**Climate Smart Communities (CSC) Taskforce Meeting Minutes**

**Date:** Wednesday, April 16, 2025  
**Attendees:**

* Mike K.
* Cece W.
* James J.
* Cierra W.
* Janet B.
* Jane M.
* Susie M.
* Sydney
* Jamie
* Bridgett M.

**1. Approval of Meeting Minutes**

* Minutes from the March 19, 2025, meeting were approved.
* Motion**:** Cierra
* Second: James
* Outcome: Unanimously approved

**2. Update on Composting Imitative at Transfer Station**

* **Update from James:** The Town of Clayton is now officially certified for composting.
* James will provide the certification documents to Bridgett and Mike.

**3. Update on CSC Certification**

* The Village of Clayton is now Bronze Certified.
* This achievement sets Clayton apart, as few communities in the North Country are certified.
* Bronze status increases eligibility for state recognition and competitive grant funding.

### 4****. Upcoming Event: Clayton Spring Fest****

**Date & Time:** Saturday, May 3rd, 10:00 AM – 12:00 PM  
**Location:** Wooden Park, Clayton

* **Tree Planting:** Begins at 10:30 AM. Tree provided by CCE (Sugar Maple or Quaking Aspen).
* **Event Flow:**
  + 10:30 AM – Mike introduces the Taskforce, followed by Mayor Hyde.
  + Nancy will give brief remarks and begin the planting.
  + DPW will pre-dig the hole the day prior; Mike will provide a shovel.
  + Water bucket needed for the tree; Lori will bring a spout, Cece will bring water.
* **Publicity:**
  + Press release to go out **Friday, April 18** (reviewed by Bridgett and Cece).
  + Mike will promote the event on **Channel 7, April 29 at 6:30 AM**.
  + Bridgett will post a call for additional partner tables and share flyers with local Chambers.
  + Bridgett will also create lead-up posts encouraging the public to:
    - Bring seeds, plants, clothes to swap
    - Bring batteries for recycling
    - Use a reusable water bottle
    - Note: NO invasive species – signage will be posted.
* **Set-up:**
  + Taskforce members: please arrive at **9:00 AM** for setup.
  + Partner tables can begin setup at **9:30 AM**.
  + In the event of rain: tree planting proceeds as planned; all tables will move indoors.
* **CSC Table Highlights:**
  + Seedling giveaway using toilet paper rolls as vessels (50 available).
  + Suggestion box for community ideas
  + Print materials provided by Jimmy
  + Sunscreen dispenser info (Cece)
  + Social media, newsletter, and website QR flyers (Bridgett)
  + Free Transfer Site and Village Cleanup Day flyers (Jimmy)
* **Confirmed Partners:**
  + Jefferson County Soil & Water
  + CCE – Trees & Energy
  + Cornell Waste Management – Compost Demos
  + TIAC – Crafts
  + TILT – Bird Feeder Crafts (Bridgett floating)
  + STR – Battery Drop-Off
  + JCPHS – Climate/Health Info, Games, Prizes, Tick Book, Button Maker (Cece floating)
  + Hawn Memorial Library & Clayton Area Preschool – Book Drop-Off (Jane M. assisting)
  + Hunner’s Market – Clothing Exchange (Susie M. assisting with Lori)
  + Whites Lumber
  + MACNC – Seed Bomb Activity
  + SAFE Club – Invasive Species Info
  + Cross Island Farms
  + Antique Boat Museum (ABM)
  + Pending Confirmations:
    - Fourth Coast (Mike reaching out)
    - Bach Environmental (Susie M. reaching out)
    - Clayton Floral Society (Mike & Nancy reaching out)
    - Delukes – Possible rainwater activity (Lori reaching out)
* **Additional Notes:**
  + Plant Swap Table to be monitored by Cierra (CCE) and Cece (JCPHS).
  + Bridgett will laminate and display signage for:
    - No Invasive Species
    - Clothing Swap (w/ Hunner’s Market logo)
    - Plant/Seedling Swap (w/ CSC logo)
  + Mike will give a 5-minute heads-up before tree planting.
  + Bridgett will serve as official photographer; all are encouraged to take photos.
  + Bridgett to contact NCPR about covering the event.

**5. Proposal for Joint Village & Town CSC**

* The Town of Clayton is now registered as a CSC Community.
* Next step: determine if they wish to pursue certification.
* Cece noted the Town may already have enough actions for points; Jimmy will explore this.
* Motion to pursue a joint Village-Town taskforce**:**
  + Motion: Cece
  + Second: Cierra
  + Outcome: Unanimously approved
* Discussion needed with Carly regarding joint coordination roles:
  + Mike (Village Coordinator), Jimmy (Town Coordinator)?
* If the Town agrees, a future meeting will be scheduled to finalize the structure.

**6. Looking Ahead**

* Future Event Idea: Connect with the Clayton Chamber for possible Farmer’s Market involvement.
* Boat Shrink Wrap Recycling Inquiry:
  + Jane suggested investigating how local marinas and residents handle recycling of shrink wrap.
  + Jimmy will check with the transfer station; Cece will contact Taylor Price Kellogg and French Bay Marina.
* Evening Meetings: Consider holding at least one evening meeting per year to increase accessibility.

### ****7. Miscellaneous Updates****

* **CSC Taskforce Communications:** 
  + If you or your organization have **relevant updates** to share on **social media or our upcoming e-blast**, please send details to **Bridgett McCann** at **bmccann@tilandtrust.org**.

**8. Next Meeting**

* **Wednesday, May 14, 2025, at 12:30 PM**