

VILLAGE OF CLAYTON BOARD OF TRUSTEES
AGENDA REGULAR MEETING
OCTOBER 27TH, 2025 – 5:00 PM

WATER/WASTEWATER:

1. Monthly Report

DPW:

1. Activity Report

POLICE:

1. Activity Report

CONSENT AGENDA:

1. DRAFT Meeting Minutes October 14th, 2025
2. Payroll (P/R #10) 09/25/2025 to 10/08/2025 \$ 45,890.68
3. Teamsters Health & Hospital November \$ 19,760.80
4. Pre-Pay Abstract 10/21/2025 \$ 823.74
5. Abstract -10/27/2025
 - General Fund \$ 178,626.88
 - Water Fund \$ 12,321.03
 - Sewer Fund \$ 29,839.99
- Total \$ 220,787.90**
6. Capital Projects Abstract 10/27/2024 \$ 432.50

CLERK:

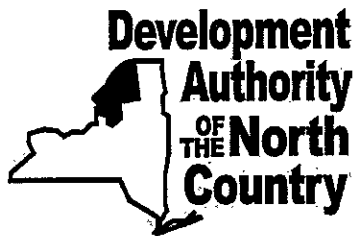
1. Water Bills – Ad for TI Sun November 1st, 2025 due on December 5th, 2025
2. Back of Water Bills – Sidewalk snow removal requirements; Winter Parking Regulations, Flush Advisory

MAYOR:

BOARD REPORTS:

PUBLIC COMMENTS:

ADJOURNMENT:



Dulles State Office Building
317 Washington Street, Suite 414
Watertown, New York 13601
Telephone (315) 661-3200
TDD (800) 662-1220 • danc.org

October 27, 2025

RE: Village of Clayton
Water and Wastewater Control Facilities Management Services
September 2025, Monthly Status Report
SPDES Permit No. NY-0027545, PWS No. NY-2202335

Dear Mayor Hyde,

Services performed for the month of September are detailed below for Board review. I hope that you find the information useful and welcome suggestions to make this report more useful for the Board going forward.

Action Items for Village Board:

- Weigh project cost options for Water Main & Intake Replacement Project.

1) MANAGEMENT SERVICES – WASTEWATER TREATMENT PLANT (WWTP)

a) General

- During the month of September, 56 Work Orders (WO's) were completed including 3 corrective work orders. A completed list of WO's can be found in section 2, part C of this report.
- There were no SPDES permit violations for the wastewater collection system during the month of September. The New York State Department of Environmental Conservation (NYSDEC) had performed their annual site inspection of the WWTP on 9/30 and found the facility to be within compliance, thus meeting NYSDEC's satisfactory status. The report for this annual comprehensive inspection may be viewed within Attachment No. 5.
- An odor complaint occurred on the morning of 9/30 from a residence on Franklin Street. The odor was identified as raw sewage passing through the WWTP headworks following DPW sewer flushing from days prior. A westward wind was noted that day with fair temperatures prompting home owners to keep windows open.
- Authority personnel reviewed and updated the Personal Protective Equipment (PPE) Checklist and Justifications and reviewed PPE policies with staff on 10/6/25. These Health and Safety documents are included within Attachment No. 4 and are kept filed within Village records for pertinent staff.

- Kinsley Power Systems performed annual preventative maintenance on the Villages 17 standby generators and found that 3 of the generators are in need of repair. The Washington Island pump station generator is in need of a new belt, hoses, and fuel lines while the State Street pump station generator needs a new voltage regulator. The LS2 pump station generator control board went blank and will not auto-exercise the generator, operators must now run generator by hand to exercise machine. Kinsley has provided quote for control board replacement for cost of \$5,295, this quote is found in Attachment No. 6. Repairs for Washington Island and State Street will be made by Kinsley as soon as parts arrive. More cost feasible solutions will be sought through private electricians for the LS2 pump station generator repair.
- EMA performed annual preventative maintenance on the villages 37 Variable Frequency Devices (VFD'S) throughout the village. The East Union Pump station VFD's were scheduled for replacement as per FY26 budget plan, however further technical review is needed between EMA and Aqualogics so that operators may be able to continue to control these VFD's remotely through SCADA communications. EMA is currently working with Aqualogics to have the correct implements for the new VFD's ordered and installed.

b) Operations

- Table 1 shows the monthly WWTP influent and effluent loadings as compared to the SPDES required limits. The WWTP reported a Biochemical Oxygen Demand (BOD) removal efficiency of 96.9% and a Total Suspended Solids (TSS) removal efficiency of 97.8%. This information and supporting documentation are attached in the Discharge Monitoring Report (DMR) and Operations Report contained within Attachment No. 1.

Table 1 – Monthly Wastewater Flows & Loading

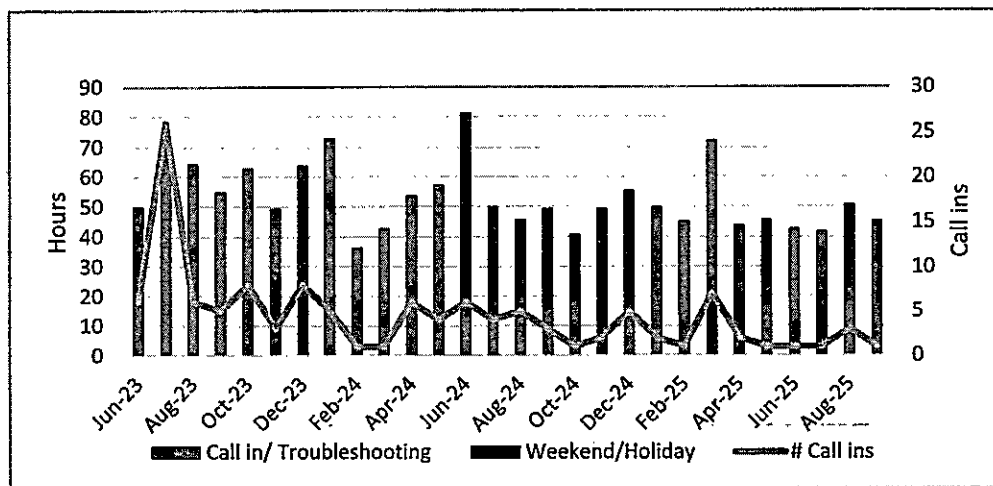
	FLOW (MGD)	BOD (lb/day)	TSS (lb/day)	Total Phos. (mg/L)
Average Monthly Influent	0.346	514	332	4.85
Outfall 001 Monthly Average Effluent Results	0.257	16	7.2	0.62
Outfall 001 SPDES Permit Monthly Average Effluent Limits	2.0	500	500	1.0

- Historical WWTP flows and loadings are detailed on the attached historical trends for the month of September and are contained within Attachment No. 2. Trends within this attachment include water/wastewater flows, major pump station flows, WTP chlorine residuals, overflow times, phosphorus levels, and electrical usage.

- There were 7 village work orders in the month of September pertaining to “Water Off” requests and new endpoint installs.
- In the month of September, 110,400 gallons sludge was hauled to the Carthage/West Carthage Water Pollution Control Facility with an average solids content of 1.21%, equating to 11,141 lbs. of sludge waste removed.
- In the month of September, 27,040 kilowatt hours (kWh) of electricity was utilized by the WWTP, 4,702 kWh of electricity was utilized by lift stations within the Village, and 4,437 kWh of electricity was utilized by lift stations outside the Village.
- In the month of September, 338 gallons of sodium hypochlorite was utilized to minimize hydrogen sulfide gas at LS-1A pump station.
- For the month of September, the WWTP utilized 435 gallons of SternPac to aid in the removal of phosphorus from the plant’s effluent water. Historical trends for September’s phosphorus levels can be reviewed within Attachment No. 2.

c) **Personnel**

- Village operator Marshall Green celebrated his 39th year anniversary with the Village of Clayton on 10/15.
- There was 24.5 hours of overtime (OT) in September associated with the operation of the WWTP for weekend/holiday coverage and 7.0 hours of OT for alarm call-ins. There was 14 hours of OT associated with the operation of the Water Treatment Plant (WTP) for weekend/holiday coverage and 0 hours of OT for alarm call-ins. See Figure below of 2023-2025 OT trending.



- 9/30, A Smith and Loveless pump at the Harbor Hotel pump station had failed to initiate when called, thus sending alarm to on-call operator. The pump was re-primed and returned to service by village operator upon arrival. Continuity of service was maintained throughout repair by secondary pump.

d) Maintenance

Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance tasks were completed by Village Water and Sewer Staff.

New Repairs/Breakdowns

- Jenis Pest Control services was requested in the Advanced Treatment Building to spray for spiders. Having this service performed every six months seems enough to keep rid of spiders inside filter room.
- UV Reactor # 2 has several bulbs that have burned out over the past months. These bulbs seem to last only half as long as manufacture's standards. A representative from Glasco UV will be arriving this month to replace burnt bulbs and help identify leads that may be causing shortened bulb life on units.

WOs completed in month of September

- Weekly pH Probe Calibrations
- Weekly Lift Station Rounds
- Weekly WWTP PM
- Weekly Sludge Microscope Analysis
- Weekly SPDES Sampling
- Weekly E. Union Street Lift Station Rounds
- Weekly WWTP Blower PM
- Weekly Exercise of Emergency Generators
- Weekly Exercise of Diversion Vault Screw Brush
- Monthly Lab Results Verification
- Monthly Gas Detection Calibration
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections
- Monthly Crane and Hoist Inspection at Riverside Drive

- Monthly PM of Lift Stations
- Monthly E. Union St. Lift Station PM
- Monthly CHH Lift Station PM
- Monthly WWTP PM
- Monthly Effluent Lift Well Cleaning
- Monthly Alarm Testing
- Monthly Hach Samplers Calibration
- Monthly Aluminum Sample
- Monthly WWTP TKN & Ammonia Sampling
- Monthly Low Level Mercury Testing
- Monthly Operations Report & DMR
- Monthly Maintenance on Bar Screen, Routine Grease and Oil
- Monthly Maintenance on SBR Decanters
- Monthly Filter/UV Switch in Advanced Treatment Building
- Monthly UV Reactor Antifreeze Level Check/Refill
- Monthly Stilling Well Cleaning
- Annual VA's and ERP's
- Corrective- Troubleshoot Stride Linx
- Corrective- Calibrate Influent Hach sampler temperature
- Corrective- ATB Spider Control

2) MANAGEMENT SERVICES – WATER TREATMENT PLANT (WTP)

a) General

- During the month of September, 26 Work Orders (WO's) were completed, including 1 corrective work order. A completed list of WO's can be found in section 2, part C of this report.
- During the month of September, there were no resident complaints in accordance with New York State Department of Health (NYSDOH) permit limits and water quality.
- The Raw Water Intake project is moving along as scheduled. The new raw water intake pipe is bored through the river bank and is anchored below surface. Contractor has yet to connect this new pipe to the wetwell, this work is anticipated for Spring 2026 when raw water line will officially be converted over to the new plastic 14" line.

b) Operations

- In September, the WTP produced 4,922,000 gallons of water for a monthly average of 164,000 gallons per day of treated water. Table 2 shows the monthly water system flows, chlorine residual, and turbidity as compared to the New York State regulatory

limits. This information and supporting documentation are detailed in the monthly NYSDOH Report. A copy of this report is contained within Attachment No. 3.

Table 2 – Monthly Water Flows & Monitoring Samples

	FLOW (1,000 gallons/day)	Entry Point Chlorine Residual (mg/L)	Distribution Turbidity (NTU)	Distribution System Chlorine Residual (mg/L)
Monthly Average	164	2.0	0.10	1.0
Regulatory Limit	440	4.0	5.0	4.0

- In the month of September, 10,000 kWh of electricity was utilized by the WTP, the Low Lift Pump House utilized 2,616 kWh, and the Standpipe utilized 376 kWh.
- In the month of September, 159 pounds of chlorine gas was utilized for disinfection of drinking water.
- In the month of September, 805 pounds of Diatomaceous Earth (DE) was used in production of finished water.

c) Maintenance

- Maintenance activities completed this period are presented below. Unless otherwise noted, the maintenance tasks were completed by Water and Sewer Staff.

New Repairs/Breakdowns

- For ease of use with our new Stride Linx System, the SCADA screen was reformatted by Aqualogics to include an “Acknowledge All Alarms” reset button set on the main screen. This allows operators to reset all alarms collectively instead of paging through the multiple different alarms to acknowledge each one independently. This allows for interruptions while operator is handling the matter.

WOs completed in month of September

- Weekly pH Probe Calibrations
- Weekly WTP PM
- Weekly Distribution Sampling
- Weekly DOH Permit Sampling
- Weekly Water Plant Inspection
- Weekly Standpipe Level Transducer Check

- Monthly SPDES Permit Sampling
- Monthly Chlorine System Inspection
- Monthly First Aid Inventory
- Monthly Fire Extinguisher Inspections
- Monthly Emergency Lighting Check
- Monthly Alarm Testing
- Monthly Laboratory Equipment Calibrations
- Monthly Spill Prevention Inspections
- Monthly Fire Extinguisher Inspection
- Monthly WTP Maintenance
- Monthly Cranes and Hoists Inspections at WTP and Low Lift Station
- Monthly Gas Detection System Inspections
- Monthly First Aid Inventory
- Monthly DOH Report
- Monthly Total Coliform Sampling
- Monthly Pallet Jack Inspection
- Monthly Test Emergency Exit Lighting
- Corrective Acknowledge All Alarm- Aqualogics

Should you have any questions regarding this report, please do not hesitate to contact me at (315) 686-5552 ext. 3.

Sincerely,

Jeff Mosher
Water Quality Supervisor

Attachments:

- 1) NYS DEC DMR and Operations Report
- 2) Historical Trend Charts
- 3) DOH Report
- 4) PPE Review
- 5) NYSDEC Inspection Report
- 6) Kinsley LS2 generator quote

cc: Rob Riddoch, Trustee
Bob McDowell, Trustee
Rob Wierzba, Trustee
Mike Kinnie, Trustee

DPW ACTIVITY REPORT FOR 10/27/25

STREETS:

- 1. We set out cones, barricades, signs, the bandstand and the bleachers on Friday before Punkin' Chunkin' and then picked everything back up on the following Monday.*
- 2. We continue to assist with crossing kids at the school crosswalks when needed.*
- 3. We assisted Suit-Kote Corporation with paving Union St., Riverside Dr., the dead end of Jane St., Mercier Ave., and a couple of road cuts on Wahl St. The Town of Clayton, the Town of Orleans and the Town of Cape Vincent hauled the asphalt for us. THANK YOU TO ALL. I will attach some pictures along with my report.*
- 4. We completed our semi-annual brush pick up on Tuesday the 14th and Wednesday the 15th.*
- 5. We have begun picking up leaves for the season. We will continue to pick them up daily until the first significant snow fall or when the leaves have all been picked up. Whichever comes first.*
- 6. Michael Fox Masonry poured new sidewalks at 512 James St., 523 John St., 526 Merrick St., and 617 Mary St. We are removing 1 more sidewalk for him to pour this season on Webb St. He has added topsoil to those areas as well.*
- 7. We added shoulder material to Mercier Ave. after paving, with assistance from Jefferson County Highway and the Town of Clayton.*

EQUIPMENT:

- 1. Replaced 4 tires on my assigned vehicle (truck #46) and changed the oil and filter.*
- 2. Repaired the seat to truck #24, which is the truck we use to haul the leaf machine.*
- 3. The leaf machine has been put back together and painted and is running very well.*
- 4. We installed the leaf box on truck #24.*

DOCKS:

- 1. The dock staff at Rotary Park worked Punkin' Chunkin' and are done for the season.*
- 2. We continue to clean the bathrooms at Rotary Park.*
- 3. Winterized the water system to the bathrooms and the dock at Mary St.*

WATER & SEWER:

1. *Repaired a couple of valve boxes and manholes in preparation of paving.*

PARKS:

1. *We turned the water off to the drinking fountain at Wood Park for the season.*
2. *We winterized the water system at Frink Park for the season.*
3. *We removed the lion drinking fountain at Lion's Field Park.*

Respectfully submitted,

Terry Jones, DPW Superintendent

PAVING 2025 VILLAGE OF CLAYTON





POLICE DEPARTMENT ACTIVITY REPORT
10/10/25 TO 10/21/25
CRIMINAL INVESTIGATIONS

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
LARCENY	2	1 ARR./ 1 CIVIL COMP
FRAUD	1	INVESTIGATED
CRIMINAL TRESPASS	1	INVESTIGATED

NON – CRIMINAL CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
SUSPICIOUS PERSON	2	INVESTIGATED
HARASSMENT	1	ARREST
DOMESTIC DISPUTE	1	INVESTIGATED
TRESPASS	1	INVESTIGATED

VEHICLE AND TRAFFIC CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
ASSIST MOTORIST	4	N/A
WARNINGS FOR VIOLATIONS	4	N/A
M.V.A. PROPERTY DMG.	1	INVESTIGATED

OTHER POLICE ACTIVITIES

<u>OFFENSE</u>	<u>#</u>
MISC CALLS FOR POLICE SERVICES	9
ASSIST OTHER AGENCY	2

There was a regular meeting of the Board of Trustees of the Village of Clayton on Tuesday October 14th, 2025, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Trustee
Michael Kinnie, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Supervisor
Amanda Cantwell, Deputy Clerk

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was discussed with the board. This report has been filed at the Village Clerk's Office.
2. Terry informed the Board that they will be micro-sealing on Riverside Drive on Thursday of this week and Union St., Mercier Ave and the dead end of Jane St. Monday/Tuesday next week.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes September 22nd, 2025
2. Payroll (P/R #9) 09/11/2025 to 09/24/2025 \$ 46,863.37
3. Pre-Pay Abstract 09/30/2025 \$ 17,319.10
4. Abstract -10/14/2025
- General Fund \$ 17,077.94
- Water Fund \$ 4,539.20
- Sewer Fund \$ 12,612.33
- Total** \$ 34,229.47

MOTION was made by Trustee Riddoch to approve consent agenda items #1-5, Trustee Kinnie seconded, all in favor motion carried.

6. **Capital Projects Abstract 10/14/2025** \$ 57,611.29

MOTION was made by Trustee Riddoch to approve consent agenda items #6, Trustee McDowell seconded, all in favor motion carried.

NEW BUSINESS:

1. Resolution 2025-10 Lease Installment Purchase contract
OBLIGOR RESOLUTION 2025-10

**RE: Installment Purchase Contract dated as of October 7, 2025, between KS StateBank (Obligee)
and Village of Clayton, New York (Obligor)**

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on October 14th, 2025 the following resolution was introduced and adopted:

BE IT RESOLVED: by the Governing Body of Village of Clayton (Obligor) as follows:

1. **Determination of Need.** The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of the Installment Purchase Contract dated as of October 7, 2025, between Village of Clayton, New York (Obligor) and KS State Bank (Obligee).
2. **Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individual(s): Amanda Cantwell, Treasurer

The forgoing Resolution 2025-10 was offered by Trustee Duford, and seconded by Trustee Riddoch, and upon a roll call vote of the Board the following votes were

Mayor Hyde	yes
Trustee McDowell	yes
Trustee Kinnie	yes
Trustee Riddoch	yes
Trustee Duford	yes

The resolution was thereupon declared duly adopted

2. **General Code eCode360** contract increased price by \$100.00 New annual contract price \$1,295.00

MOTION made by Trustee Kinnie, to approve the increase of \$100.00 for the General Code eCode360 contract, seconded by Trustee McDowell; all in favor motion carried.

3. **Appointment as full-time member of the Zoning Board** – Michael McMahon

MOTION made by Trustee McDowell to approve Michael McMahon as board member of Zoning Board of Appeals; seconded by Trustee Duford; all in favor motion carried.

4. **Grossman St. Amour Certified Public Accountants PLLC.** – Audit of Financial Statements

MOTION made by Trustee Kinnie to accept Grossman St. Amour Certified Public Accountants PLLC to Audit VOC Financial Statements as of May 31st, 2025, and for the year then ended, and the related notes to the financial statements which collectively comprise the VOC basic financial statements as listed in the agreement, Trustee Riddoch seconded; all in favor motion carried.

5. **Zoning Officer Appointment** – **MOTION** made by Trustee Kinnie, to appoint Michael Ascough as interim zoning officer; seconded by Trustee Duford; all in favor motion carried.

MAYOR:

1. Mayor Hyde mentioned the moorings in French Bay and the Board will evaluate the rates in further detail during budget discussions.
2. Mayor Hyde scheduled a workshop meeting on October 27, 2025 at 4:00pm to review the financing for the water main and intake project. Sidewalks will also be discussed at that meeting.

BOARD REPORTS/COMMENTS:

Trustee McDowell mentioned that the Chamber of Commerce is seeking additional volunteers for “Punkin Chunkin” on October 18th.

There was some discussion regarding cruise ships at the regional dock and the charges involved for them to use the dock. American Cruise Lines will be stopping in Clayton four times during the 2026 season. The Board will discuss the rates further at a later date.

Trustee Duford expressed some concerns with the Planning Board approving agenda items based on contingencies. There are currently two projects in the Village that have not complied with the contingencies requested.

PUBLIC COMMENTS:

A member of the public brought some concerns to the Board regarding parking across from Wood Boat Brewery. It will be discussed further with the DPW Superintendent. He also expressed some concerns regarding the man lift on Riverside Drive.

ADJOURNMENT:

MOTION made by Trustee Kinnie to adjourn meeting at 6:36pm; Trustee McDowell seconded all in favor motion carried.

Respectfully,

Amanda Cantwell, Treasurer/Deputy Clerk

Abstract

Run: 10/24/2025 at 9:32 AM

Village of Clayton

Page: 1

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025

Claimant

Voucher

Invoice Date

Invoice

Description

Distribution Acct

A/P Owed

Chk

Chk Date

Voucher Type: Regular

ALS GROUP USA, CORP	28703					
10/15/2025 36-58-695114-0	(2) TOTAL MERCURY BY	GG.8130.407.000.	220.00			
ALS GROUP USA, CORP Total			220.00			
AMAZON CAPITAL SERVICES	28739					
10/07/2025 17TP-D9QJ-3J7Y	(1) 2026-2027 MONTHLY PLANNER	AA.1325.400.000.	11.39			
10/07/2025 17TP-D9QJ-3J7Y	(1) 2026-2027 MONTHLY PLANNER	AA.3120.400.000.	25.99			
10/07/2025 17TP-D9QJ-3J7Y	(1) 2026-2027 MONTHLY PLANNER	AA.8010.400.000.	24.69			
10/07/2025 17TP-D9QJ-3J7Y	(1) 2026-2027 MONTHLY PLANNER	AA.1620.400.000.	15.19			
AMAZON CAPITAL SERVICES Total			77.26			
ARBORCARE TREE SERVICE	28701					
10/15/2025 2409	TREE PRUNING	GG.8130.401.000.	4,000.00			
ARBORCARE TREE SERVICE Total			4,000.00			
BLUE MOUNTAIN SPRING WATER	28737					
10/22/2025 509740	(3) 5 GAL SPRING WATER	AA.1620.400.000.	27.85			
BLUE MOUNTAIN SPRING WATER INC Total			27.85			
CCNNY, LLC.	28719					
10/03/2025 17811	MONTHLY I/T SERVICE 09.2025	AA.1325.400.000.	325.00			
10/03/2025 17811	MONTHLY I/T SERVICE 09.2025	AA.8010.400.000.	150.00			
10/03/2025 17811	MONTHLY I/T SERVICE 09.2025	AA.3120.402.000.	300.00			
10/03/2025 17811	MONTHLY I/T SERVICE 09.2025	AA.5110.400.000.	150.00			
10/03/2025 17811	MONTHLY I/T SERVICE 09.2025	GG.8130.400.000.	150.00			
CCNNY, LLC. Total			1,075.00			
CEROW AGENCY INC	28727					
10/14/2025 INV00000489	INSURANCE ADDED FOR 2025	AA.1910.400.000.	1,085.00			
CEROW AGENCY INC Total			1,085.00			
CONVERSE LABORATORIES INC	28697					
10/03/2025 74825	(2) 9/4 TOTAL COLIFORM/E. COLI	FX.8340.403.000.	109.00			
10/03/2025 74826	(8) BOD (5 DAY)	GG.8130.407.000.	922.00			
CONVERSE LABORATORIES INC Total			1,031.00			
COOK BROTHERS TRUCK PARTS CO	28684					
10/03/2025 2498320	(1) BEACON 8-LED AMBER	AA.5110.400.000.	122.62			
10/06/2025 2499780	(1) SWITCH PUSH BUTTON	AA.5110.400.000.	69.78			
10/06/2025 2499822	FREIGHT CHARGES REF INVOICE 2499780	AA.5110.400.000.	32.65			
10/08/2025 2502030	(4) KLEEN DEF 2.5 GALLON	AA.5110.400.000.	35.88			
10/09/2025 2502803	(1) ACCESSORY ROOF MOUNT KIT	AA.5110.400.000.	119.36			
10/11/2025 2504127	(1) 2.5" RAIN CAP GE RC-250	AA.5110.400.000.	24.71			
COOK BROTHERS TRUCK PARTS CO Total			405.00			
DELUKE'S GARDEN CENTER	28731					
10/01/2025 22025	(11) PUMPKINS	AA.7140.400.000.	163.72			
DELUKE'S GARDEN CENTER Total			163.72			

Village of Clayton

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
DEVELOPMENT AUTHORITY OF THE			28704				
	10/09/2025	344812	SEPTEMBER 2025 VOC MGMT SERVICE	GG.1710.400.000.	6,198.96		
	10/09/2025	344812	SEPTEMBER 2025 VOC MGMT SERVICE	FX.1710.400.000.	6,198.96		
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY					12,397.92		
EMPIRE CHRYSLER DODGE JEEP			28745				
	10/23/2025	10.2025	2026 2500 TRADESMAN REGULAR CAB	AA.5112.200.000.	60,667.00		
EMPIRE CHRYSLER DODGE JEEP RAM Total					60,667.00		
FERGUSON WATERWORKS			28678				
	10/07/2025	0011067	(10) 1-1/2 PLAS VLV BX RSR	AA.5110.400.000.	476.48		
FERGUSON WATERWORKS Total					476.48		
FIRST BANKCARD			28726				
	10/07/2025	10/2025	FARMERS WIFE CREATIONS MUMS	AA.1620.400.000.	15.00		
	10/07/2025	10/2025	FARMERS WIFE CREATIONS MUMS	AA.5110.400.000.	256.89		
FIRST BANKCARD Total					271.89		
GILLEES AUTO TRUCK & MARINE			28687				
	10/06/2025	713977	(1) NTH EXTENSN	AA.5110.400.000.	55.39		
	10/08/2025	714127	(2) CLAMP	AA.5110.400.000.	29.28		
GILLEES AUTO TRUCK & MARINE Total					84.67		
GRAINGER			28692				
	10/08/2025	9667862610	(1) SOLENOID VALVE, BRASS	FX.8320.401.000.	349.01		
GRAINGER Total					349.01		
HAZLEWOOD MECHANICALS INC			28694				
	10/08/2025	7458	(1) BALL VLV IPS W.O.G	FX.8320.401.000.	66.21		
HAZLEWOOD MECHANICALS INC Total					66.21		
JEFF-LEWIS BOCES			28690				
	10/08/2025	662-26A	DRUG & ALCOHOL QUARTERLY ADMIN	AA.5110.400.000.	118.25		
JEFF-LEWIS BOCES Total					118.25		
KINSLEY GROUP, INC.			28714				
	9/30/2025	SCHED0198865	LOW LIFT GEN	FX.8340.402.000.	615.00		
	9/30/2025	SCHED0198866	LS2 BACK UP GEN *PW*	GG.8130.406.000.	615.00		
	9/30/2025	SCHED0198867	LS1A BACKUP GEN	GG.8130.406.000.	605.00		
	9/30/2025	SCHED0198868	BARTLETT PT LS	GG.8130.406.000.	615.00		
	9/30/2025	SCHED0198869	WTP BACK-UP GENERATOR	FX.8340.402.000.	815.00		
	10/06/2025	SCHED0198888	RIVERSIDE PUMP STATION LEVEL 2	GG.8130.406.000.	765.00		
	10/06/2025	SCHED0198890	BAY LANE LIFT STATION LEVEL 2 SERVICE	GG.8130.406.000.	615.00		
	10/06/2025	SCHED0198891	MITCHMAR LIFT STATION BACK-UP	GG.8130.406.000.	691.20		
	10/06/2025	SCHED0198893	CHH BACK-UP GEN	GG.8130.406.000.	595.00		
	10/06/2025	SVC000227909	COMPLAINT GENERATOR NOT MAKI	GG.8120.401.000.	205.00		
	10/16/2025	SCHED0199280	WASHINGTON ISLAND LEVEL 2 SERVICE	GG.8130.406.000.	555.00		
	10/16/2025	SCHED0199282	WWTP PORTABLE BYPASS LEVEL 2	FX.8340.402.000.	765.00		
	10/16/2025	SCHED0199283	LEVEL 2 SERVICE	GG.8130.406.000.	1,135.00		
	10/16/2025	SCHED0199284	MUNICIPAL BUILDING DEISEL	AA.1620.400.000.	615.00		
	10/16/2025	SVC000228525	FUEL FILTER COMPLAINT	GG.8120.401.000.	267.71		

Village of Clayton

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025

ClaimantVoucher #

<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
10/16/2025	SVC000228538	SERVICE CALL COMPLAINT BATTERY	AA.1620.400.000.	463.64		
<u>KINSLEY GROUP, INC. Total</u>				9,937.55		
<u>KS STATEBANK</u>		28736				
10/07/2025	64660-10-2025	INSTALLMENT PURCHASE CONTRACT	AA.9785.600.000.	48,345.10		
<u>KS STATEBANK Total</u>				48,345.10		
<u>L A QUARRY</u>		28728				
10/01/2025	10289	3/4" TONS PICKED UP	AA.5410.400.000.	406.53		
10/09/2025	10355	3/4" MINUS TONS PICKED UP	AA.5410.400.000.	324.19		
<u>L A QUARRY Total</u>				730.72		
<u>NATIONAL GRID</u>		28735				
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.1620.400.000.	902.26		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.5110.400.000.	39.86		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.5182.400.000.	6,174.48		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.6410.400.000.	78.36		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.7140.400.000.	504.63		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	AA.7180.400.000.	509.92		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	FX.8320.400.000.	2,634.30		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	FX.8340.400.000.	135.65		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	GG.8120.400.000.	1,594.30		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	GG.8121.400.000.	1,806.47		
10/23/2025	10.2025	BILLING PERIOD 09/25/2025-10/24/2025	GG.8130.400.000.	6,128.19		
<u>NATIONAL GRID Total</u>				20,508.42		
<u>NYS SOCIETY OF MUNICIPAL</u>		28740				
10/07/2025	FY2026-AC	2025-2026 MEMBERSHIP DUES	AA.1325.400.000.	50.00		
<u>NYS SOCIETY OF MUNICIPAL FINANCE OFFICERS Total</u>				50.00		
<u>PEPES PARTS XPRESS</u>		28730				
10/15/2025	22549	(1) 1/4 DR. IMPACT SWIVEL	AA.5110.400.000.	93.25		
<u>PEPES PARTS XPRESS Total</u>				93.25		
<u>POMERVILLE'S SEPTIC SERVICE</u>		28720				
10/16/2025	26018	PUMPED OVERFLOW TANK 130 NORTH	GG.8120.401.000.	350.00		
<u>POMERVILLE'S SEPTIC SERVICE Total</u>				350.00		
<u>REINMAN'S DEPT STORE</u>		28702				
10/10/2025	437666	(1) UTILITY LIGHTER	GG.8130.401.000.	17.98		
<u>REINMAN'S DEPT STORE Total</u>				17.98		
<u>SLACK CHEMICAL CO INC</u>		28700				
9/19/2025	493215	341 G BLEACH 15% SUPERCHLOR	GG.8121.402.000.	1,616.32		
<u>SLACK CHEMICAL CO INC Total</u>				1,616.32		
<u>STAPLES CONTRACT &</u>		28738				
10/02/2025	6044425924	(1) COASTWIDE PROFESSIONAL PAPER	AA.1620.400.000.	33.53		
<u>STAPLES CONTRACT & COMMERCIAL Total</u>				33.53		
<u>SUIT-KOTE CORPORATION</u>		28733				
9/17/2025	IN082347	09/05/2025 72.83 TON TYPE II MICRO	AA.5112.200.000.	42,166.89		

Village of Clayton

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	9/30/2025	IN083828		JANE & UNION ST. GRINDER	AA.5112.200.000.	6,100.00		
	9/30/2025	IN083831		09/30/2025 GRINDER RIVERSIDE AND	AA.5112.200.000.	6,100.00		
<u>SUIT-KOTE CORPORATION Total</u>						54,366.89		
THOUSAND ISLANDS ELECTRIC			28729					
	10/21/2025	9285		(1) EXIT SIGN LED	AA.1620.400.000.	30.00		
<u>THOUSAND ISLANDS ELECTRIC SUPPLY LLC Total</u>						30.00		
UNIFIRST CORPORATION			28689					
	10/03/2025	1100253048		UNIFORM CLEANING 10/03/2025	AA.9189.800.000.	115.24		
	10/03/2025	1100253048		UNIFORM CLEANING 10/03/2025	FX.9089.801.000.	19.20		
	10/03/2025	1100253048		UNIFORM CLEANING 10/03/2025	GG.9089.801.000.	19.21		
	10/10/2025	1100255511		UNIFORM CLEANING 10/10/2025	AA.9189.800.000.	103.67		
	10/10/2025	1100255511		UNIFORM CLEANING 10/10/2025	FX.9089.801.000.	17.27		
	10/10/2025	1100255511		UNIFORM CLEANING 10/10/2025	GG.9089.801.000.	17.28		
<u>UNIFIRST CORPORATION Total</u>						291.87		
USABBLUEBOOK			28696					
	10/02/2025	INV00845192		(1) 7X10 IN DANGER SIGN	GG.8130.403.000.	10.69		
	10/06/2025	INV00848163		(1) ORION TRIODE	FX.8320.401.000.	526.50		
<u>USABBLUEBOOK Total</u>						537.19		
VERIZON			28722					
	10/10/2025	6125687046		BILLING PERIOD FROM	AA.3120.402.000.	76.19		
	10/10/2025	6125687046		BILLING PERIOD FROM	AA.5110.400.000.	62.52		
	10/10/2025	6125687046		BILLING PERIOD FROM	AA.7180.400.000.	138.50		
	10/10/2025	6125687046		BILLING PERIOD FROM	FX.8320.400.000.	69.93		
	10/10/2025	6125687046		BILLING PERIOD FROM	GG.8130.400.000.	69.93		
<u>VERIZON Total</u>						417.07		
WHITES LUMBER INC			28699					
	10/06/2025	3765264		(2) Soudal T-REX GRAB HEAVY DUTY	GG.8130.401.000.	15.98		
	10/10/2025	3768249		(1) BLACK/WHITE NUMBERS & LETTERS	GG.8121.401.000.	38.77		

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025**Claimant****Invoice Date****Invoice****Voucher #****Description****Distribution Acct****A/P Owed****Chk #****Chk Date**

10/10/2025

3768781

100 FT FLAT SHEET WIRE MESH

AA.5410.400.000.

891.00

WHITES LUMBER INC Total

945.75

220,787.90**Total for Voucher Type: Regular****Total:****Regular****220,787.90****Total****220,787.90**

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:**Total****220,787.90****220,787.90**_____
Date_____
Mayor/Deputy Mayor Signature

Prepay
Village of Clayton
Abstract of Audited Vouchers from 10/21/2025 to 10/21/2025

Claimant**Voucher #****Invoice Date****Invoice****Description****Distribution Acct****A/P Owed****Chk #****Chk Date****Voucher Type: Regular****WESTELCOM****28691**

10/01/2025	4446913	SERVICE FROM 10/06/2025-11/05/2025	AA.1325.400.000.	294.83
10/01/2025	4446913	SERVICE FROM 10/06/2025-11/05/2025	AA.3120.402.000.	175.62
10/01/2025	4446913	SERVICE FROM 10/06/2025-11/05/2025	AA.7140.400.000.	128.18
10/01/2025	4446913	SERVICE FROM 10/06/2025-11/05/2025	AA.5110.400.000.	29.90
10/01/2025	4446913	SERVICE FROM 10/06/2025-11/05/2025	GG.8130.400.000.	195.21

WESTELCOM Total**823.74****Total for Voucher Type: Regular****823.74****Total:**

Regular
Total

823.74
823.74

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:**Total**

823.74
823.74

 Date

 Mayor/Deputy Mayor Signature

CAP Proj.

Village of Clayton

Abstract of Audited Vouchers from 10/27/2025 to 10/27/2025

ClaimantVoucher #Invoice DateInvoiceDescriptionDistribution AcctA/P OwedChk #Chk Date

Voucher Type: <none>

DEVELOPMENT AUTHORITY OF THE

28721

10/05/2025

344882

SERVICES FROM 09/02/2025 TO 09/26/2025 HH.1440.200.035.

432.50

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

432.50

Total for Voucher Type: <none>

432.50

Total:

<none>

432.50

Total

432.50

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

432.50

432.50

Date

Mayor/Deputy Mayor Signature

VILLAGE OF CLAYTON

Water/Sewer Billing Collection Notice

- (a) Bills mailed on or before November 1, 2025. (Covering period June 15 through October 15)
- (b) Payment due on or before December 5th, 2025, without penalty.
- (c) After December 5th, 2025, 10% penalty assessed to all unpaid accounts.
- (d) **FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY**

**Sign up for eBilling and make payments on the new customer portal:
Visit: <https://clayton.authoritypay.com/> to create and access your
account today.**

NOTE: After hours drop box's available for payments.

VILLAGE OF CLAYTON SIDEWALK SNOW REMOVAL REQUIREMENTS

Pursuant to §110-25 of the Village code, sidewalks must be cleared of snow within 24 hours after the accumulation. Snow removed from sidewalks and driveways shall NOT be placed in the streets, whether by shovel or by snow blower. Violations of this Village code will be charged \$100.00 for the first offense, \$200.00 for the second offense and any offense thereafter.

In addition, you can help during and after winter storms by making sure any fire hydrants located near your residence or business are clear of snow so the fire department can reach them in an emergency.

Thank you for your cooperation
Village of Clayton
Kevin Patenaude, Chief of Police

FLUSH ADVISORY

REMINDER - the Village's sewer pumps are designed to handle water, human waste and toilet paper **ONLY**.

Examples of item ***NOT TO BE FLUSHED*** are as follows:

- Baby wipes, Toilet wipes, Towelettes, disinfecting wipes, or cloth wipes of any kind (**even if the container indicates that they are "flushable"**)
- Cloth rags or towels
- Paper (other than toilet paper/tissue)
- Medications (Prescription, or over the counter)
- Feminine hygiene products of any kind
- Beauty products, Q-Tips, dental floss
- Plastics of any kind
- Grease of any kind – especially cooking grease
- Garden supplies (such as pesticides, fertilizers)
- Paint, varnish, paint remover
- Motor oil, gasoline, or any explosive material

VILLAGE OF CLAYTON WINTER PARKING REGULATIONS

Pursuant to the provisions of the Village of Clayton codification pertaining to all-night parking, please take notice that the parking of vehicles is hereby prohibited on all highways within the Village between the hours of 2:00 AM and 6:00 AM beginning November 1st and ending April 1st each year. Parking violation fees are \$15.00 per violation.

CHANGE OF ADDRESS

PHONE

EMAIL
