

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday January 26th, 2026, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Mike Ascough, Codes Officer
Joanne Lenhard-Boye, Clerk

ABSENT:

Jeff Mosher, DANC Water/Sewer Supervisor
Terry Jones, DPW Supervisor

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** - was submitted to the board. This report has been filed at the Village Clerk's Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was discussed with the board. This report has been filed at the Village Clerk's Office. In Terry's report there was a main water break on State Street that his department repaired.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes January 12 th , 2026	
2. Payroll (P/R #17) 01/01/2026 to 01/14/2026	\$ 51,821.02
3. Teamsters Health & Hospital January 2026	\$ 20,965.72
4. Abstract -01/26/2026	
General Fund	\$ 29,538.13
Water Fund	\$ 7,405.84
Sewer Fund	\$ 13,375.16
Abstract Total	\$ 50,319.13

MOTION was made by Trustee McDowell to approve consent agenda items #1-4, Trustee Riddoch seconded; all in favor motion carried.

5. Capital Projects Abstract 01/26/2026 **\$ 896,358.50**

MOTION was made by Trustee Riddoch to approve consent agenda items #5, Trustee McDowell seconded, all in favor motion carried.

NEW BUSINESS:

1. **DANC Contract Amendment No. 1** – Tech Services for Water Main Intake Replacement Project phase 2-Construction services will increase \$15,000 bringing the not-to-exceed contract amount to \$30,000

MOTION made by Trustee McDowell to approve the increase of \$15,000; Trustee Duford seconded, all in favor motion carried.

2. **Resolution 2026-02** Amending Bond for Water Main Intake Project
Trustee Riddoch offered the resolution, who moved its adoption, seconded by Trustee Duford, to wit:

AMENDED AND RESTATED BOND

RESOLUTION #2026-02

AN AMENDED BOND RESOLUTION AUTHORIZING THE ISSUANCE OF SERIAL BONDS OR A STATUTORY INSTALLMENT BOND OF THE VILLAGE OF CLAYTON IN AN AMOUNT NOT TO EXCEED \$8,750,000 THE PROCEEDS OF WHICH ARE TO BE USED FOR THE WATER MAIN AND INTAKE REPLACEMENT OF ALL EXISTING DETERIORATED DISTRIBUTION MAINS AND DUCTILE IRON PIPE AND INSTALL A NEW HIGH-DENSITY POLYETHYLENE (“HDPE”) WATER INTAKE IN THE ST. LAWRENCE RIVER.

The following resolution was offered by Trustee Riddoch, who moved its adoption, seconded by Trustee Duford, to wit:

BE IT RESOLVED, by the Village Board of the Village of Clayton, Jefferson County, New York, as follows:

Section 1. The Village passed a Bond Resolution on August 22, 2022, to finance the water main and intake replacement project including but not limited to the replacement of all existing deteriorated distribution mains and ductile iron pipe and install a new high-density polyethylene (“HDPE”) water intake in the St. Lawrence River. This Amended Bond Resolution shall authorize an amount not to exceed \$8,750,000, due to the increased project costs.

Section 2. It is hereby determined that the period of probable usefulness of the aforesaid construction is forty (40) years, pursuant to Subdivision 1 of Paragraph a of section 11.00 of the Local Finance Law. It is further determined that no down payment is required pursuant to Section 107 of the Local Finance Law.

Section 3. The plan for financing of such estimated cost is by the issuance of Serial Bonds or Statutory Installment Bond not exceeding \$8,750,000 as authorized by this resolution. Such serial bonds or statutory installment bond authorization under this resolution shall be offset and

reduced dollar for dollar by the amount of grants or other contributions received in connection with these specific objects or purposes. The proposed maturity of the bonds shall be in excess of five (5) years. Section 4. The faith and credit of said Village of Clayton, Jefferson, County New York are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall become due and payable. Provisions shall be made annually in the budget of the Village by appropriation for the amortization and redemption of the bonds to mature in such year and the payment of interest due in such year. Annual taxes and sewer rents shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

Section 5. Subject to the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes of the issuance and the sale of Serial Bonds or a Statutory Installment Bond herein authorized, including renewal of such notes, is hereby delegated to the Village Treasurer, the Chief Fiscal Officer. Such Notes shall be of such terms, form and contents and shall be sold in such a manner as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 6. The Village Treasurer, as Chief Fiscal Officer of the Village, is further authorized to sell all or a portion of the Bonds to the New York State Environmental Facilities Corporation (the "EFC") and/or the United States Department of Agriculture, Rural Development ("Rural Development") in the form prescribed in one or more financing, grant or similar agreements (the "Financing Agreements") between the Village and the EFC and/or Rural Development; to execute and deliver on behalf of the Village one or more Financing Agreements with EFC and/or Rural Development and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain financing from the EFC and/or Rural Development for all or a portion of the costs of the expenditures authorized by this Bond Resolution, and perform the Village's obligations under its Bonds delivered to the EFC and/or Rural Development and the Financing Agreements. The Village Treasurer is further authorized to seek grant funding from such New York State or federal grant programs deemed appropriate and to execute and deliver on behalf of the Village one or more Financing Agreements with the

appropriate entities/agencies and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain financing for all or a portion of the costs of the expenditures authorized by this Bond Resolution.

Section 7. All other matters, except as provided herein relating to such obligations, including determining whether to issue such obligations having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said obligations, prescribing the method for the recording of ownership of said obligations, appointing the fiscal agent or agents for said obligations, providing for the printing and delivery of said obligations (and if said bond are to be executed in the name of the Village by the facsimile signature of its Village Treasurer), including the consolidation with other issues, shall be determined by the Village Treasurer. It is hereby determined that it is to the financial advantage of the Village not to impose and collect from registered owners of such obligations any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such obligations shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit, or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same be published in full in T.I. Sun, the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. This resolution is subject to permissive referendum, pursuant to Section 36.00(a) of the Local Finance Law.

Section 11. This Resolution shall constitute a statement of official intent for the purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

VOTING

		YES	NO
Nancy L. Hyde	Mayor	x	_____
Robert McDowell	Trustee	x	_____
Ronald Duford	Trustee	x	_____
Robert Riddoch	Trustee	x	_____

The resolution was thereupon declared duly adopted.

CLERK:

1. **Approval for Records disposal certification and Acknowledgement** for spring of 2026
 The Clerk presented the Disposal Certification and Acknowledgement of the records to have shredded in the spring of 2026.

MOTION made by Trustee McDowell to approve the Disposal of records listed on the Certification and Acknowledgement form; Trustee Duford seconded, all in favor motion carried.

TREASURER:

1. **December 2025 Financials** – Bank Reconciliation, Cash Summary, Budget vs. Actual
MOTION was made by Trustee Duford to accept the December 2025 Financials report; Trustee Riddoch seconded, all in favor motion carried

MAYOR:

1. **Approve live camera views in the Village** – Mayor asked the board to approve the live camera views in the Village

MOTION made by Trustee McDowell to approve the live camera’s in the Village so the public can view the St. Lawrence River, Trustee Riddoch seconded all in favor motion carried.

2. **TI Arts Center Purposed change** – Mayor Hyde informed the board that Trustee Duford and Terry Jones met with the TI Arts Center regarding their proposed change. The plan replaces the concrete driveway apron with a grass-lined True Grid Pro Plus system for reinforced turf, with no work affecting James Street. An approval letter will be sent to the TI Arts Center.

MOTION was made by Trustee Duford to approve the letter that will be sent to the TI Arts Center in regard to their purposed change in there project; Trustee McDowell seconded all in favor motion carried.

3. Mayor reported that the Essential Housing meeting was cancelled and rescheduled for Tuesday February 3rd, and will be held at the Municipal Building beginning at 6:00 pm

ADJOURNMENT:

MOTION made by Trustee McDowell to adjourn meeting at 5:35pm; Trustee Riddoch seconded all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Clerk