

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday May 12th, 2025, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Michael Kinnie, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Superintendent
Joanne Lenhard-Boye, Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

VISITORS:

Donna Kane updated on the American Legion memorial monument and requested permission for "Hometown Hero" flags on village poles. The board agreed but required a letter of permission from National Grid. Donna will meet DPW Supervisor Terry Jones to discuss further details.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report is filed at the Village Clerks Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was discussed with the board. This report is filed at the Village Clerks Office.

2. **Boards approval to hire Seasonal Laborers**

Rotary Park Dock:

1. Sam Matt - Dock master.....\$16.00/Hr.Starting date: 5/15/25
2. Bill Richardson - Dock attendant.....\$15.50/Hr.Starting date: 5/17/25
3. Ryan Calhoun - Dock attendant.....\$15.50/Hr. Starting date: 6/7/25
4. Ridge Hurley - Dock attendant.....\$15.50/Hr. Stating date: 6/21/25

MOTION made by Trustee Kinnie to hire the Rotary Park Dock Seasonal Laborers as stated above; Trustee Duford seconded, all in favor motion carried.

Mary St. Dock

1. Paul Shortsleeve - Dock master.....\$16.00/Hr.Starting date: 5/31/25
2. Robert Farmer – Dock attendant.....\$15.50/Hr. Starting date: 5/22/25
3. Adam Bond – Dock attendant.....\$15.50/Hr. Starting date: 6/7/25
4. Craig Orvis – Dock attendant.....\$15.50/Hr. Starting date: 5/31/25

MOTION made by Deputy Mayor McDowell to hire the Mary St. Dock Seasonal Laborers as stated above; Trustee Riddoch seconded, all in favor motion carried.

Garden maintenance Laborers

1. Heidi Szonn – Parks & Garden Laborer \$18.00/Hr.
 2. Gayle Cady – Assistant.....\$15.50/Hr.
- Both rates beginning on June 1st.

MOTION made by Trustee Riddoch to hire the Garden Laborers as stated above; Trustee Kinnie seconded, all in favor motion carried.

3. **Board approval to move Jacob Angus up to MEO** beginning June 1st, 2025

MOTION made by Trustee Kinnie to move Jacob Angus to MEO as stated above; Deputy Mayor McDowell seconded, all in favor motion carried.

CONSENT AGENDA:

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|--|---------------------|
| 1. DRAFT Meeting Minutes April 28 th , 2025 | |
| 2. Payroll (P/R #25) 04/10/2025 to 04/23/2025 | \$40,417.20 |
| 3. Teamsters Health & Hospital May 2025 | \$19,857.00 |
| 4. Abstract - 05/12/2025 | |
| General Fund | \$ 36,984.82 |
| Water Fund | \$ 8,052.15 |
| Sewer Fund | \$ <u>8,708.63</u> |
| Total | \$ 53,745.60 |

MOTION was made by Trustee Riddoch to approve consent agenda items #1-4, Trustee Duford seconded, all in favor motion carried.

5. **Capital Projects Abstract-04/14/2025** \$ 192.22

MOTION was made by Deputy Mayor McDowell to approve capital projects item #5; Trustee Kinnie seconded, all in favor motion carried.

NEW BUSINESS:

1. **Resolution 2025-06** – Rescinding Joint Town/Village of Clayton Code Enforcement Officer Intermunicipal Agreement

RESOLUTION #2025-06

RESCINDING JOINT TOWN/VILLAGE OF CLAYTON CODE ENFORCEMENT OFFICER (CEO) INTERMUNICIPAL AGREEMENT

The following resolution was offered by Mayor Hyde, who moved it's adoption, seconded by Trustee Riddoch.

WHEREAS, the Village of Clayton entered into a Joint Town/Village of Clayton Code Enforcement Officer (CEO) Intermunicipal Agreement with the Town of Clayton on December 5th, 2016; and

WHEREAS, said IMA is no longer applicable to the use of the Joint CEO Intermunicipal Agreement; and

WHEREAS, The Village of Clayton Board of Trustees will hire separate from the Town their own Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Clayton that the Joint CEO Intermunicipal Agreement, dated December 5th, 2016, is hereby rescinded, and is therefore no longer in effect as of May 12th, 2025.

The question of the adoption of the foregoing resolution was duly put to a roll call vote, which resulted as follows:

| | |
|-----------------------|-----|
| Mayor Hyde | yes |
| Deputy Mayor McDowell | yes |
| Trustee Duford | yes |
| Trustee Riddoch | yes |
| Trustee Kinnie | yes |

The foregoing resolution was thereupon declared duly adopted, May 12th, 2025.

2. Tax Warrant 2025

MOTION made by Deputy Mayor McDowell to approve the Tax Warrant for 2025; Trustee Riddoch seconded, all in favor motion carried.

3. 2025 Tax Notice

MOTION made by Trustee Riddoch to approve the Tax Notice for 2025; Trustee Kinnie seconded, all in favor motion carried.

4. Approval for Kinsley to renew annual contract for Village of Clayton's Annual Generator Service.

MOTION made by Trustee Kinnie to approve the Kinsley contract for 2025 to 2026; Deputy Mayor McDowell seconded, all in favor motion carried.

5. LGSS 2025 contract

MOTION made by Deputy Mayor McDowell approve the LGSS 2025 contract; Trustee Kinnie seconded, all in favor motion carried.

6. Hire Parking Attendant – Patrick Youngs starting May 12th, 2025 at \$16.00/hr.

MOTION made by Trustee Riddoch to hire Patrick Youngs as Parking Attendant as stated above; Deputy Mayor McDowell seconded, all in favor motion carried.

MAYOR:

1. Mayor Hyde reminded everyone of the second workshop at the Municipal Building with Gyomo Architecture, Engineering & Land Surveying to discuss Municipal Building future plans on Tuesday May 20th, 2025 starting at 3:30pm.

2. This year the board will allow seasonal passes at a discount to all Village tax paying residents as we did last year.

3. LWRP- in the process of reviewing consultants.

Deputy Mayor McDowell

1. Proposed to the board that they draft a letter to our County Legislators regarding the cessation of the Village's share of bed tax previously distributed by the Town. He provided a copy of his letter for reference and suggested that board members and their contacts write letters in support of the Village receiving its due share of bed tax.

2. Distributed a memorandum outlining his reasoning for why the Village should refrain from renting out the apartment above the water facility on Barlett Point.

Trustee Kinnie

- Thanked everyone who helped with the Climate Smart Spring Festival and expressed his satisfaction with the turnout, despite the weather.

ADJOURNMENT:

MOTION made by Deputy Mayor McDowell to adjourn the meeting at 5:45 pm; Trustee Kinnie seconded; all were in favor motion carried.

Respectfully

Joanne Lenhard-Boye, Village Clerk