

There was a regular meeting of the Board of Trustees of the Village of Clayton on Tuesday October 14<sup>th</sup>, 2025, at 5:00 p.m.

**PRESENT:**

Nancy L. Hyde, Mayor  
Robert McDowell, Trustee  
Michael Kinnie, Trustee  
Ron Duford, Trustee  
Robert Riddoch, Trustee  
Terry Jones, DPW Supervisor  
Amanda Cantwell, Deputy Clerk

**Pledge of Allegiance/Call to Order:**

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

**DPW REPORT:**

*Terry Jones, DPW Supervisor*

1. **Activity Report** – was discussed with the board. This report has been filed at the Village Clerk's Office.
2. Terry informed the Board that they will be micro-sealing on Riverside Drive on Thursday of this week and Union St., Mercier Ave and the dead end of Jane St. Monday/Tuesday next week.

**POLICE REPORT:**

*Kevin Patenaude, Chief of Police*

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.

**CONSENT AGENDA:**

- |  |                     |
|--|---------------------|
| 1. DRAFT Meeting Minutes September 22 <sup>nd</sup> , 2025 |                     |
| 2. Payroll (P/R #9) 09/11/2025 to 09/24/2025               | \$ 46,863.37        |
| 3. Pre-Pay Abstract 09/30/2025                             | \$ 17,319.10        |
| 4. Abstract -10/14/2025                                    |                     |
| General Fund   | \$ 17,077.94        |
| Water Fund   | \$ 4,539.20         |
| Sewer Fund   | \$ 12,612.33        |
| <b>Total</b>   | <b>\$ 34,229.47</b> |

**MOTION** was made by Trustee Riddoch to approve consent agenda items #1-5, Trustee Kinnie seconded, all in favor motion carried.

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| 6. Capital Projects Abstract 10/14/2025 | \$ 57,611.29 |
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**MOTION** was made by Trustee Riddoch to approve consent agenda items #6, Trustee McDowell seconded, all in favor motion carried.

**NEW BUSINESS:**

1. Resolution 2025-10 Lease Installment Purchase contract  
**OBLIGOR RESOLUTION 2025-10**

**RE: Installment Purchase Contract dated as of October 7, 2025, between KS StateBank (Obligee)  
and Village of Clayton, New York (Obligor)**

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on October 14<sup>th</sup>, 2025 the following resolution was introduced and adopted:

**BE IT RESOLVED:** by the Governing Body of Village of Clayton (Obligor) as follows:

1. **Determination of Need.** The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of the Installment Purchase Contract dated as of October 7, 2025, between Village of Clayton, New York (Obligor) and KS State Bank (Obligee).
2. **Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

**Authorized Individual(s):** Amanda Cantwell, Treasurer

The forgoing Resolution 2025-10 was offered by Trustee Duford, and seconded by Trustee Riddoch, and upon a roll call vote of the Board the following votes were

Mayor Hyde	yes
Trustee McDowell	yes
Trustee Kinnie	yes
Trustee Riddoch	yes
Trustee Duford	yes

The resolution was thereupon declared duly adopted

2. **General Code eCode360** contract increased price by \$100.00 New annual contract price \$1,295.00

**MOTION** made by Trustee Kinnie, to approve the increase of \$100.00 for the General Code eCode360 contract, seconded by Trustee McDowell; all in favor motion carried.

3. **Appointment as full-time member of the Zoning Board** – Michael McMahon

**MOTION** made by Trustee McDowell to approve Michael McMahon as board member of Zoning Board of Appeals; seconded by Trustee Duford; all in favor motion carried.

4. **Grossman St. Amour Certified Public Accountants PLLC.** – Audit of Financial Statements

**MOTION** made by Trustee Kinnie to accept Grossman St. Amour Certified Public Accountants PLLC to Audit VOC Financial Statements as of May 31<sup>st</sup>, 2025, and for the year then ended, and the related notes to the financial statements which collectively comprise the VOC basic financial statements as listed in the agreement, Trustee Riddoch seconded; all in favor motion carried.

5. **Zoning Officer Appointment** – **MOTION** made by Trustee Kinnie, to appoint Michael Ascough as interim zoning officer; seconded by Trustee Duford; all in favor motion carried.

**MAYOR:**

1. Mayor Hyde mentioned the moorings in French Bay and the Board will evaluate the rates in further detail during budget discussions.
2. Mayor Hyde scheduled a workshop meeting on October 27, 2025 at 4:00pm to review the financing for the water main and intake project. Sidewalks will also be discussed at that meeting.

**BOARD REPORTS/COMMENTS:**

Trustee McDowell mentioned that the Chamber of Commerce is seeking additional volunteers for “Punkin Chunkin” on October 18<sup>th</sup>.

There was some discussion regarding cruise ships at the regional dock and the charges involved for them to use the dock. American Cruise Lines will be stopping in Clayton four times during the 2026 season. The Board will discuss the rates further at a later date.

Trustee Duford expressed some concerns with the Planning Board approving agenda items based on contingencies. There are currently two projects in the Village that have not complied with the contingencies requested.

**PUBLIC COMMENTS:**

A member of the public brought some concerns to the Board regarding parking across from Wood Boat Brewery. It will be discussed further with the DPW Superintendent. He also expressed some concerns regarding the man lift on Riverside Drive.

**ADJOURNMENT:**

**MOTION** made by Trustee Kinnie to adjourn meeting at 6:36pm; Trustee McDowell seconded all in favor motion carried.

Respectfully,

Amanda Cantwell, Treasurer/Deputy Clerk