

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday July 28th, 2025, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Trustee
Michael Kinnie, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Jeff Mosher, WWT Supervisor
Joanne Lenhard-Boye, Clerk

ABSENT:

Terry Jones, DPW Superintendent

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** - was discussed with the board. This report is filed at the Village Clerks Office.

French Creek bridge water line crossing - Jeff reported to the board that a water main break had occurred beneath the French Creek bridge. The Department of Public Works (DPW) completed a temporary repair. Jeff noted that the affected water line is 44 years old and recommended that the board consider incorporating this 80-foot section into the existing Main Water Intake Project. He advised that the Village would need to secure additional funding for this initiative. Jeff further proposed that engineers design the new water main as an independent structure, separate from the bridge, to mitigate damage caused by truck vibrations. Alternatively, he suggested installing the line above the bridge to minimize salt exposure. The board did not reach any decisions regarding these recommendations at this time.

2. **Water Service Application**- Approval for Water Service Application for Farm Rd residential development, Tax parcel 20.13-1-12.

MOTION made by Trustee Kinnie to approve application; seconded by Trustee Duford, all in favor motion carried

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was discussed with the board. This report is filed at the Village Clerks Office.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report is filed with the Village Clerks Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes July 14th, 2025
2. Payroll (P/R #4) 07/03/2025 to 07/16/2025 \$57,456.26
3. Prepaid Abstract-07/18/2025 \$ 959.50

4. Abstract - 07/28/2025

General Fund	\$160,861.48
Water Fund	\$ 10,097.85
Sewer Fund	<u>\$ 26,107.81</u>
Total	\$197,067.14

MOTION was made by Trustee Riddoch to approve consent agenda items #1-4, Trustee Kinnie seconded, all in favor motion carried.

CLERK:

1. **Resolution 2025-07** - Rescind Local Law No. 1 Override Tax levy limit for Fiscal Year 2025-2026 -

RESOLUTION #2025-07

RESCIND Local Law No. 1 Override Tax levy limit for Fiscal Year 2025-2026

The foregoing Resolution no. 2025-07 was offered by Trustee Kinnie, and seconded by Trustee Riddoch.

WHEREAS, Local Law No. 1 of the year 2025, a local law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, said Local Law No. 1 is no longer applicable to Override Tax Levy Limit for Fiscal Year 2025-2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Clayton that Local Law No.1 of the year 2025, a local law to override the tax levy limit established in General Municipal Law §3-c, is hereby deemed **RESCINDED**.

The Clerk is hereby directed to file a certified copy of this resolution at the Village Clerks Office.

The question of the adoption of the foregoing resolution was duly put to a roll call vote, which resulted as follows:

	<u>Aye</u>	<u>Nay</u>
Nancy Hyde, Mayor	x	___
Robert McDowell, Trustee	x	___
Robert Riddoch, Trustee	x	___
Ron Dufford, Trustee	x	___
Michael Kinnie, Trustee	x	___

The resolution was thereupon declared duly adopted

2. **Resolution 2025-08** Village of Clayton adopting the 2025 Jefferson County Hazard Mitigation Plan

**Village of Clayton, New York
 RESOLUTION NO. 2025-08**

**A RESOLUTION OF THE VILLAGE OF CLAYTON ADOPTING THE 2025 Jefferson
 County Hazard Mitigation Plan**

The foregoing Resolution no. 2025-08 was offered by Trustee Kinnie, and seconded by Trustee Duford

WHEREAS the VILLAGE OF CLAYTON BOARD OF TRUSTEES recognizes the threat that hazards pose to people and property within the Village of Clayton; and

WHEREAS the Village of Clayton has prepared a multi-hazard mitigation plan, hereby known as 2025 Jefferson County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS 2025 Jefferson County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Village of Clayton from the impacts of future hazards and disasters; and

WHEREAS adoption by the Village of Clayton Board of Trustees demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Jefferson County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF CLAYTON, New York, THAT:

Section 1. In accordance with General Municipal Law for adopting resolutions, the Village of Clayton Trustees adopts the 2025 Jefferson County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Aye</u>	<u>Nay</u>
Mayor Hyde	x	_____
Trustee McDowell	x	_____
Trustee Kinnie	x	_____
Trustee Riddoch	x	_____
Trustee Duford	x	_____

The resolution was thereupon declared duly adopted on July 28th, 2025

TREASURER REPORT:

1. **May & June 2025 Financials** – Bank Reconciliation, Cash Summary, Budget vs. Actual

MOTION was made by Trustee McDowell to approve the May and June 2025 financial reports; Trustee Riddoch seconded, all in favor motion carried.

MAYOR:

1. **Occupancy Tax** - Mayor Hyde presented a draft letter responding to the Town's bed tax presentation. Board members will suggest changes, and the mayor will then send the letter to the Town.

2. The 1000 Islands Charity Poker Run and Fourth of July events were both successful.

3. Mayor Hyde stated that the Lions Field storage and restroom facility has been removed to

make way for a new building. A cement pad and plumbing will be installed before the new facility arrives in September.

4. **Aubertine and Currier** - The board approved hiring Aubertine and Currier engineering company to prepare a report for renovating the municipal building.

MOTION was made by Trustee Riddoch to approve Aubertine and Currier engineering, with the condition that the report will address efficiencies and cost savings. Trustee Kinnie seconded the motion, and it was carried unanimously.

ADJOURNMENT:

MOTION made by Trustee Kinnie to adjourn meeting at 5:35 pm; Trustee Duford seconded all in favor motion carried.

Respectfully

Joanne Lenhard-Boye, Village Clerk