

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday April 28th, 2025, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Michael Kinnie, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Superintendent
Joanne Lenhard-Boye, Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the Public Hearing at 5:00 p.m.

VISITORS:

1. Charlie Stage from the Dive Club attended the meeting to request the board's continued support for their annual river cleanup. This year, the cleanup will focus on the section between the veteran's monument at the end of Riverside Drive. He mentioned that the Department of Public Works (DPW) had assisted in previous years and inquired if they could rely on their support once again this year. The board affirmed that the village would fully support the initiative.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** - Jeff presented his monthly report to the board. This report has been filed at the Village Clerk's office. Jeff informed the board of the necessity for a new boiler system for the building located at 100 Gardner Street. He will provide quotes for consideration at the next board meeting. Additionally, Jeff requested the board to discuss the optimal timing for the repairs of the damaged bricks on the exterior of the 1992 section of the WWTP building. These issues have been recorded in previous asset management plans.

2. **Village of Clayton Contractor Approval Request** -Gene Aubertine
MOTION was made by Trustee Kinnie to accept the contractor's approval request application from Gene Aubertine; Trustee Riddoch seconded, all in favor motion carried.

3. **Water/Sewer application** - 532 James Street
MOTION was made by Trustee Duford, to approve the water/sewer application stated above; Deputy Mayor McDowell seconded the motion all were in favor motion carried.

4. **Memorandum Request for Quotes for Generator Services**
Jeff explained that the annual generator service contract with Kinsley Power Systems will expire in June 2025. A request for quotation was issued to three vendors: Kinsley Power Systems, Cummins Inc., and Penn Power Systems. Quotes were received from Kinsley Power Systems and Cummins Inc.; no response was received from Penn Power Systems. The responses were summarized in the memorandum that Jeff provided to the board. Jeff recommended choosing Kinsley Power Systems due to their familiarity with the system. The board decided to table this decision until the next board meeting.

DPW:

Terry Jones, DPW Supervisor

1. **Activity Report**- Terry reviewed his report with the board. This report is filed at the Village Clerks Office. Terry stated that the floating dock is scheduled for inspection in May. Dorr Marine will assist with the divers' dock.

2. **Rescind resolution 2008-13** – Standardization of John Deere Engines
MOTION made by Trustee Riddoch to rescind resolution 2008-13; Deputy Mayor McDowell seconded the motion; all were in favor motion carried.

ZONING:

Dave Wilder, Zoning Officer

1. **Monthly Report**- Dave reviewed his monthly report with the board. This report is filed at the Village Clerks Office. Dave requested the board's support to clarify a village code about storing unlicensed vehicles on properties for more than three months. He has received complaints about junk vehicles and intends to address noncompliance by informing property owners through letters. If there's no compliance, further actions will be considered. The Village Board will work with Dave to determine the next steps.

POLICE:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report is filed at the Village Clerks Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes April 14 th , 2025	
2. Payroll (P/R #23) 03/27/2025 to 04/09/2025	\$43,161.36
3. Prepaid Abstract 04/21/2025	\$ 1,032.42
4. Abstract - 04/28/2025	
General Fund	\$ 18,104.72
Water Fund	\$ 6,069.56
Sewer Fund	\$ 14,244.77
TOTAL	\$ 38,419.05

MOTION was made by Deputy Mayor McDowell to approve consent agenda items #1-4, with one correction made to draft minutes; Trustee Kinnie seconded, all in favor motion carried.

NEW BUSINESS:

1. **Resolution 2025-05** – Adopt FYE 2025-2026 Village of Clayton Budget
RESOLUTION 2025-05

To Adopt the FYE 2025-2026 Village of Clayton Budget

WHEREAS, a public hearing on the Village of Clayton Tentative Budget was held on April, 14th, 2025 at 5:00 pm., and all parties. in attendance were permitted an opportunity to speak on the proposed 2025-2026 Village of Clayton Fiscal Tentative Budget; and

Pursuant to Section 5-508 of the Village Law, State of New York, the salaries for the following Village Board members are specified in said Tentative Budget of maximum

compensation for the Mayor of \$6,500 per annum, for Deputy Mayor of \$575 per annum and a total for all Trustees of \$14,000 per annum

NOW, THEREFORE, BE IT RESOLVED, that in pursuant to Section 5-508 of the Village Law, the Village Board of the Village of Clayton hereby:

ADOPTS THE 2025-2026 FISCAL BUDGET, as the Budget for the Village of Clayton Fiscal year 2025-2026; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to file the Annual Budget for the Fiscal year 2025-2026 with approved adjustments posted and prepare and certify duplicate copies of said annual budget hereby adopted.

BE IT FURTHER RESOLVED, that the Village Treasurer is directed to present the certified copies of the FISCAL Year: 2025-2026 Budget to Jefferson County, as required by law.

The foregoing Resolution was offered by Trustee Kinnie, and seconded by Deputy Mayor McDowell, and upon a roll call vote of the Board the following votes were:

Mayor, Nancy Hyde	yes
Deputy Mayor, McDowell	yes
Trustee, Kinnie	yes
Trustee, Riddoch	yes
Trustee, Duford	yes

The foregoing resolution was thereupon declared duly adopted.

TREASURER:

1. March financial statements –

MOTION made by Trustee Kinnie approve the March 2025 Financial Reports; Trustee Duford seconded, all in favor motion carried.

2. Budget line item transfer - AA3120.100.000 to AA3120.200.000 for \$4,900.00 for taser replacement.

MOTION was made by Trustee Riddoch to transfer the above line items from budget 2024-2025 for \$4,900 for taser replacement; Trustee Duford seconded all in favor motion carried.

BOARD REPORTS:

Deputy Mayor McDowell

1. The board was asked to visit the WWTP to understand Jeff's concerns about the bricks needing repair. He believes there are more cost-effective solutions for these repairs.

2. He informed the board that the Town offers free pump outs at their docks and does not pay sewer charges for these services. He suggested the board consider charging the Town in the future.

3. Lawn signs are being placed on Village property, which is prohibited. Enforcement departments should take these signs down.

Trustee Kinnie

On May 3rd, the Spring Festival event will take place at the village park to celebrate the village's status as a Climate Smart Community. Various vendors will attend, including an area with baby

goats for petting. Save The River will be accepting small batteries for disposal. The event will run from 10:00 am to noon at the wooden park.

Mayor Hyde asked for a motion to enter into executive session.

MOTION made by Deputy Mayor McDowell to enter into executive session at 6:20 pm; Trustee Riddoch seconded, all in favor motion carried.

EXECUTIVE SESSION:

1. Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
2. Negotiations for Teamsters Contracts

The board resumed the regular meeting to vote on discussed decisions.

MOTION made by Deputy Mayor McDowell to accept the new wages for the Teamsters contracts for DPW, Water/Sewer, and Police Departments as follows; Trustee Kinnie seconded, all in favor motion carried.

DPW

06/01/2025-

Working Foreman - \$28.88/hr.

MEO - \$26.78/hr.

Laborer - \$22.89/hr.

06/01/2026 –

Working Foreman - \$31.38/hr.

MEO – 29.28/hr.

Laborer – 25.39/hr.

06/01/2027-

Working Foreman - \$33.88/hr.

MEO - \$31.78/hr.

Laborer - \$27.89/hr.

Add: Increased the hourly wage of all employees holding a CDL by \$.50/hr.

Duration of contract – 06/01/2025 – 05/31/2028

WATER/SEWER

06/01/2025 - \$28.39/hr.

06/01/2026 - \$29.89/hr.

06/01/2027 - \$31.39/hr.

Add: Increased to all employees with a Class D Water license by \$.50/hr.

Duration of contract – 06/01/2025 – 05/31/2028

POLICE

3% increase in wages.

Duration of contract – 06/01/2025 – 05/31/2028

Formal Acknowledgement for end of arrangement with Town-

MOTION made by Deputy Mayor McDowell to formally acknowledge the conclusion of the arrangement established by the Town's Resolution 2024-48, as well as the additional 120 days specified in an email by the Mayor on January 20th, 2025. Additionally, a new part-time Codes Officer for the Village will be hired, with the position advertised at a starting wage of \$17.50/hr. Trustee Riddoch seconded the motion, all in favor motion carried unanimously.

ADJOURNMENT:

MOTION made by Trustee Kinnie to adjourn the meeting at 6:45 pm; Deputy Mayor McDowell seconded; all were in favor motion carried.

Respectfully

Joanne Lenhard-Boye, Village Clerk