

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday August 24th, 2026 at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Ron Duford, Deputy Mayor
Robert McDowell, Trustee
Robert Riddoch, Trustee
Meredith Bonisteel Nims, Trustee
Jeff Mosher, (DANC) Water/Sewer Supervisor
Mike Ascough, Zoning/Codes Enforcement Officer
Amanda Cantwell, Treasurer/Deputy Clerk

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the meeting at 5:00 p.m.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** - was discussed with the board. Report is filed at the Village Clerk's office.
2. Jeff discussed the hole in the water tank- Hunt Underwater Specialties is scheduled to repair and inspect the tower to ensure there aren't additional problem areas.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.

ZONING/CODES ENFORCEMENT REPORT:

Mike Ascough, Zoning/Codes Enforcement Officer

1. **Activity Report** – was submitted to the board. This report has been filed at the Village Clerk's Office.
2. Mike also informed the Board that he emailed three new possible updates to the Village Codes regarding lighting, noise and fee schedules.

CONSENT AGENDA:

1. DRAFT Meeting Minutes August 10th, 2026.
2. Payroll (P/R #06) 07/30/2026 to 08/12/2026 \$ 58,460.21
3. Abstract -8/24/2026

General Fund	\$ 9,030.33
Water Fund	\$ 7,547.26
Sewer Fund	\$ 35,214.82
Total	\$ 51,792.41

4. CAPITAL PROJECTS 08/24/2026 \$ 6,189.82

MOTION was made by Trustee Bonisteel Nims to approve consent agenda items #1-4, Trustee Duford seconded; all in favor motion carried.

TREASURER:

Amanda Cantwell, Treasurer

1. July 2026 Financial Reports-

MOTION made by Trustee Riddoch to accept the July 2026 Financial Report; Trustee Duford seconded, all in favor motion carried.

NEW BUSINESS:

1. Introduce Local Law#4 – Amend Chapter 120 Vehicles and Traffic
2. Set Public Hearing for Local Law #4 of 2026 – September 14th, 2026.

MOTION was made by Trustee Riddoch to approve public hearing for local law #4 Amend Chapter 120 Vehicle and Traffic for September 14th, 2026, beginning at 5pm; Trustee McDowell seconded; all in favor motion carried.

3. Approve Christine Thurston and PJ Schleher to move from Alternate to full-time board members for the Joint Town/Village Zoning Board.

MOTION made by Trustee Duford to approve Christine Thurston and PJ Schleher to move from alternate to full-time board members of the Joint Town/Village Zoning Board; Trustee Bonisteel Nims seconded, all in favor motion carried.

4. Approve Resolution 2026-11 – Adopting the Revised General Municipal Law 239-M Referral Exemption and authorizing intermunicipal Agreement with Jefferson County

MOTION made by Trustee Riddoch to Adopt the Revised General Municipal Law 239-M Referral Exemption and authorizing intermunicipal Agreement with Jefferson County; Trustee McDowell seconded, all in favor motion carried.

MAYOR:

1. The Mayor reported Bass Masters Elite Tournament will be held in the lot behind the Harbor Hotel from August 27th until Sunday, August 30th.
2. The Mayor spoke about a DWSP (Drinking Water Source Protection) meeting hosted by the NY State Health Department. A plan will be developed regarding areas to protect the water source. This will be completed at no cost to the Village. If areas of concern are noted there may be grant money available to correct them.
3. The Mayor announced that the Village has been granted a one-million-dollar grant for infrastructure through New York State for the Essential Housing Project.

TRUSTEES:

1. Trustee Bonisteel Nims informed the Board that she submitted an application for a grant to hire a firm to inventory all trees on Village property.
2. Trustee McDowell announced that the Chamber will resume monthly meetings in September.
3. Trustee Riddoch informed the Board that he spoke with Scott Johnson regarding the bathrooms at the Lion's Field. The bathrooms will be open only when there are events at the Lion's Field. He also mentioned that there are items to be completed on the new building and they are hoping to complete this in the fall.

ADJOURNMENT:

MOTION made by Trustee Bonisteel Nims to adjourn meeting at 5:36 pm; Trustee McDowell seconded all in favor motion carried.

Respectfully,
Amanda Cantwell, Treasurer/Deputy Clerk