joanne Lenhard-Boye, Village Clerk*

1. **The clerk presented the tentative budget - FYE 2025-2026** to the board.
2. **The clerk presented Local Law No. 1 of 2025 - Tax Cap Levy** to the board.
3. **Resignation – Ashley Owens** effective April 1<sup>st</sup>, 2025, from Zoning Board of Appeals
4. **Nick Reddick** - Joint Town/Village Zoning Board of Appeals

**MOTION** was made by Deputy Mayor McDowell to approve Nick Reddick for Zoning Board of Appeals, Trustee Riddoch seconded; all in favor motion carried.

5. **Adam Powers** as Vice Chairperson for Planning Board

**MOTION** was made by Deputy Mayor McDowell to approve Adam Powers as Vice Chairperson for Planning Board; Trustee Riddoch seconded; all in favor motion carried.

6. **Set Public Hearing - VOC Tentative Budget 2025-2026 - April 14<sup>th</sup>, 2025.**

**MOTION** was made by Trustee Kinnie to approve public hearing for VOC Tentative Budget 2025-2026 for April 14<sup>th</sup>, 2025; Trustee Riddoch seconded; all in favor motion carried.

7. **Set Public Hearing - Local Law No.1 of 2025 Tax Cap Levy – April 14<sup>th</sup>, 2025.**

**MOTION** was made by Deputy Mayor McDowell to approve public hearing for local law #1 Tax Cap Levy for April 14<sup>th</sup>, 2025; Trustee Riddoch seconded; all in favor motion carried.

**TREASURER:**

*Amanda Cantwell, Village Treasurer*

1. **February 2025 Financial Reports**

**MOTION** made by Deputy Mayor McDowell to approve the Feb 2025 Financial Reports; Trustee Kinnie seconded, all in favor motion carried.

2. **Approval of Society of Human Resources Management Training-** Amanda Cantwell

**MOTION** made by Trustee Kinnie to approve HRM Training for Amanda Cantwell, Deputy Clerk/Treasurer; seconded by Deputy Mayor McDowell all in favor motion carried.

**MAYOR:**

1. The mayor commented on how well the Irish Festival went over the weekend, and Trustee Riddoch expressed his profound appreciation for the extensive assistance provided by our DPW department.

2. The mayor reminded the board that there will be a workshop meeting on April 14<sup>th</sup> at the Municipal Building starting at 4p.m. The Auditor will be there to answer questions.

**BOARD REPORTS:**

1. **Trustee Duford – Resolution 2025-02-** Pro-Housing Communities Pledge  
**MOTION** made by Trustee Duford to offer the resolutions adoption; Trustee Riddoch seconded.

**RESOLUTION 2025-02**  
**Pro-Housing Communities pledge**

The following resolution was offered by Trustee Duford, who moved its adoption, seconded by Trustee Riddoch, to wit:

**WHEREAS**, the Village of Clayton believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being.

**WHEREAS**, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

**WHEREAS**, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

**WHEREAS**, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

**WHEREAS**, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that Village of Clayton, to take positive steps to alleviate the housing crisis, adopts the Pro- Housing Communities pledge, which will have us try to take the following important steps:

1. Streamlining permitting multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

The vote on the foregoing resolution was as follows:

Nancy Hyde, Mayor	yes
Robert McDowell, Deputy Mayor	yes
Robert Riddoch, Trustee	yes
Ronald Duford, Trustee	yes
Michael Kinnie, Trustee	yes

The foregoing resolution was thereupon declared duly adopted on March 24<sup>th</sup>, 2025.

**Trustee Kinnie – VOC Climate Smart Action Plan** for Government Operation  
**MOTION** made by Trustee Kinnie to approve the Climate Smart Action Plan for Village of Clayton; Deputy Mayor McDowell seconded; all in favor motion carried.

***ADJOURNMENT:***

**MOTION** made by Trustee Kinnie to enter Executive Session at 5:50 pm; Trustee Riddoch seconded; all were in favor motion carried.

Respectfully

Joanne Lenhard-Boye, Village Clerk