

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday February 09th, 2026 at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Trustee
Ron Duford, Trustee
Robert Riddoch, Trustee
Terry Jones, DPW Supervisor
Joanne Lenhard-Boye, Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular meeting at 5:00 p.m.

VISITORS:

1. **Todd Keister** – Thousand Islands Divers Alliance’s Dive Flag Awareness Project
Todd Keister presented a brief overview of a proposed dive flag awareness signage initiative aimed at improving boater awareness and safety near established and frequently used boating locations within the Village of Clayton. Todd asked for board approval to place signs near the Mary Street Dock. The board was in full agreement that this was a good thing and approved the signs to be placed. Todd will contact Terry Jones, DPW Superintendent and discuss where they will be placed.

2. **Lori Arnot, Christine Thurston** –Lori Arnot and Christine Thurston expressed their interest in joining the Town and Village Joint Zoning and Planning Board during their discussion with the Village Board.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was discussed with the board. This report has been filed at the Village Clerk’s Office.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk’s Office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes January 26 th , 2026	
2. Payroll (P/R #18) 01/15/2026 to 01/28/2026	\$ 61,491.79
3. Abstract -02/09/2026	
General Fund	\$ 29,222.11
Water Fund	\$ 4,899.13
Sewer Fund	\$ 16,391.32
Abstract Total	\$ 50,512.56

MOTION was made by Trustee McDowell to approve consent agenda items #1-3, Trustee Riddoch seconded; all in favor motion carried.

5. Capital Projects Abstract 02/09/2026

\$ 79,063.45

MOTION was made by Trustee McDowell to approve consent agenda items #5, Trustee Duford seconded, all in favor motion carried.

NEW BUSINESS:

1. **Clerk Introduction of Proposed Draft Local Laws-** the following Draft Local Laws were introduced by the Village Clerk

LOCAL LAW #1

REPEAL AND REPLACE SECTION 132- 24A-PARKING OF VILLAGE CODE

REPEAL Section 132-24A in its entirety, and REPLACE with

The following parking requirements shall generally apply in all Village Zoning Districts. However, it is recognized that parcels within the RW-A and RW-B districts generally will not have adequate space for the following parking requirements. In those instances, parcels within RW-A and RW-B districts shall use reasonable efforts to provide adequate parking, but the inability to do so shall not be grounds to deny allowed development and/or use(s) within those districts.

LOCAL LAW #2 OF 2026

ADD CHAPTER 23- Traffic violation bureau

§23-3.1-Designation of Parking Fines ADD

Fines/Penalties for parking tickets Under Chapter 120, Articles III and V shall be established by the Village Board by Resolution, from time to time.

LOCAL LAW #3 OF 2026 ADD

CHAPTER 120 - VEHICLE AND TRAFFIC -

§120-37.1- PENALTIES/FINES FOR PARKING TICKETS ADD

§120-37.1-Penalties/Fines For Parking Tickets

Penalties/Fines for parking tickets under Chapter 120, Articles III and V shall be established by the Village Board by Resolution, from time to time.

2. **Set Public Hearing for Local Laws 1, 2 & 3**

MOTION was made by Trustee McDowell to set public hearing for local laws 1-3 for February 23rd, 2026 at 5:00pm; Trustee Riddoch seconded, all in favor motion carried.

Mayor asked board members if they wish to enter executive session to discuss the next items on the agenda.

MOTION was made by Trustee McDowell to enter executive session, Trustee Riddoch seconded; all in favor motion carried.

EXECUTIVE SESSION:

Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

MOTION was made by Trustee McDowell to enter back into regular meeting; Trustee Duford seconded; all in favor motion carried

3. **Lori Arnot to Joint Planning Board** – The board did not make a motion to hire Lori Arnot for the Joint Planning Board
4. **Christine Thurston to Joint Zoning Board** – The board decided to make a motion to hire Christine Thurston for the Joint Zoning Board

MOTION made by Trustee McDowell to hire Christine Thurston for the Joint Zoning Board; Trustee Riddoch seconded; all in favor motion carried

5. **Benjamin Barton to Joint Planning Board** - The board decided to make a motion to hire Benjamin Barton for the Joint Planning Board.

MOTION was made by Trustee McDowell to hire Benjamin Barton for the Joint Planning Board; Trustee Riddoch seconded, all in favor motion carried

ADJOURNMENT:

MOTION made by Trustee Riddoch to adjourn meeting at 6:10 pm; Trustee Riddoch seconded all in favor motion carried.

Respectfully,
Joanne Lenhard-Boye, Clerk